



TANKERSLEY PARISH COUNCIL

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Minutes of the Ordinary Meeting of Tankersley Parish Council Held on Monday 18th October 2021 at 6.00pm in the Tankersley Hub

Present: Cllr Robert Lodge (Chair), Cllr David Crossley, Cllr Lindsey Greaves,
Cllr John Hall, Cllr John Hopkinson, Cllr Matthew Jarvis, Cllr Dennis Simpson

In Attendance Catherine Mullen – Clerk,

Also Present Two members of the public

Private Session

The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2)

1. **Apologies.**
 - 1.1 Cllrs David Laughton, Richard Horsfall and Jane Laverack had sent apologies
 - 1.2 Cllr Coy's written explanation for non-attendance was accepted. Tankersley Parish Council RESOLVED to authorise Cllr Coy's non attendance.
2. **Declarations of Interest and Dispensation Requests in the Co-option Process**
 - 2.1 **To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers:**

Cllr Coy had previously declared an interest in the councillor selection process.
 - 2.2 **To Consider any Dispensation Requests Received by the Parish Clerk**

The Clerk advised that no dispensation requests had been received.

3. Councillor Vacancies – Selection of Members to be Co-opted

Five candidates had applied to be co-opted. All had been invited to a meeting/interview with the Parish Council in order to clarify issues in the application forms they had submitted and to ask questions of the Parish Council.

One candidate had dropped out on 16th October. Of the remaining four candidates one did not turn up for their meeting/interview. The Parish Council agreed to provide extra time for the candidate to turn up. At 7.15pm the Parish Council declared that the candidate was a no-show and began the process of selecting the candidates to be co-opted.

The Parish Council invited John Hall and Matthew Jarvis to join the Parish Council as co-opted councillors.

The Parish Council was impressed by the extremely high standard of the candidates who attended their meetings/interviews and would like to thank them for their participation in the co-option process.

Public Session

4. Appointment of Co-opted Members as Councillors

John Hall and Matthew Jarvis completed their Declarations of Acceptance and took their places as Tankersley Parish Councillors.

5. Public Question Time

No questions were raised.

6. Minutes

The Minutes of the Ordinary Meeting held on Monday 20th September were discussed. Tankersley Parish Council RESOLVED that item 11.1.3 of the Minutes should be corrected and the word “should” be replaced with the word “could”.

Following this correction the Minutes were agreed as a true and accurate record. Cllr Simpson proposed and Cllr Hopkinson seconded that Cllr Lodge as Chair be authorised to sign the Minutes as a true and correct record. Cllr Lodge signed the Minutes.

7. To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers:

7.1 Cllrs Crossley and Hopkinson declared interests as members of the Community Association

7.2 To Consider any Dispensation Requests Received by the Parish Clerk

The Clerk advised that no dispensation requests had been received.

8. Business Raised During Public Question Time

No questions were raised.

9. Council Tax Increase

The response from BMBC was discussed.

10. Allotments Update

10.1 Tankersley Parish Council noted that a meeting between the allotment holders and interested councillors had been arranged for 15 January 2022 in the Tankersley Hub 3pm – 5pm.

10.2 The Clerk's recommendation regarding the allotment holders of plot 13 and the vacant plot 4 was accepted. Tankersley Parish Council RESOLVED that the allotment holders of plot 13 should move to plot 4.

10.3 The Clerk informed the Parish Council that the allotment holders of plots that were causing concern had been in contact. Tankersley Parish Council RESOLVED that it was no longer necessary to initiate the formal notice to quit processes but that the situation regarding the plots should be monitored.

11. Items Deferred to the November Meeting

Tankersley Parish Council RESOLVED to defer the following items until the November Meeting.

- Risk Management Policy and Risk Assessment
- New Allotment Tenancy Agreement and Allotment Policy aka Allotment Rules;
- Amenities Working Group and Membership
- New Website

12. Matters arising from the minutes of the last meeting, not covered by agenda items
No issues arising

13. Financial Matters

13.1 Expenditure

i) Clerks Net Salary – for September '21 paid 15 October 2021	349.60
ii) Clerks Expenses – Sep – Oct working from home allowance	24.00
iii) HMRC tax (Clerk) paid monthly	87.20
TOTAL	460.80

9.2 Income

Donation from Millers Tearoom for August Event	72.00
Interest on Deposit account – September	0.10
TOTAL	72.10

13.3 Current and Deposit Account Statements as at 1 October 2021

Current	£24,053.38
Deposit	£12,502.56
Total	£36,555.94

13.4 Expenditure to be Authorised

Tankersley Parish Council RESOLVED to authorize the payments listed below for October

Item	Amount £
Reimbursement for paying for Christmas Trees provided in 2020	150.00
YLCA for 2 copies of the Good Councillor Guide	9.31
Reimburse the Clerk for renewing the web hosting costs	70.64

Pay H Ulyot for cutting the allotment hedge	72.00
Retrospective authorisation to secure barriers for the annual bonfire event from Fence UK	255.00
Total	556.95

Tankersley Parish Council debated whether to replace the trail camera.
Tankersley Parish Council RESOLVED not to replace the trail camera.

TOTAL EXPENDITURE	1017.75
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13.5 Banking Issues

Tankersley Parish Council noted that the address of the bank account had been changed to that of the Clerk's address.

Tankersley Parish Council noted that the mandates were in the process of being updated.

13.6 Reclaiming VAT

Tankersley Parish Council noted that the reclaiming of VAT had been submitted.

14. Adjusting the 2021 -22 Budget and Setting the Budget for 2022-23

Tankersley Parish Council noted the level of s.137 funds available.

14.1 Halloween – Pumpkin Carving Project

Cllr Coy had confirmed the budget of £140 for the event.

14.2 Bonfire and Fireworks Event

The total costs of the project would be provided after the event.

Under the Financial Regulations personal credit/debit cards should only be used as a last resort or when there is no other payment alternative. The Working Group had contacted catering businesses who would invoice the Parish Council. The quotes for sandwiches were in the region of £6.00 - £9.00 per head and did not represent best value compared to buying platters of sandwiches from M & S or the supermarkets. Tankersley Parish Council RESOLVED to authorise the members of the working group to use their personal debit/credit cards to purchase fish and chips and sandwiches for provide the volunteers who help to build the bonfire and set up on the day of the bonfire.

Discussions took place regarding the clearing up on Sunday 7 November.

The Clerk was tasked with finding out the What3words reference for the Tankersley Hub.

14.3 Childrens Christmas Party

After much debate it was RESOLVED to cancel the 2021 event.

14.4 Christmas Tree and Lights

Tankersley Parish Council authorised the purchase of 2 Christmas trees for 2021.

Tankersley Parish Council RESOLVED that the Christmas lights should be ahe signatories for the new bank account should be PAT tested.

14.5 Allotment Rent Review

Tankersley Parish Council RESOLVED that the allotment holders of the small plots5A, 12,13 and 14 should not pay as much rent as allotment holders of the bigger plots.

The Clerk's recommendations regarding the rent review were noted, Tankersley Parish Council RESOLVED that from 1 January 2022 the annual rent for the small plots should remain at £36 but the rents of the larger plots should rise to £55.

- 14.6 Community Survey**
Tankersley Parish Council RESOLVED that a budget of £5,000 should be included in the budget 2022-23 to cover this but otherwise the item should be deferred until next meeting.
- 14.7 Benches in Tankersley and Pilley**
The quotes for purchasing and installing new benches were noted.
It was noted that 2 benches could be repaired.
Tankersley Parish Council RESOLVED to defer the item until the next meeting
- 14.8 Ongoing Campaign to Tackle Dog Fouling**
Tankersley Parish Council RESOLVED to defer the item until the next meeting.
- 14.9 Hanging Baskets for 2022-23**
Tankersley Parish Council noted the GDPR issues and authorised the Clerk to produce a Privacy Notice for the Tankersley Parish Council Hanging Basket Scheme.
Tankersley Parish Council RESOLVED that
- 14.9.1** an application should be submitted to the Ward Alliance to cover the costs of buying new brackets for the lamp posts so that baskets could be doubled up.
- 14.9.2** monies to cover the costs of the brackets should be included in the budget in case the bid to the Ward Alliance was unsuccessful.
- 14.10 Platinum Hedge**
Tankersley Parish Council RESOLVED that monies should be included in the 2022-23 Budget to cover the possible costs of over-wintering the saplings for the Platinum Hedge
- 14.11 Platinum Planters 2022**
Tankersley Parish Council RESOLVED to defer the item until the next meeting
- 14.12 Easter Event 2022**
Tankersley Parish Council RESOLVED to defer the item until the next meeting
- 14.13 Parish Newsletter 2022**
Tankersley Parish Council RESOLVED that the budget for 2022 -23 should provide for 2 newsletters to be produced in 2022-23
- 14.14 Events to Celebrate the Platinum Jubilee**
Tankersley Parish Council RESOLVED that a Working Group should be set up. The Working Group would consist of Cllrs Hopkinson, Crossley and would work in partnership with other community groups within the parish.
- 14.15 Summer Event 2022**
Tankersley Parish Council RESOLVED to defer the item until the next meeting
- 14.16 Scarecrow Event 2022**
Tankersley Parish Council RESOLVED to defer the item until the next meeting
- 14.17 Halloween Event 2022**
Tankersley Parish Council RESOLVED to defer the item until the next meeting
- 14.18 Bonfire Event 2022**
Tankersley Parish Council RESOLVED to defer the item until the next meeting

14.19 Children's Christmas Party 2022

Tankersley Parish Council RESOLVED to defer the item until the next meeting

14.20 Purchase of Christmas Trees 2022

Tankersley Parish Council RESOLVED to defer the item until the next meeting

14.21 Local Sports Activities

Tankersley Parish Council RESOLVED to defer the item until the next meeting

14.22 Supporting Other Groups in the Parish

Tankersley Parish Council RESOLVED to defer the item until the next meeting

14.23 New Cabinet for Historic Files

Tankersley Parish Council RESOLVED to defer the item until the next meeting

14.24 Wreath for Remembrance Service

Tankersley Parish Council RESOLVED to authorise the Clerk to use a personal debit/credit card to purchase a wreath for the 2021 Remembrance Service at St Peter's Church, Tankersley. The wreath would be laid by the Chair of the Parish Council.

15. Planning Applications

2021/1159

Tankersley Parish Council RESOLVED that the Clerk should collate all the comments and concerns and submit a response to BMBC.

16. Date of Next Meeting

To RESOLVE to note the date of the next meeting as Monday 15th November 2021 at 7pm in the Tankersley Hub.

There being no other business the meeting closed at 9.15 pm

Members of Tankersley Parish Council considered the foregoing when considering their duties: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & Safety and Human Rights

