



TANKERSLEY PARISH COUNCIL

Clerk: Catherine Mullen

35, Kestrel Avenue
Thorpe Hesley
Rotherham
South Yorkshire
S61 2TT

Email: clerk@tankersleypc.org

Tel: 07432025488

To: All Members of Tankersley Parish Council

You are summoned to the Ordinary Meeting of Tankersley Parish Council on Monday 26th September 2022 at 7.00 pm. This meeting will be held in the Tankersley Hub for the purpose of transacting the following business.

Catherine Mullen.

**Catherine Mullen
Parish Clerk and Responsible Finance Officer
20th September 2022**

The Council is limited in terms of the capacity of the Tankersley Hub. It would be helpful if members of the public wishing to attend contacted the Clerk by e-mail if they are planning to attend. Members of the public may submit questions or statements in writing to the Clerk at clerk@tankersleypc.org by noon on the day of the meeting.

The meeting may be filmed, photographed or audio recorded (recording). The recording may be paused or halted to take account of safeguarding requirements and the wishes of any members of the public who do not wish to be included in the recording or if recording is at risk of disrupting the meeting.

During the meeting and at the Chairman's discretion, the meeting will be opened to enable questions or statements to be made by members of the public for **a maximum time of 10 minutes**. Members of the public are asked to restrict their comments and/or questions to three minutes.

Agenda

CORE REQUIREMENTS

Covering governance administration, finance and asset management

1. **Apologies**
 - 1.1 To receive and accept apologies from Councillors. [Local Govt Act 1972 s85 \(1\)](#)
 - 1.2 Attendance record
2. **Declarations of Interest and Dispensation Requests**
 - 2.1 To receive Declarations of Interest in respect of matters contained in this agenda, in accordance

with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations)

2.2 To consider any Dispensation Requests received by the Clerk and not previously considered
Localism Act 2011 s33(b-e)

3. The Neighbourhood Planning Process – Helen Willows of Barnsely MBC

3.1 To provide further explanation and understanding of the Neighbourhood Planning process
Localism Act 2011 s116

3.2 To consider and if appropriate resolve to proceed with a Neighbourhood Plan and authorise the clerk to investigate funding options.

4. Public Session

Issue Rules of how Public Sessions operate. To receive questions and statements, either verbal or written, from members of the public.

Public Bodies (admissions to meetings) Act 1960 s1 extended by the Local Gov Act 1972 s100

5. Minutes

To consider and resolve to approve as a true and correct record the Minutes of the Ordinary Meeting held on Monday 25th July 2022.

(LGA 1972 sch 12, para 41(1)

(Appendix A)

6. Business Raised During the Public Session

To resolve to refer any business raised by the public in public discussion, and any other matters or items of information from Councillors to the appropriate working group or to resolve to agree on any other action.

7. Size of the Council and Implications

To consider whether clause 9 of the Standing Orders should be amended to take account of the quorum being reduced as a result of the council being reduced to 9 members.

8. Three Year Plan

The current 3 Year Plan for 2022/23 – to consider, review and agree a way forward

(Appendix B)

9. Exiting the Allotments

(Small Holdings & Allotments Act 1908, ss. 23, 26, and 42)

Developments with the owners, National Allotment Society and Groundworks.

10. Tankersley and Wortley Pools Estate Charity

To retrospectively authorise the appointment of Cllrs Richard Horsfall and Jane Laverack as the Parish Council's Representative Trustees on the Charity's Trustee Board where they join Dennis Simpson and Matthew Jarvis who were appointed Resident Trustees of the Charity.

11. Financial Matters

11.1 Expenditure

Clerks Net Salary for August and September	886.08
Clerks Expenses –working from home allowance August and September	48.00
HMRC tax (Clerk) paid monthly	2.80
Payment to Copycat Party for providing entertainment at the Childrens Christmas Party	360.00
Payment to H. Ulliyot for cutting the allotment hedge	96.00
Payment to YLCA – Good Councillor Guide	7.15
Payment Epic Fireworks	1516.38
Payment PKF Littlejohn - External Auditors	879.00
TOTAL	£3795.41

11.2 Income

Interest on Deposit account August and September 0.99 AND 1.13	2.12
TOTAL	2.12

11.3 Current and Deposit Account Statements As at 1 September 2022

Current	£25,947.24
Deposit	£12,508.32
Total	£38,455.56

11.4. Bank Reconciliation Statements

11.4.1 To consider and authorise signing of the Current Account Bank Reconciliation Statements up to 31 July and 31 August 2022.

11.4.2 To consider and authorise signing the Deposit Account Bank Reconciliation Statements up to 31 July and 31 August 2022 [\(Appendix C\)](#)

11.5 The Asset Register

To consider and if appropriate authorise the amended Asset Register [\(Appendix D\)](#)

11.5.1 To consider and authorise what will be done with the Parish Council Assets on the Allotments as a result of the Parish Council resigning as manager of the allotment site.

11.5.2 To consider donating the Parish Council printer to a community group.

11.6 To consider the Risk Assessment carried out for August 2022 [\(Appendix E\)](#)

12. AGAR Update

The External Audit of the AGAR has now concluded. Following discussions with the External Auditor the figures for the precept (box 2) and for income received (box 3) of the AGAR have been restated to take account of the Council Tax Support Grant. The Explanation of Variances has also been updated. To authorise the restatements and changes to the Explanation of Variances by the Clerk and chair initialing the amendments and authorise the Clerk to republish the AGAR and Explanation of Variances on the Parish Council website and to authorise the clerk to issue the notice of conclusion of audit [\(Appendix F\)](#)

13. The Civility and Respect Pledge

To consider and resolve to sign up to the civility and respect pledge supported by nalc and the YLCA [\(Appendix G\)](#)

14. Option to Opt Out of the SAAA Central External Auditor Appointment Arrangements

To consider opting out of the SAAA centralised appointment of the external auditor or retaining the status quo.

15. Policies and Procedures

To consider, review and if appropriate adopt the following policies

15.1 Contract of Employment for a Clerk/Responsible Finance Officer Template

15.2 Financial Regulations

15.3 Risk Management Policy

15.4 Grant Awarding Policy [\(Appendix H\)](#)

16. ROAD SAFETY AND SPEEDING

To consider the quotes for purchasing a new SID.

Difficulties with placing the SID on Pilley Lane have been the lack of appropriate poles.

Permission, subject to identifying an acceptable location and submitting a risk assessment, to install a specific pole for the SID has been obtained from Highways. [\(Appendix I\)](#)

17. SOCIAL AND COMMUNITY INFRASTRUCTURE

17.1 Beacon

Decisions regarding the Beacon are required as it is likely to be lit for the Coronation.

17.2 Bonfire - Update

17.2.1 Update and the findings from the Wash Up [\(Appendix J\)](#)

17.2.2 To consider if more barriers are required and to authorise the Clerk to order the barriers for the event

17.2.3 To consider purchasing a public address system to be used at the event and other community events

17.2.4 To consider purchasing goggles and gloves for volunteers involved in removing fireworks on 6 November

17.2.5 To consider purchasing 20 hi- viz vests printed with Tankersley Parish Council logo

17.2.6 To consider purchasing a magnet to pick up all nails left from the bonfire

17.2.7 To authorise the Clerk to purchase the fireworks for the event

17.3 Remembrance Wreath

To consider and if appropriate authorise the Clerk to purchase a remembrance wreath for laying at the Remembrance Service on 13th November in St Peter's Church

17.4 Childrens Christmas Party

Update - Cllr Sowersby

17.5 Christmas Trees

To authorise the Clerk to order and if appropriate pay for 2 Christmas trees one for outside the Hub and the other for Glebe Court

18. Planning Applications

No applications have been received at the time of issuing this Agenda

19. Date of Next Meeting

To resolve that the next meeting will take place on Monday 17 October at 7.00 pm and be held in the Tankersley Hub.

Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & Safety and Human Rights.