



TANKERSLEY PARISH COUNCIL

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Minutes of the Ordinary Meeting of Tankersley Parish Council held on Monday 13th December 2021 at 7.00pm in the Tankersley Hub

- Present:** Cllr David Laughton (Chair), Cllr David Crossley, Cllr John Hall, Cllr John Hopkinson, Cllr Matthew Jarvis, Cllr Richard Horsfall, Cllr Jane Laverack, Cllr Dennis Simpson
- In Attendance** Cllr Jim Andrews, Catherine Mullen – Clerk,
- Also Present** Two members of the public
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- 1. Apologies.**
 - 1.1 Cllr Robert Lodge had sent apologies
 - 1.2 Tankersley Parish Council RESOLVED to authorise the non-attendance of Cllrs Coy and Greaves at the meeting.
 - 1.3 The Clerk confirmed there are no concerns regarding non-attendance.
- 2. Public Question Time**
 - 2.1 A member of the public updated the Parish Council regarding a pre-planning application.
 - 2.2 A member of the public reported that a complaint submitted to the Monitoring Officer had not been progressed. The Clerk informed the resident that although the resident had forwarded the Monitoring Officer's response to her, she had not received any communication direct from the Monitoring Officer about the complaint.

- 2.3 A member of the public updated the Parish Council regarding plans to arrange football coaching for young people and to organise a fund-raising golf challenge.
- 2.4 A member of the public had queried the positioning of a grit bin on New Road. Tankersley Parish Council RESOLVED to move the grit bin to the junction of New Road and Lidgett Lane where it could be used by residents on 3 roads.
- 2.5 A member of the public raised concerns regarding the volume of traffic and traffic congestions on and around roads in the parish.
- 2.6 A member of the public had requested help regarding the state of fencing around a field in which the resident keeps horses following works by contractors. The Clerk was authorised to contact the resident with details of who could help.
- 2.7 The Clerk informed the Parish Council that as a result of observations submitted by a member of the public Cllrs Greaves, Horsfall and Laverack had amended their Registers of Interests and that Cllr Crossley had completed a new one to take account of changes since the Registers were completed in June 2021.

3. Minutes

The Minutes of the Ordinary Meeting held on Monday 15th November were discussed. The Minutes were agreed as a true and accurate record. Cllr Hall proposed and Cllr Horsfall seconded that Cllr Laughton who was Chairing the meeting was authorised to sign the Minutes as a true and correct record. Cllr Laughton signed the Minutes.

4. Declarations of Interest and Dispensation Requests

4.1 To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers:

Cllrs Horsfall and Laverack declared an interest in the allotments.

Cllrs Crossley and Hopkinson declared interests in the Tankersley Community Association.

Cllrs Crossley and Jarvis declared interests in a planning application to be considered as both have children at Tankersley School.

Cllr Crossley declared an interest in a planning application to be considered as it impacts on his employer.

4.2 To Consider any Dispensation Requests Received by the Parish Clerk

The Clerk advised that no dispensation requests had been received.

5. Business Raised During Public Question Time

Cllr Laverack highlighted that the draft 3 year plan included a "20 is Plenty" proposal. The member of the public who had raised concerns regarding traffic congestion noted that the problem was volume of traffic not the speed. Cllr Andrews pointed out that the experience of BMBC was that 20 mph zones were ineffective. Cllr Simpson was asked if the Speed Indicator Device can measure volume of traffic. Cllr Simpson confirmed that it can. In view of the recent speed monitoring carried out by SYP, Cllr Simpson was asked to write to SYP to find out if the data obtained from the recent exercise also included traffic volumes and if it could be shared with the Parish Council.

- 6. Items Deferred to the Next Meeting**
Tankersley Parish Council RESOLVED that the Terms of Reference and membership of the Amenities Working Group should be deferred till the January meeting. The Clerk was requested to re-issue the terms of reference to members for the January meeting.
- 7. Meeting with the Monitoring Officer**
The meeting was originally to be between the Clerk, the Monitoring Officer and a resident. On the morning of the meeting the resident declined to attend. The purpose of the meeting was to discuss the numerous e-mails the resident had sent and was sending to the Clerk, Monitoring Officer and Parish Councillors. The meeting went ahead without the resident. During the meeting the Clerk produced evidence showing that the time taken in responding to the resident's communications totalled 70% of the Clerk's contracted hours since taking up the position of Clerk. As the Clerk is employed by the Parish Council this has implications for the budget and the precept paid by all parish residents. So far one resident has taken up 21% of the precept YTD paid by parish residents. This is not sustainable and has legal implications.
The Monitoring Officer was sympathetic and supportive of the Clerk and the Parish Councillors who have been the targets of the resident's excessive communications. The Clerk updated the Parish Council regarding possible remedies discussed and agreed with the Monitoring Officer.
- 8. Allotments Update**
- 8.1** The Clerk informed the Parish Council that new tenancy agreements had been issued to all allotment tenants except those who had been, or were on notice to remedy breaches of their allotment tenancy agreements.
- 8.2** The Clerk informed the Parish Council that during November 4 of the 14 allotment tenants had been put on notice to remedy breaches of their allotment tenancies. All notices ran from the date of receipt and were issued using recorded delivery. This allowed the Clerk to see when the notice periods actually ran from, rather than relying on assumed delivery dates and so was fairer and a benefit to allotment tenants. The situation at the time of the meeting was that:-
- 8.2.1** 1 tenant had failed to remedy the breaches in the tenancy agreement. The allotment tenancy agreement had therefore been terminated.
- 8.2.2** 1 tenant had remedied the breaches identified completely and had responded positively and promptly. Tankersley Parish Council RESOLVED that a new tenancy agreement should be issued to the tenant.
- 8.2.3** 1 tenant had responded positively to the notice to remedy the breaches and had provided an excellent cultivation plan setting out when beds will be built and a monthly sowing/planting plan. Concerns remained about the overall state of the plot. Tankersley Parish Council RESOLVED that the tenant should be notified that further work was needed and that a further inspection of the plot would take place. Depending on the results of that inspection a new tenancy agreement would be issued, or the agreement would be terminated. The Clerk highlighted that it is not physically possible for this plot to comply with the 60% cultivation requirement. Any new tenancy agreement would have to be drafted to cover the realities and would also incorporate the agreed cultivation plan as required by the new tenancy agreement and new allotment rules. Tankersley Parish Council RESOLVED that if a new tenancy agreement is issued it should be adapted to take account of the realities and should also incorporate the cultivation plan.

8.2.4 1 tenant had made some progress in addressing the breaches of the tenancy agreement. The Clerk detailed the situation. The plan provided, setting out how the plot would comply with the current 66% cultivation requirement and over what timescale lacked detail. The only time frame the tenant had provided was Summer and Winter. The Parish Council considered if the steps taken so far by the tenant were sufficient. Tankersley Parish Council RESOLVED that the tenant should be notified that further work was needed to remedy the breaches and that a further inspection of the plot would take place. The tenant would be given 1 more week to remedy the breaches and provide the information requested. Depending on the tenant remedying the breaches identified during the extended time scale and the results of that inspection a new tenancy agreement would be issued or the agreement would be terminated.

8.3 The Clerk updated the Parish Council regarding the restrictions introduced by the Government on everyone who keeps birds and bodies that run allotments on which birds are kept.

8.4 Tankersley Parish Council RESOLVED to accept the amendment to the allotment rules requiring all allotment holders who keep birds to provide the birds with a run that has a roof and is permanently covered.

8.5 Tankersley Parish Council RESOLVED to authorise the erection of a chicken coop and chicken run on plot 4 so long as the coop and chicken run has a roof and is permanently covered as set out in the allotment rules.

9. New Website

The Clerk had circulated an updated sitemap and a design of the new website. Tankersley Parish Council RESOLVED that the designs and sitemap should be progressed. The Clerk asked for Councillors to provide their bios by the end of December 2021. A discussion regarding photos took place. Tankersley Parish Council RESOLVED that whether or not to provide a photo to go on the website was a decision for individual councillors.

10. Councillor Training

Tankersley Parish Council RESOLVED to authorise Cllr Crossley to attend the training for councillors being provided by YLCA on 12th and 13th January 2022. Total cost of £60.00

11. Matters arising from the minutes of the last meeting, not covered by agenda items
There were no matters.

12. Financial Matters

12.1 Expenditure

i) Clerks Net Salary – for November '21 paid 15 December 2021	349.60
ii) Clerks Expenses – Nov – Dec working from home allowance	24.00
iii) HMRC tax (Clerk) paid monthly	87.20
TOTAL	460.80

12.2 Income

Interest on Deposit account – November	0.11
Payments to sponsor a hanging basket	792.00

Allotment rents for 2022	55.00
Repayment of bond for Bonfire event from BMBC	
Repayment of monies by Graham Earnshaw	143.88
TOTAL	990.99

**12.3 Current and Deposit Account Statements
as at 1 December 2021**

Current	£20,920.73
Deposit	£12,502.77
Total	£33,423.50

12.4 Expenditure to be Authorised

Tankersley Parish Council RESOLVED to authorize the payments listed below for November

Item	Amount £
Reimburse the Clerk and authorise the use of her personal card for renewing hosting and domain with one.com	70.64
Payment to Rapid Skips for taking all bonfire debris	155.00
Payment to YLCA for Good Councillor Guide for Cllr Coy	5.39
Pay Cream Bouncy Castles for Bouncy castles, generators and staff for 5 June	940.98
50% Payment to Web Designer for new web site	750.00
EDGE IT Systems Set up and training costs	156.00
Edge IT Annual fee	200.40
Reimburse the Clerk for cost of new Key for Cabinet	8.00
Reimburse the Clerk for issuing Thank You cards to donors of wood for Bonfire	8.94
Reimburse the Clerk for postage costs for issuing the allotment tenancy agreements 2022 and costs of issuing notices to tenants to remedy breaches of their tenancy agreements by recorded delivery	26.87
Total	2322.22
TOTAL EXPENDITURE	2783.02

12.5 It was pointed out that Raymond Ulliyott's help in preparing the bonfire had been invaluable. Tankersley Parish Council RESOLVED to provide vouchers to the value of £70.00 for Raymond Ulliyott. The Clerk was authorised to use her personal card to purchase £70 vouchers.

13. Budget

Tankersley Parish Council RESOLVED not to increase the precept in 2022-23. The budget for the Platinum Jubilee would be reduced accordingly and activities/events would be

funded from reserves where necessary. Unless sponsorship could be obtained there would be only 1 newsletter.

14. Risk Management Policy

Tankersley Parish Council RESOLVED to adopt the Risk Management Policy.
Tankersley Parish Council approved the risk assessment carried out in November. Cllr Hall suggested the next risk assessment should also consider health and safety issues.
Tankersley Parish Council RESOLVED to accept this suggestion.

15. Grant Awarding Policy

Tankersley Parish Council RESOLVED to adopt the Grant Awarding Policy.

15.1 Grant Application from Rachel Cooper's Dance and Creative Arts Academy

Tankersley Parish Council were impressed with the aims set out in the grant application. Concerns were raised regarding the organisational structure of the Academy. The Clerk was tasked with contacting the applicant to discuss options with a view to the application being re-submitted in January 2022.

16. Funding for the Parish Council to Provide Sports Activities

Tankersley Parish Council authorised the Clerk to investigate funding opportunities by which the Parish Council could provide a range of sports activities for residents.

17. Holidays 2022 Implications for Projects and Planned Events

Tankersley Parish Council RESOLVED that this should be carried over until it could be completed.

Motion to Extend the Meeting beyond 2 hours

At 9.00pm the Chair stopped the meeting and proposed that in accordance with article 3 x of the Standing Orders the standing orders be removed to allow all necessary business to be discussed and completed. The motion was agreed by the Council. Tankersley Parish Council resumed business

18. What is the role of the Parish Council?

Tankersley Parish Council RESOLVED to defer this item to the January Meeting when it should be given 30 minutes on the agenda.

19. Supporting Carbon Neutral and Green Initiatives

Tankersley Parish Council RESOLVED to defer this item to the January Meeting

20. Projects and Events

20.1 Carols and Lighting the Tree Event

During planning it became clear that only a few councillors would be available to help with organising and running the event. Consequently, responsibility for organising the event was passed to the Tankersley Community Association and the Parish Council agreed to assist with funding the event it had initiated. Response to the event from residents was extremely positive.

20.2 SID and Results of Speed Monitoring in Tankersley by SYP

The placing of the SID was discussed. It was agreed the SID should be placed by the School. The SID would be moved to Lidgett Lane at a later date.

20.3 Benches in Tankersley and Pilley

Cllr Laughton confirmed that the grants obtained were to replace the benches.

20.4 Sponsored Hanging Baskets

Tankersley Parish Council noted Cllr Crossley's update.

20.5 Platinum Jubilee

20.5.1 The decision not to increase the precept impacts on the Parish Council's activities over the Jubilee weekend. The Parish Council's involvement in lighting the beacon on the Thursday was debated. It was felt the costs of a structural survey and any remedial actions required combined with the official time for lighting the beacon meant this event was no longer a good use of the Parish Council's resources.

The Sunday events were discussed. Few Councillors were able to commit to being present on the Sunday to assist with organising the event. It was decided the Parish Council's role would primarily be that of funding some of the activities on the Sunday.

20.5.2 Tankersley Parish Council RESOLVED to authorise the Clerk to obtain quotes for a mural to act as a lasting memorial to the jubilee.

20.6 Harvest Festival Event

Tankersley Parish Council noted the update provided by Cllr Hall and that the event had been booked for 1 October and would include an auction to raise monies for charities to be selected by residents.

21. Planning Consultation on Affordable Homes

Councillors were asked to submit comments to the Clerk for 31 December.

22. Planning Applications

22.1 2021/1551

Tankersley Parish Council RESOLVED it had no objection to the application.

22.2 2021/1014

Tankersley Parish Council RESOLVED to support residents in objecting to the proposal which was further impinging on the ability of residents to enjoy their property. It was also pointed out that the land had previously been designated as housing land.

22.3 2021/1215

Tankersley Parish Council RESOLVED it had no objection to the application.

23. Dates of Meetings in 2022

Tankersley Parish Council RESOLVED that

23.1 the dates of ordinary parish council meetings during 2022 would be as set out in the Appendix to these minutes which would be posted on the Parish Council noticeboards.

23.2 The date of the next Annual Parish Meeting would be the traditional second Monday in March and take place on 14th March 2022

23.3 the date of the next meeting would be Monday 17th January at 7pm

There being no other business the meeting closed at 9.50 pm

Members of Tankersley Parish Council considered the foregoing when considering their duties: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & Safety and Human Rights

A handwritten signature in black ink, appearing to be 'R. Crossley', written over a horizontal line.