



TANKERSLEY PARISH COUNCIL

Clerk: Catherine Mullen

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Minutes of the Ordinary Meeting of Tankersley Parish Council Held on Monday 20 March 2023 at 7.00pm in the Tankersley Hub

Present Cllr Robert Lodge (Chair), Cllr David Crossley, Cllr Estelle Leake

In Attendance Peter Clark – Head of Elections Barnsley MBC, Catherine Mullen – Clerk,

Also Present Two members of the public

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- 1. Apologies**
 - 1.1 Tankersley Parish Council noted that apologies had been received from Cllrs Jarvis and Sowersby
 - 1.2 Tankersley Parish Council did not consider that the absence of Cllrs Jarvis and Sowersby from the meeting should be authorised.
 - 1.3 The Clerk confirmed that there are no concerns with the attendance record of Councillors.
 - 2. Declarations of Interest and Dispensation Requests**
 - 2.1 Cllr Crossley declared an interest in TCA.
 - 2.2 The Clerk confirmed that no dispensation requests had been received.
 - 3. Public Participation and Questions Session**

No issues were raised.

Page 1 of 5

Tankersley Parish Council – Ordinary Parish Council Meeting on Monday 20 March 2023
Minutes approved as a true and accurate record, and signed as so by the presiding Chair

Date 17 April 2023

CORE REQUIREMENTS AND COUNCIL MEETING

Covering governance administration

PLEASE NOTE

During the Council Meeting members of the public are not permitted to speak unless the Parish Council votes to permit a member of the public to speak during an agenda item

4 Minutes

The Minutes of the Ordinary Parish Council Meeting held on 20 February 2023 were agreed as a true and accurate record. Cllr Crossley proposed and Cllr Leake seconded that Cllr Lodge as Chair of the meeting be authorised to sign the Minutes as a true and correct record. Cllr Lodge signed each page of the Minutes

5. Business Raised During Public Question Time

No business was raised.

6. Neighbourhood Plan

6.1 Cllr Leake proposed that the Chair of the Neighbourhood Plan Working Group be allowed to speak during this item 6 of the agenda. Cllr Crossley seconded the motion and the Parish Council voted and RESOLVED that the Chair of the Neighbourhood Plan Working Group should be allowed to speak on this item of the agenda.

6.2 The Chair of the Neighbourhood Plan Working Group informed the Parish Council that the Working Group had met on Thursday 16 March. The Working Group hoped that Helen Willows would attend their next meeting. The Group had written to the Cabinet Member for Environment and Highways requesting a meeting to discuss transport issues in the Parish.

6.3 Tankersley Parish Council noted that the Parish Council's application under Regulation 5 of the Neighbourhood Planning (General) Regulations 2012 for the whole of Tankersley Parish to be designated a Neighbourhood Area had been approved.

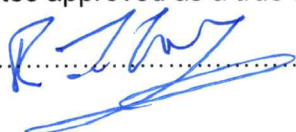
6.4 The Clerk explained that the application forms to apply for grant funding from Locality were not available.

7. Tankersley Parish Council RESOLVED that due to the nature of the business to be considered the public and press should be excluded from this part of the meeting under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960

7.1 The Chair informed the Parish Council about the meeting he and the Clerk had attended with the Chair and the Clerk with the Monitoring Officer and Head of Elections on 6 March regarding the conduct of a resident.
The Parish Council were informed that Barnsley MBC Legal Department had served a cease and desist letter on the resident in order to stop the numerous abusive and vexatious emails being sent to Councillors and the Clerk. Should the resident breach this order then further legal action was possible.
The Parish Council was also informed that in the light of Barnsley MBC officers witnessing the residents disruptive conduct in the February Parish Council meeting the resident had been served with an order banning attendance from the March and April Parish Council meetings. Further legal action would be taken if the ban was breached.
Councillors commented that although these actions were welcome they should have been

Page 2 of 5

Tankersley Parish Council – Ordinary Parish Council Meeting on Monday 20 March 2023
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Date 17 April 2023

taken many months earlier

- 7.2** Tankersley Parish Council RESOLVED to adopt the Business Continuity Plan.
- 7.2.1 Tankersley Parish Council considered the practical implications for the Business Continuity Plan in the light of the upcoming local elections. Cllr Crossley pointed out that as he had been one of the targets of the resident's numerous abusive emails and abusive comments in Parish Council meetings since November 2021 he would not be re-standing as a Parish Councillor in May
- 7.2.2 Tankersley Parish Council considered the projects that Cllr Crossley was involved in and the implications for the new Parish Council after the elections. Particular attention was paid to the Sponsored Hanging Baskets. Tankersley Parish Council RESOLVED that if possible, the Sponsored Hanging Basket project should be transferred to the TCA. This would also impact on the Budget adopted by the Parish Council in January.

POLICIES AND GOVERNANCE

- 8. Model Code of Conduct**
Tankersley Parish Council RESOLVED to defer adopting the Model Code of Conduct to the April meeting.

SOCIAL AND COMMUNITY INFRASTRUCTURE

- 9. Hanging Baskets 2024 and Health and Safety Issues**
The Clerk and Cllr Crossley informed the Parish Council about the discussions that had been held by Barnsley MBC regarding hanging baskets across the authority. Barnsley MBC had informed all Parish Councils that risk assessments of additional lamp-posts would be required for hanging baskets in 2024 and future years.
- 10. Millennium Plates**
Tankersley Parish Council RESOLVED that the Millennium plates should be included in the Exhibition being planned by the Church for the Coronation. This would give residents another opportunity to obtain a Millennium plate.
- 11. Application for Funding for a new SID**
The Clerk informed the Parish Council that an application for grant funding would be submitted to the Police and Crime Commissioner before 31 March. In view of the limited number of grants for SIDs Tankersley Parish Council RESOLVED to authorise the clerk to apply for grant funding for a bench to commemorate the filming of Kes.
- 12. Coronation**
The Clerk informed the Parish Council that the application to hire Pilley Pocket Park for the Coronation had been submitted. First Aid cover remained a concern.
- 13. Delegation of Power to Make Payments Between Meetings to the Clerk**
Tankersley Parish Council RESOLVED to delegate the powers to make payments between Parish Council Meetings to the Clerk



Date 17 April 2023

14. Financial Matters

Tankersley Parish Council RESOLVED to note the salary payments, home working allowance and PAYE payments

14.1 Expenditure

£

i) Clerks March Net Salary	465.20
iii) Clerks Expenses –working from home allowance March	24.00
iv) HMRC tax (Clerk) paid monthly	6.80
TOTAL	496.00

14.2 Expenditure to be Authorised

Tankersley Parish Council RESOLVED o note payments made since the February Meeting

Item	Cost - £
Pay Coeval Ltd for servicing the Speed Indicator Device	642.00
Total	642.00

TOTAL Expenditure

1138.00

14.3 Income

Interest on Deposit account February 2023	8.66
TOTAL	8.66

14.4 Current and Deposit Account Statements

As at 1 March 2023

Current	£16,784.03
Deposit	£12,547.54
Total	£29,331.57

14.5. Bank Reconciliation Statements

14.5.1 Tankersley Parish Council RESOLVED to authorise Cllr Lodge as Chair and the Clerk to sign the Current Account Bank Reconciliation Statement up to 28 February 2023

14.5.2 Tankersley Parish Council RESOLVED to authorise Cllr Lodge as Chair and the Clerk to sign the Deposit Account Bank Reconciliation Statement up to 28 February 2023

14.6 Preparing for End of Year Accounts and AGAR 2022-23 and Letter of Engagement with Internal Auditor

14.6.1 The Clerk informed the Parish Council that she would be presenting the end of year accounts to the Parish Council at the April meeting and that arrangements had been made to hand the 2022-23 finance files, accounts and AGAR to the internal auditor in the second week of May.

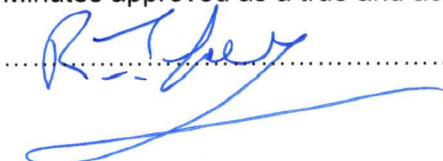
14.6.2 Tankersley Parish Council considered and RESOLVED to authorise the Clerk to sign the letter of Engagement with Faye Hazlehurst, the Internal Auditor

15. Insurance Review

Tankersley Parish Council considered and approved the the Clerk's review of the Parish Council's insurance cover.

16. Amending the Standing Orders

Tankersley Parish Council RESOLVED to adopt the following amendments to the Standing



Date 17 April 2023

- Orders
- 16.1 To remove references to the Covid19 roadmap in the Standing Orders.
- 16.2 To amend Standing Order 5(j) so that it reflects the Parish Council's practice of agreeing a timetable to review all policies and procedures throughout the year.
- 16.3 To amend Standing Order 17 (c) to reflect the Parish Council's practice of the RFO providing monthly Bank Reconciliation Statements.
- 16.4 To separate the Quarterly Budget Comparisons from the monthly Bank Reconciliation Statements
- 16.5 To amend Standing Order 18 (c) to reflect the increased threshold for public contracts regulated by the Public Contracts Regulations 2015
17. **Planning Applications**
No planning applications had been received at the time of issuing this Agenda.
18. **Date of Next Meeting**
Tankersley Parish Council RESOLVED to note the date of the next Ordinary Parish Council Meeting as 17 April 2023 at 7.00 pm and to be held in the Hub, Tankersley

There being no further business the meeting closed at 7.50 pm.

Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & Safety and Human Rights.



Date. 17 April 2023