



TANKERSLEY PARISH COUNCIL

Clerk: Catherine Mullen

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Minutes of the Ordinary Meeting of Tankersley Parish Council Held on Monday 16 January 2023 at 7.00pm in the Tankersley Hub

Present Cllr Robert Lodge (Chair) Cllr Matthew Jarvis (Vice Chair),
Cllr David Crossley, Cllr Estelle Leake, Cllr Kerry Sowersby

In Attendance Catherine Mullen – Clerk,

Also Present One member of the public

CORE REQUIREMENTS

Covering governance administration, finance and asset management

1. Apologies

1.1 There were no apologies as all Parish Councillors were present.

1.2 *To note the attendance record of Councillors.*

The Clerk informed the Parish Council that the Attendance Record for all Councillors during 2022 had been posted on the Parish Council website. The Parish Council noted that for 2023 there would be two attendance records. One covering January to April 2023 and another starting in May 2023 for the new Parish Council.

2. Declarations of Interest and Dispensation Requests

2.1 Cllr Crossley declared an interest as a member of the TCA Committee

2.2 The Clerk confirmed that no Dispensation Requests had been received.

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Date

~~16 January 2023~~
20 February 2023

3. Public Participation and Questions

- 3.1** A member of the public pointed out that a number of Councillors names and details had been removed from the Parish Council website and asked why. The member of the public was informed that three Councillors had resigned since the November meeting. This brought the number of current Parish Councillors to five. The member of the public asked if the Councillor vacancies would be advertised. The Clerk informed the member of the public that the positions would not be advertised as a result of Parish Council elections taking place in May.

4. Minutes

The Minutes of the Ordinary Parish Council Meeting held on 21 November 2022 were agreed as a true and accurate record. Cllr Jarvis proposed and Cllr Leake seconded that Cllr Lodge as Chair of the meeting be authorised to sign the Minutes as a true and correct record. Cllr Lodge signed each page of the Minutes.

5. Business Raised During Public Question Time

No further issues were raised.

6. Resolution for Parish Council to go into Private Session

Tankersley Parish Council RESOLVED that due to the nature of the business to be considered the public and press should be excluded from this part of the meeting under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960

6.1 *Clerk's Report Back to Parish Council on Meeting of 1 December 2022 in Barnsley Town Hall*

Tankersley Parish Council noted the Clerk's report back and RESOLVED to invite the Monitoring Officer and the Head of Governance to attend the February meeting.

6.2 *The management of the discretionary Public Participation Session and compliance with the Parish Council's Standing Orders*

Tankersley Parish Council RESOLVED that as a body it had been inconsistent in applying the Standing Orders during the Public Participation Session and during the formal Council Session. It was noted that the Clerk's practice of giving priority to emails received before noon on the day of the meeting was correct and that members of the public should be encouraged to submit queries before the meeting.

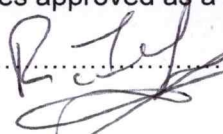
The difference between a Parish Meeting which is a public meeting where members of the public have a right to speak throughout, and a Parish Council Meeting where the public have a right to attend and can speak during the public participation session at the discretion of the Chair was discussed.

6.3 *To consider, and if appropriate address, if there is a conflict of interest between the Parish Council, its Councillors and TCA*

Tankersley Parish Council considered the two complaints that had been received alleging that there was too close a relationship which amounted to a conflict of interest between the Parish Council and the TCA.

Tankersley Parish Council RESOLVED that there was no conflict of interest. It was noted that Cllr Crossley is a member of the TCA committee, This is declared at meetings and is recorded on Cllr Crossley's register of interests. It was felt this meant there was an effective communication channel between the Parish Council and the TCA which prevented duplication and wasted resources.

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- 6.4** *To consider, and if appropriate address a complaint made by a resident regarding non-attendance by a Councillor*

A resident had complained to the Monitoring Officer that the Clerk was failing to comply with the requirements of s.85(1) of the Local Government Act 1972 in not taking steps to disqualify Cllr Leake for non-attendance during 2022.

Tankersley Parish Council noted that in response the Clerk had pointed out to the Monitoring Officer that there was no substance to the resident's complaint and s.85(1) had not been triggered.

Cllr Leake had only joined the Parish Council in October 2022 and had attended the meeting in November 2022. As there was no meeting in December 2022, Cllr Leake had a 100% attendance record and there was no question of her being disqualified for failing to attend consecutive meetings for 6 months.

Tankersley Parish Council noted that although there was no substance to this complaint by a resident it had required the Clerk to carry out work which was ultimately unnecessary.

7. Appointments, Roles and Responsibilities

7.1 Tankersley Parish Council RESOLVED that

7.1.1 Cllr Leake would take on the responsibility of verifying the finance files kept by the Clerk as required by the Parish Council's Financial Regulations.

7.1.2 the decision to appoint a replacement liaison point with the police would be deferred until May

7.2 Tankersley Parish Council RESOLVED to approve the amended Publication Scheme and authorised the Clerk to publish the updated Publication Scheme on the Parish Council website.

8. May 2023 Elections and Possible Hustings

8.1 Tankersley Parish Council noted that the deadline for submitting nomination papers for the May 2023 elections was 4 p.m on 4 April 2023.

It was noted that if the elections were to be contested then the Clerk should investigate arranging hustings where electors could ask and challenge candidates about their priorities for the parish etc.

8.2 Tankersley Parish Council RESOLVED to authorise the Clerk to produce an article about the elections so that residents know what is involved and can engage with the democratic process

SOCIAL AND COMMUNITY INFRASTRUCTURE

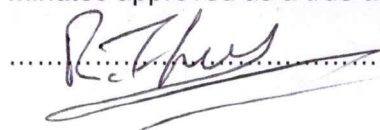
9.

Neighbourhood Plan

9.1 Tankersley Parish Council noted the recommendations and feedback from the initial meeting of the Neighbourhood Plan Working Group held on 13 December 2022.

Tankersley Parish Council RESOLVED

9.1.1 To accept the Working Group's recommendation to hold a meeting for the parish in February. The meeting would be held on Sunday 12 February



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between 10 am and 11.30 am and be in the format of a drop in

- 9.1.2 To accept the Working Group's recommendation to promote the February meeting and the Neighbourhood Plan by issuing a newsletter to all households in the parish

9.2 Tankersley Parish Council RESOLVED to authorise the suggested wording about the Neighbourhood Plan for the Parish Council web-site. It was noted that the wording may be updated to take account of the newsletter which would be issued.

9.3 Tankersley Parish Council RESOLVED to authorise the Terms of Reference suggested by the Neighbourhood Plan Working Group. The Clerk was authorised to publish the terms of reference on the Parish Council website.

9.4 Tankersley Parish Council RESOLVED to authorise the Clerk to submit an application to be a designated area for the purposes of the Neighbourhood Planning (General) Regulations 2012 to the Local Planning Authority

9.5 Tankersley Parish Council RESOLVED to authorise the Clerk to apply for grant funding to support the Neighbourhood Pan

10. Exiting the Allotments and GDPR Implications

Tankersley Parish Council noted that the Parish Council had ceased to be involved in the allotments on Pilley Lane from 1 January 2023 and that as a result the Clerk had erased the personal data of allotment holders in accordance with GDPR. Tankersley Parish council RESOLVED to authorise the Clerk to publish a notice to this effect on the Parish Council notice boards and Parish Council website.

Cllr Sowersby stressed that the notice should direct residents wanting to go on the waiting list for an allotment or with allotment queries to Barnsley MBC

11. Traffic Concerns and Evri

Tankersley Parish Council noted that the Clerk had now written to the Chief Executive of Evri to raise concerns about traffic and to look at ways of working together. So far, no reply had been received.

12. Application for Funding for a new SID

Tankersley Parish Council RESOLVED to authorise the Clerk to apply for match funding for a new SID

13. Working with St Peter's School

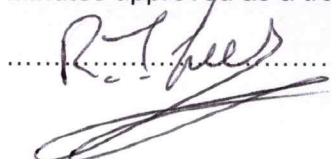
Cllr Crossley reported back to the Parish Council about the meeting he and the Clerk had attended in December with the new Head and Chair of Governors of St Peter's School in December 2022. The Clerk circulated the thank you cards children from the school and sent to the Parish Council. Tankersley Parish Council RESOLVED that the Clerk should publish the cards on the Parish Council website.

14. Grit Bins

14.1 Tankersley Parish Council considered the location of the grit bins and noted that some of the bins may need to be re-located.

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- 14.2 Tankersley Parish Council noted that two of the six bins needed to be re-filled. A rota for inspecting the grit bins to identify which ones need to be refilled was not agreed.
15. **Relocation of Noticeboard at Bottom of Pilley Green**
Tankersley Parish Council noted that the noticeboard at the bottom of Pilley Green is not in the best place and resolved to identify a new location.
16. **Coronation**
- 16.1 Tankersley Parish Council RESOLVED to authorise the Clerk and Cllr Sowersby to represent the Parish Council on the Coronation Planning Group and to attend the meeting planned for 24 January
- 16.2 Tankersley Parish Council RESOLVED to delegate to the Clerk the authority to agree to proposals discussed by the Coronation Planning Group at its meeting planned for 24 January
- 16.3 Tankersley Parish Council RESOLVED to authorise the Clerk to make the appropriate bookings and if necessary, pay deposits or make payments in full to secure bouncy castles, facepainters, bands etc as the Council considers appropriate
- 16.4 Tankersley Parish Council RESOLVED to authorise the Clerk to apply to Barnsley MBC to book Pilley Pocket Park for the Coronation weekend, if required
17. **Bonfire**
- 17.1 Tankersley Parish Council discussed the issues caused by the half term holiday for Barnsley schools running from 30 October to 3 November inclusive. A number of Parish Councillors would not be available for the event. Tankersley Parish Council RESOLVED to ask Tankersley Community Association to work in partnership with the Parish Council in organising and managing the event.
- 17.2 Tankersley Parish Council noted that the newsletter regarding the Neighbourhood Plan Meeting also covered community events planned for 2023 and asked residents for their views about the annual Bonfire event ceasing to be free for everyone.
Tankersley Parish Council RESOLVED to defer arranging a meeting to discuss the implications of the bonfire becoming a paying even until residents' views had been collected.
18. **Christmas**
- 18.1 Tankersley Parish Council noted that feedback for the new artificial tree outside the Hub had been very positive.
- 18.2 Cllr Lodge pointed out that he had been unable to see the real tree which had been placed at Glebe Court. Tankersley Parish Council RESOLVED to suspend Standing Order 7 to discuss whether purchasing a new artificial tree for Glebe Court when so few residents saw it was the best use of Parish Council monies.
Cllr Crossley pointed out that as it had not been possible to PAT test the old Christmas lights he and the Clerk had personally bought lights for the tree at Glebe Court. These had been battery operated and had worked well.

Tankersley Parish Council appreciated the action of Cllr Crossley and the Clerk and RESOLVED that they should be reimbursed for the costs of purchasing the lights. The lights could then be used for other events such as the Coronation for the benefit of the parish.

18.3 Tankersley Parish Council noted the flexibility of battery powered lights and the fact that they did not have to be PAT tested. Cllr Crossley suggested that it might be better to place a second tree on the island by the school where it would be seen by many more residents rather than in Glebe Court. The tree could be decorated with battery lights. Tankersley Parish council RESOLVED that this alternative should be investigated.

18.3 Tankersley Parish Council RESOLVED to authorise the payment of £10.00 to Garden to Field for removing the Christmas Tree at Glebe Court

19. Repair of the Wall and Kissing Gate following Accident in December 2021

Tankersley Parish Council RESOLVED to retrospectively authorise the payments for repairing the Kissing Gate (£480.00) to S & K Joinery and the dry stone wall by Broad Ings Wood (£260.00) to Drystone Walling following the accident on 21 December 2021 and receipt of insurance monies.

20. Accelerating the move to a .gov.uk Domain

Tankersley Parish Council RESOLVED to suspend Standing Order 7 and re-considered the timetable for moving to a .gov.uk domain now that there are only 5 Parish Councillors. Tankersley Parish Council RESOLVED to bring forward the timetable and authorised the Clerk to action the move.

21. Financial Matters

Cllr Crossley proposed an amendment to the agenda to take account of receiving an application for grant funding from St Peter's Primary School. The motion was seconded by Cllr Sowersby. The Parish Council voted to approve the motion and RESOLVED that the agenda should be amended by including the new item 21.8

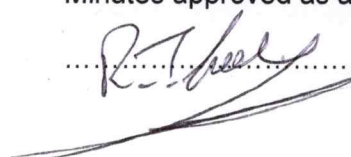
21.1 Expenditure

i) Clerks December Net Salary including backpay from April 2022 in accordance with the NALC agreed national increase –	597.36
iii) Clerks Expenses –working from home allowance December	24.00
iv) HMRC tax (Clerk) paid monthly	40.00
v) Clerk's January Net Salary	465.20
vi) Clerks Expenses –working from home allowance January	24.00
vii) HMRC tax (Clerk) paid monthly	6.80
TOTAL	1236.56

21.2 Expenditure to be Authorised

Tankersley Parish Council RESOLVED to approve the expenditure listed below for December and January and where appropriate to authorise the use of personal cards

Item	Cost - £
Pay Drystone Walling for repairing wall by Broad Ings Wood	260.00



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Pay Garden to Field for removing the Christmas Tree at Glebe Court	10.00
Reimburse the Clerk for John Brailsford for printing flyers and A3 posters for Neighbourhood Planning Meeting held on 13 December 2022	60.92
Reimburse the Clerk for Selections Boxes for Children at St Peter's School - Tesco 1	269.50
Reimburse the Clerk for Selections Boxes for Children at St Peter's School - Tesco 2	50.00
Reimburse the Clerk for Selection Boxes for Traditional Childrens party - Asda	87.75
Reimburse the Clerk for Selection Boxes for Traditional Childrens party - Tesco	52.50
Reimburse the Clerk for purchasing food for Traditional Childrens' Party - Tesco	61.57
Reimburse the Clerk for Food for Traditional Childrens' Party - Asda	110.94
Reimburse the Clerk for Party Boxes for Food at Traditional Childrens Party - Amazon	47.45
Reimburse the Clerk for Christmas Tree for Glebe Court – White Cross Farm	125.00
Twiggs – payment for clearing Bonfire Site	840.00
Reimburse the Clerk for Amazon – Voucher for Firework organiser	50.00
Reimburse the Clerk for Amazon – Voucher for First Aider	50.00
Reimburse the Clerk for Morrisons – Voucher for Bonfire helper	50.00
Total	2125.63

TOTAL Expenditure

3362.19

21.3

Income

Interest on Deposit account Nov 2022	7.20
Interest on Deposit Account Dec 2022	8.23
Hanging Basket 2023 Payments	410.00
TOTAL	425.43

21.4

Current and Deposit Account Statements

As at 1 January 2023

Current	£20,628.27
Deposit	£12,530.09
Total	£33,158.36

21.5.

Bank Reconciliation Statements

21.5.1

Tankersley Parish Council RESOLVED to authorise Cllr Lodge as Chair and the Clerk to sign the Current Account Bank Reconciliation Statements up to 30 November and up to 31 December 2022.

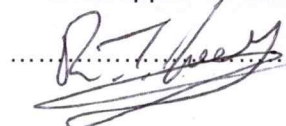
21.5.2

Tankersley Parish Council RESOLVED to authorise Cllr Lodge as Chair and the Clerk to sign the Deposit Account Bank Reconciliation Statements up to 30 November 2022 and up to 31 December 2022

21.6

The Asset Register

21.6.1 Tankersley Parish Council RESOLVED to approve the updated Asset Register showing the disposal of the fence panels on the allotments.



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- 21.6.2 Tankersley Parish Council RESOLVED to dispose of the old Christmas lights and authorised the Clerk to update the Asset Register accordingly.
- 21.6.3 Tankersley Parish Council RESOLVED to raise awareness of the spare Millennium plates through the newsletter. Residents who wanted a plate would contact the Clerk. If demand was greater than the number of available plates then names would be pulled out of a hat. If there was no demand for the plates then the matter would be reviewed.

21.7 Risk Assessment

Tankersley Parish Council RESOLVED to approve the Risk Assessment carried out in December 2022 and to note the areas requiring attention concerning Broad Ings Wood.

21.8 Grant Application from St Peter's Primary School

Tankersley Parish Council considered the application for £1,000.00 to cover some of the costs of children travelling to and from swimming classes. Tankersley Parish Council RESOLVED to approve the request.

22. Budget 2022-23 Review at End of Q3

22.1 Tankersley Parish Council noted the actual spending compared to the Budget 2022-23 as at the end of Q3

22.2 Tankersley Parish Council reviewed the costs per head of funding providing selection boxes for all the children in St Peter's School and the costs of funding the traditional Childrens Christmas Party.

The Clerk updated the Parish Council regarding discussions with St Peter's School for a 2023 Childrens Christmas Party to be hosted by the School during a school day.

23. Budget 2023 -24

Tankersley Parish Council RESOLVED to approve and adopt the Budget prepared for 2023 -24

24. Precept 2023-24

Tankersley Parish Council RESOLVED to authorise the Clerk to submit a demand for a precept of £22,500.00 to Barnsley MBC for the 2023-24 financial year.

25. Planning Applications

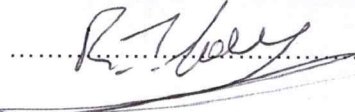
No planning applications have been received at the date of issuing this Agenda.

26. Date of Next Meeting

To resolve to note the date of the next Ordinary Parish Council Meeting as 20 February 2023 at 7.00 pm and to be held in the Welfare Hub, Tankersley

There being no other business the meeting closed at 09.03 pm.

Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & Safety and Human Rights.



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