



TANKERSLEY PARISH COUNCIL

Clerk: Catherine Mullen

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South Yorks
S61 2TT

Minutes of the Ordinary Meeting of Tankersley Parish Council Held on Monday 21 November 2022 at 7.00pm in the Tankersley Hub

Present: Cllr Robert Lodge (Chair) Cllr Matthew Jarvis (Vice Chair), Cllr David Crossley, Cllr Richard Horsfall (part), Cllr Jane Laverack (part), Cllr Estelle Leake, Cllr Dennis Simpson

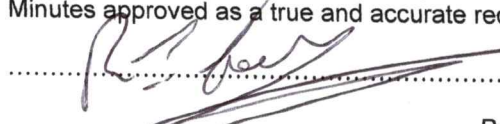
In Attendance Catherine Mullen – Clerk,

Also Present Six members of the public

Private Session

1. Due to the confidential nature of the issues to be discussed Tankersley Parish Council RESOLVED to exclude the public and press from the meeting under the Public Bodies (Admission to Meetings) Act 1960 s.1(2).
- 1.1 Tankersley Parish Council considered Cllr [] complaint that the Clerk had acted without authorisation and exceeded her authority in agreeing and publishing the Public Apology to the wider community. Tankersley Parish Council RESOLVED

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1.1.1 the Clerk had authorisation conferred by the full Parish Council through Minute 5.2 of the Annual Parish Council Meeting held on 16 May 2022 and had not exceeded her authority in agreeing and issuing the Public Apology to the wider community as alleged by Cllr []

1.1.2 the Clerk had followed process in agreeing and issuing the Public Apology

One Parish Councillor noted that it would have been helpful if they had seen the Public Apology before it was issued on the Parish Noticeboard in order to respond to queries from members of the public.

1.2 Tankersley Parish Council considered Cllr [] complaint that the Clerk had failed to follow process by accepting the new Monitoring Officer's "invitation" to attend a meeting on 31 August 2022 without prior consultation with Cllr [] and the Chair /Parish Council could approve what the Clerk raised with the Monitoring Officer and allow them to direct the meeting. Tankersley Parish Council RESOLVED that

1.2.1 the Clerk did not require the prior authorisation of Cllr [] /the Chair or the Parish Council to accept the Monitoring Officer's "invitation" and had no obligation to inform Cllr [] of the meeting before it took place.

1.2.2 Cllr [] has no authority to direct the Clerk about issues to be discussed with the Monitoring Officer.

1.2.3 Cllr [] has no authority to line manage the Clerk and the restrictions of Local Government Act 1972 s.101 prohibit this.

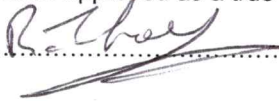
One Parish Councillor noted that it would be helpful to have fuller debriefings regarding meetings with the Monitoring Officer subject to observing confidentiality requirements. Another Parish Councillor pointed out that in law Parish Councillors only need to be aware of the details of a meeting with the Monitoring Officer if a legislative power has not been actioned correctly. The Clerk has a duty to inform the Parish Council of such an inaccuracy and to advise on the correct procedure and/or corrective action.

1.3 Tankersley Parish Council considered if Cllr [] had followed process in writing to the Monitoring Officer to complain that the Clerk had exceeded her authority in agreeing and issuing the Public Apology to the wider community. Tankersley Parish Council NOTED that no other Parish Councillor had been aware that Cllr [] had taken this action. Tankersley Parish Council RESOLVED that

1.3.1 Cllr [] had no authorisation to act in this way and had consequently not followed process.

1.3.2 as Cllr [] had acted without the knowledge of all other Parish Councillors, had acted without any authorisation from the Parish Council and had consequently not followed process then Tankersley Parish Council wished to distance itself from the actions of Cllr [] on this matter

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1.4 Tankersley Parish Council considered if Cllr [] had followed process in writing to the Monitoring Officer regarding a terminated allotment tenancy.

Tankersley Parish Council NOTED that

- no other Parish Councillor had been aware that Cllr [] had taken this action, and
- Cllr [] actions went against minuted decisions of the Parish Council.

Tankersley Parish Council RESOLVED that

1.4.1 Cllr [] had no authorisation to act in this way and had consequently not followed process.

1.4.2 as Cllr [] had acted without the knowledge of all other Parish Councillors, had acted without any authorisation from the Parish Council and had consequently not followed process then Tankersley Parish Council wished to distance itself from the actions of Cllr [] on this matter.

1.5 Tankersley Parish Council considered if Cllr [] had followed process in writing to the Monitoring Officer in the capacity of a Parish Councillor to request a meeting to present a paper. The paper was a criticism of the Clerk and fellow Parish Councillors.

Tankersley Parish Council NOTED that no other Parish Councillor had been aware that Cllr [] had taken this action. Tankersley Parish Council RESOLVED that

1.5.1 Cllr [] had no authorisation to act in this way and had consequently not followed process.

1.5.2 as Cllr [] had acted without the knowledge of all other Parish Councillors, had acted without any authorisation from the Parish Council and had consequently not followed process then Tankersley Parish Council wished to distance itself from the actions of Cllr [] on this matter.

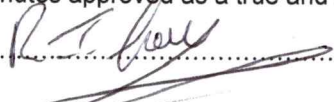
1.6 Tankersley Parish Council considered concerns the Clerk had raised that some Parish Councillors have been circumventing aka short circuiting Parish Council Meetings and writing direct to the Chair. The Clerk has suggested that in doing this the Parish Councillors concerned are failing to follow process and had requested the Parish Council to declare its opinion on this approach. Tankersley Parish Council NOTED

- there is not a “select few” amongst Parish Councillors: all are equal.
- that some Parish Councillors share emails on numerous topics without copying in others. This results in friction and is poor practice.
- the views and opinions of all Parish Councillors should be valued and respected
- Parish Councillors should conduct themselves in accordance with the rules and principles that they accept on becoming a Parish Councillor. Those Parish Councillors who are short circuiting Parish Council Meetings are failing to follow process and are also failing to uphold the standards they accepted on becoming a Parish Councillor.

Tankersley Parish Council RESOLVED that the practice of certain Parish Councillors circumventing the Parish Council Meetings by contacting the Chair was wrong and failed to follow process.

It is not how Parish Councils should operate and the practice should stop.

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Public Session

CORE REQUIREMENTS

Covering governance administration, finance and asset management


- 2. Apologies**
 - 2.1 Cllr Kerry Sowersby had sent apologies.
- 2.2 Attendance Record**

The Clerk confirmed there are no attendance concerns.
- 3. To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers:**
 - 3.1 Cllrs Horsfall and Laverack declared an interest as allotment holders.
Cllr Crossley declared an interest as a member of the TCA Committee
Cllrs Crossley, Jarvis and Leake declared an interest in item 10 of the Agenda regarding developing relations with the school
 - 3.2 **To Consider any Dispensation Requests Received by the Parish Clerk**

The Clerk informed the Parish Council that she had received written requests for dispensation regarding item 10 of the Agenda, developing relations with the school from Cllrs Crossley, Jarvis and Leake.

Tankersley Parish Council RESOLVED to issue dispensations to Cllrs Crossley, Jarvis and Leake on issues allowing them to participate in any discussions and participate in any vote regarding developing relations with the school and working with the school to explore/develop a new format for the Childrens Christmas Party until the end of the current Parish Council mandate in accordance with Localism Act 2011 S.33 (2)(c)
- 4. Public Question Time**
 - 4.1 A member of the public raised concerns regarding the intimidating behaviour of another member of the public towards the Clerk. The member of the Public referred to the Parish Meeting of 10 November 2022 where attendees had been concerned for the Clerk's safety as a result of the behaviour of that other member of the public. The member of the public pointed out that concerns for the Clerks safety had been so serious that other attendees at the Parish Meeting had felt it necessary to escort the Clerk to her car.
 - 4.2 A member of the public complained about the language and words used by the Chair, Cllr Lodge towards them at the 17 October Meeting. The Chair had alleged that two Parish Councillors had been "in cahoots" with the member of the public. The Chair apologised to the member of the public and the Parish Councillors concerned.
 - 4.3 A member of the public asked about the Parish Council's exit from the allotments. This was covered later in the meeting.

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5. Minutes

The Minutes of the Ordinary Parish Council Meeting held on 17th October 2022 were agreed as a true and accurate record. Cllr Jarvis proposed and Cllr Crossley seconded that Cllr Lodge as Chair of the meeting be authorised to sign the Minutes as a true and correct record. Cllr Lodge signed each page of the Minutes.

6. Business Raised During Public Question Time

No further issues were raised.

SOCIAL AND COMMUNITY INFRASTRUCTURE

7. Parish Meeting Feedback

Tankersley Parish Council considered the recommendations made by the Parish Meeting held on 10 November 2022 as detailed in the draft minutes of that meeting

- 7.1** Tankersley Parish Council considered the recommendation from the Parish Meeting to reinstate the Childrens Christmas Party. Tankersley Parish Council NOTED that
- it had RESOLVED at the October Meeting to purchase selection boxes for every child in St Peter's School, and
 - that the Selection boxes had been purchased and arrangements were in hand to deliver the selection boxes to the school

Tankersley Parish Council RESOLVED

7.1.1 NOT to reinstate the Childrens Christmas Party that had been developed by Cllr Sowersby and discussed at Parish Council Meetings up to and including the meeting of 17 October 2022.

As decided at the meeting of 17 October 2022 Tankersley Parish Council would provide a Summer Event in the park that would be inclusive to everyone of all ages in the parish and where the restriction on numbers would not apply.

7.1.2 To support the volunteers from the community who wished to run the traditional Childrens Christmas Party this year. Tankersley Parish Council would support the volunteers by providing the Childrens entertainer at a cost of £360.00. Tankersley Parish Council would

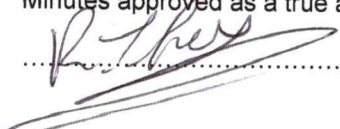
- provide selection boxes for the children attending the traditional parties;
- contribute to the food costs.
- provide the party boxes for the food to go in

7.1.3 To authorise the Clerk to purchase the items listed in 7.1.1 above for the volunteers up to a total of £408.00.

7.1.4 To NOTE that Tankersley Parish Council would not be supporting the traditional Childrens Christmas Party after 2022.

- 7.2** Tankersley Parish Council considered the recommendation from the Parish Meeting to publish the Parish Council's Public Apology to the Wider Community agreed in accordance with Minute 5.2 of the Annual Parish Council Meeting of 16 May 2022

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Tankersley Parish Council NOTED that the Public Apology had been posted on the Parish Council Noticeboards.

Tankersley Parish Council RESOLVED not to publish the Public Apology on the Parish Council website or Facebook page.

7.3 Tankersley Parish Council considered the recommendation from the Parish Meeting to place the SID on Pilley Lane in accordance with Minute 16 of the Minutes of 25 July 2022. Tankersley Parish Council NOTED that

- a new pole would be needed to site the SID on Pilley Lane.
- in view of health and safety concerns regarding moving and re-siting the SID it may be necessary to employ a firm to move the SID from the current position to the new pole on Pilley Lane

Tankersley Parish Council RESOLVED

7.3.1 to authorise the Clerk to complete the risk assessment and location map required by Highways for siting a new pole.

7.3.2 to authorise the Clerk to investigate the costs of employing a firm to move the SID from its current position to a new pole on Pilley Lane and for moving the SID around the parish. The Clerk to report back to the Parish Council at its January meeting.

7.4 Tankersley Parish Council considered the recommendation from the Parish Meeting to publicise the possibility of creating a Neighbourhood Plan and to take action to form a working group made up of Parish Councillors and residents. Tankersley Parish Council NOTED that

- it had resolved to create a Neighbourhood Plan at the meeting of 17 October 2022
- at the Parish Meeting of 10 November, 6 residents had volunteered to join the Neighbourhood Plan working group

Tankersley Parish Council RESOLVED that

7.4.1 Clls Crossley and Sowersby should join the Neighbourhood Plan Working Group

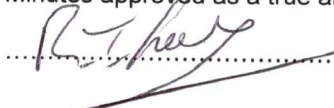
7.4.2 To authorise the Clerk to create a poster to publicise the Neighbourhood Plan and the working group

7.4.3 To authorise the Clerk to create a new page on the Parish Council website regarding the Neighbourhood Plan in place of the Allotments page

8. Exiting the Allotments

Tankersley Parish Council considered the responses received to the Clerk's email of 24 October 2022 to allotment holders. The email asked allotment holders if they were in favour of the management of the allotments on Pilley Lane being transferred to Barnsley MBC.

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The Parish Council had been specifically requested on 24 October 2022 to obtain this information direct from allotment holders so that the outcome could be formally recorded in a minute.

Tankersley Parish Council RESOLVED to note that at the start of this Ordinary Parish Council meeting seven of the thirteen allotment holders had responded to the email of 24 October 2022. All seven were in favour of the transfer of the management of the allotments in Pilley Lane being transferred to Barnsley MBC.

During the discussion of this item a member of the public who is also an allotment holder stated that they were in favour of the transfer of management to Barnsley MBC bringing the total of allotment holders in favour to eight.

9. Traffic Concerns and Evri

Cllr Crossley updated the Parish Council on his conversations with Ward Cllr David White. Cllr White had set up his working group to liaise with Evri and saw no need to include a representative from the Parish Council. Tankersley Parish Council noted that Cllr White's working group did not represent any residents from Penistone East ward. Tankersley Parish Council RESOLVED

9.1 To authorise the Clerk to write to Ward Cllr Rob Barnard who represents Penistone East about the issue

9.2 to set up its own working group to liaise with Evri on traffic concerns. The working group should be made up of parish residents and parish councillors

9.3 To authorise the Clerk to write to Evri regarding traffic concerns

10. Working with St Peter's School

Tankersley Parish Council RESOLVED that

10.1 the Clerk and /or Cllrs Crossley and Jarvis should meet the new Head of St Peter's School and look at ways in which the Parish Council and the school can work together and to report back to the Parish Council at its January meeting

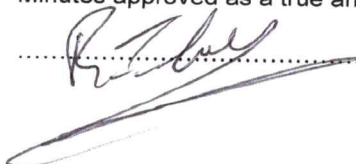
10.2 Cllrs Crossley and Jarvis should discuss with the school developing a new format of Childrens' Christmas Party for 2023? Cllrs Crossley and Jarvis to report back to the Parish Council at its January meeting

11. Christmas Trees and Christmas Lights

The difficulties in getting the Christmas lights PAT tested was discussed. Tankersley Parish Council RESOLVED that if the Christmas lights failed the PAT test or could not be PAT tested that

11.1 a new artificial tree should be purchased

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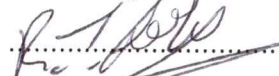


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- 11.2 Cllr Simpson indicated that as he bought his Christmas tree from the same farm, he could buy the tree originally intended for the Parish Council if it was no longer needed
12. **Request by Church to Borrow Lights for Christingle Event**
Tankersley Parish Council RESOLVED to let the church use the rechargeable lights for the Christingle event on 4 December 2022.
13. **Tankersley and Wortley Poors Charity**
The Clerk informed the Parish Council of the difficulties experienced in trying to get information from the Charity Commission and the Investment Managers.
The Investment Manager had now informed the Clerk that they had no record of the former Parish Councillor who believed they were a trustee of the charity and who had acted as the appointing authority ever being a trustee. In the circumstances and with information needed to progress the matter being withheld from the Parish Council it was not possible to progress any of the documents required to keep the charity live. The charity would be referred back to the Charity Commission for a decision as to whether it should be formally wound up. Tankersley Parish Council RESOLVED to note that it would have no further involvement in the charity.
14. **The Forge Partnership**
Tankersley Parish Council RESOLVED that the Clerk and Cllr Jarvis should contact the Forge Partnership to see how they could work together. The Clerk and Cllr Jarvis should report back to the Parish Council at the meeting in February 2023.
15. **Recalibration of the SID**
The Clerk informed the Parish Council that an engineer had inspected the SID on 15 November. The Engineer had commented that the SID and battery were positioned too high on the lamp post. As a result, the engineer had not been able to inspect the battery. The engineer had also pointed out that due to the SID being too high up the lamp post the SID was gauging the speed of vehicles over a shorter time than what was recommended.
16. **Bonfire and Fireworks Event**
Tankersley Parish Council considered the paper prepared by the Clerk and RESOLVED to
- 16.1 begin planning the 2023 bonfire in February in order to consider the practical implications of the Bonfire ceasing to be a free for everyone event. A working group would be formed made up from those Parish Councillors who intended to re-stand in the May 2023 elections.
- 16.2 provide the first aid volunteers, Raymond Ulliyott and the volunteer who set up and lit the fireworks with £50.00 of vouchers as a thank you. The Clerk was authorised to contact the volunteers to find out what vouchers they preferred and to purchase the vouchers.

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Financial Matters

17. Financial Matters

Tankersley Parish Council RESOLVED to approve the expenditure listed below for November and where appropriate to authorise retrospective payments and the use of personal cards

17.1

Item	Cost £
i) Clerks November Net Salary –	403.04
iii) Clerks Expenses –working from home allowance November	24.00
iv) HMRC tax (Clerk) paid monthly	1.40
TOTAL	£428.44

Expenditure to be Authorised:

Item	Cost - £
Hi viz vests	77.28
PA System	125.00
Bonfire Sundries	54.85
Cable ties	8.99
Fire Blankets x 2	14.99
One.com web hosting and email platform	197.22
PKF Littlejohn LLP – External Audit	879.00
Lunch for Bonfire Volunteers	45.37
Rapid Skips – Hire of Skip	195.00
Gazebo purchase	87.05
First Aid Kit	26.72
Artificial Christmas Tree	449.98
Total	2161.45
TOTAL Expenditure	£2589.89


17.2 Income

Interest on Deposit account November	4.08
Hanging Basket 2023 Payments	958.80
TOTAL	£962.88

17.3 Current and Deposit Account Statements as at 1 November 2022

Current	£22,788.44
Deposit	£12,514.66
Total	£35,303.10

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17.4 Bank Reconciliation Statements

17.4.1 Tankersley Parish Council considered the Current Account Bank Reconciliation Statement up to 31 October 2022 and RESOLVED that the Chair and Clerk should be authorised to sign it.

17.4.2 Tankersley Parish Council considered the Deposit Account Bank Reconciliation Statement up to 31 October 2022 and RESOLVED that the Chair and Clerk should be authorised to sign it.

17.5 The Asset Register

Tankersley Parish Council noted the updated asset register showing the disposal of the printer to the school and the purchase of assets for events including the new artificial Christmas tree. Tankersley Parish Council noted and RESOLVED to approve the updated Asset Register.

18. Budget 2023-24

Tankersley Parish Council considered the draft budget for 2023-24 and the precept required to support the budget.

Tankersley Parish Council RESOLVED to accept and adopt the budget for 2023-24 and to demand a precept of £22,500.00 to support the budget.

19. Other Financial Matters

19.1 Salary Reviews

In accordance with its Financial Regulations Tankersley Parish Council reviewed salaries and RESOLVED

19.1.1 to increase the Clerk's salary in accordance with salary increases agreed for local government officers and agreed with nalc

19.1.2 that the increase should be implemented in the December 2022 Salary with backpay paid from April 2022.

19.2 Direct Debits

Tankersley Parish Council reviewed the Direct Debits currently in place and RESOLVED to re-approve the Direct Debit with the ICO

19.3 Auditors

19.3.1 Tankersley Parish Council RESOLVED to re-appoint Faye Hazlehurst as the internal auditor for AGAR 2022-23

19.3.2 Tankersley Parish Council RESOLVED to note the re-appointment of PKF Littlejohn LLP as the external auditor for all parish councils in Yorkshire.

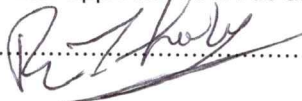
19.4 Government Push for .gov.uk domains

Tankersley Parish Council RESOLVED to move to a .gov.uk domain for the new council mandate in May 2023

20. Planning Applications

20.1 Tankersley Parish Council considered 2022/0194 – an amended application regarding the erection of a foodstore (use class E(a)) with associated access, car parking and

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landscaping (Amended Documents November 2022) on land to the north of Sheffield Road, Hoyland, Barnsley, S74 0PN. Tankersley Parish Council felt that the entrance and exit points for traffic could be improved. Tankersley Parish Council RESOLVED to authorise the Clerk to write to Planning with the suggested improvements.

20.2 Tankersley Parish Council considered 2022/1134 regarding the erection of a detached garage to rear/side of bungalow at 15 Church Way, Pilley, Barnsley, S75 3FP. Tankersley Parish Council RESOLVED it has no objection to the application.

21. Dates of Next Meeting and Meetings in 2023

Tankersley Parish Council RESOLVED to

21.1 cancel the Ordinary Parish Council Meeting scheduled for 12 December 2022

21.2 note the date of the next Ordinary Parish Council Meeting as Monday 16 January 2023 at 7.00pm in the Tankersley Hub.

21.3 authorise the publication of the draft minutes of this meeting

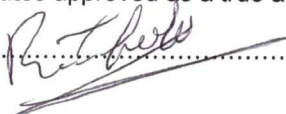
21.4 agree the dates of the Ordinary Parish Council Meetings in 2023. All meetings to be held at 7.00pm in the Tankersley Hub unless notified otherwise and the dates to be published on the Parish Council website.

21.5 note the date of the Annual Parish Meeting to be 22 May 2023

There being no other business the meeting closed at 08.25 pm.

Members of Tankersley Parish Council considered the foregoing when considering their duties: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & Safety and Human Rights

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