



TANKERSLEY PARISH COUNCIL

Clerk: Catherine Mullen

Email: clerk@tankersleypc.org

Tel: 07432025488

35, Kestrel Avenue
Thorpe Hesley
Rotherham
South Yorks
S61 2TT

Minutes of the Ordinary Meeting of Tankersley Parish Council Held on Monday 25 July 2022 at 7.00pm in the Tankersley Hub

Present: Cllr Matthew Jarvis (Vice Chair – Chaired the meeting)
Cllr Richard Horsfall. Cllr Jane Laverack, Cllr Kerry Sowersby,

In Attendance Catherine Mullen – Clerk,

Also Present Two members of the public

CORE REQUIREMENTS

Covering governance administration, finance and asset management

1. **Statement Reminding Members of the Public that they can only speak during the 10 Minute Public Session and NOT during Council time unless invited**
The Chair read out a statement reminding members of the public how to conduct themselves during the 10 minutes Public Session and of the Standing Orders regarding disruptive behaviour. The Statement will be published on the Parish Council website with the minutes of the meeting.
2. **Apologies**
 - 2.1 Cllrs Lodge, Crossley and Simpson had sent apologies.

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2.2 Attendance Record

The Clerk confirmed that there are no attendance concerns and that the attendance record would be posted on the Parish Council website.

3. To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers:

3.1 Cllrs Horsfall, Laverack and Sowersby declared interests as allotment holders.

3.2 To Consider any Dispensation Requests Received by the Parish Clerk

The powers of S.33 (2) (a) of the Localism Act 2011 were exercised for the duration of the meeting to allow Cllrs Horsfall, Laverack and Sowersby to participate and vote on allotment business. Without the dispensation there would be no quorum and the transaction of business would be impeded.

4. Public Session

4.1 A member of the public raised concerns about the number of accidents occurring on the junction of Westwood New Road and the A61. Tankersley Parish Council RESOLVED that the Clerk should write to Highways raising the concerns.

4.2 A member of the public informed the Parish Council that a sports day had been held and that it was hoped to hold introductory football coaching sessions.

5. Minutes

The Minutes of the Ordinary Parish Council Meeting held on 20 June 2022 were agreed as a true and accurate record. Cllr Sowersby proposed and Cllr Horsfall seconded that Cllr Jarvis as Chair of the meeting be authorised to sign the Minutes as a true and correct record. Cllr Jarvis signed each page of the Minutes.

6. Business Raised During Public Question Time

No further issues were raised.

7. Matters arising from the minutes of the last meeting, not covered by agenda items

No further matters were raised.

8. Community Governance Review

The Clerk informed the Parish Council that the decision to reduce the size of the Parish Council from 11 to 9 will be considered by the full Council of Barnsley MBC on 22 September. As the Parish Council has vacancies if the decision is approved on 22 September the decision will have immediate effect. This will mean that quorum for meetings after 22 September will be 3 and not 4.

9. Neighbourhood Plan

The Clerk outlined the process from starting a Neighbourhood Plan to holding a referendum to approve the plan and pointed out that it usually takes 2 years from start to finish. The Clerk also informed the Parish Council that funding is available to cover the costs of communicating and consulting with residents. However, it seems that funding has to be used in the financial

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year in which it is granted. The Clerk is trying to find out if more than one application can be made for funding to cover 2 financial years.
The benefits of having a formal structure for consulting with residents was acknowledged. Helen Willows of Barnsley MBC's Neighbourhood Planning Team has been invited to speak to the Parish Council and residents on 19th September.

10. Three Year Plan

10.1 Tankersley Parish Council RESOLVED that the items contained in the Three Year Plan relating to road safety and traffic calming measures should be removed from the Three Year Plan and be part of the Neighbourhood Plan consultation process. The Three Year Plan will be updated accordingly.

11. Allotments Update

11.1 Tankersley Parish Council RESOLVED that the waste area at the end of Plot 14 should be merged into Plot 14.

11.2 The Clerk informed the Parish Council of the timetable for ceasing to manage the allotments for 1 January 2023. Two timetables were discussed. The first covered the owners appointing a replacement manager and the subsequent handover process that would have to take place. The second considered the owners not appointing a replacement manager. Tankersley Parish Council RESOLVED that allotment holders should be updated of the situation.

12. Vandalism of Jubilee Bench

Tankersley Parish Council noted that the Clerk was seeking a quote to repair the vandalised bench, it was also noted that the costs of repair would have to be recouped by cutting back/deferring or cancelling events planned in the 2022-23 Budget.

13. Motion to Amend the Agenda

Agendas for Parish Council Meetings have to be issued in accordance with statutory timeframes. Since the Agenda was issued an invoice has been received. Cllr Jarvis proposed amending the Agenda by adding an extra line into the expenditure section to cover the payment. Cllr Laverack seconded the motion. Tankersley Parish Council RESOLVED to amend the agenda as proposed in the motion.

14. Financial Matters

Tankersley Parish Council RESOLVED to approve the expenditure listed below for July and where appropriate to authorise retrospective payments and the use of personal cards

14.1

i) Clerks Net Salary –	443.04
iii) Clerks Expenses –working from home allowance	24.00
iv) HMRC tax (Clerk) paid monthly	1.40
Payment to YLCA for 2 x Good Councillor Booklets	10.75
TOTAL	479.19

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14.2 Income

Interest on Deposit account	1.03
TOTAL	1.03

14.3 Current and Deposit Account Statements as at 1 July 2022

Current	£27,826.28
Deposit	£12,506.20
Total	£40,332.48

14.4 Bank Reconciliation Statements

14.4.1 Tankersley Parish Council considered the Current Account Bank Reconciliation Statement up to 30 June 2022 and RESOLVED that the Chair and Clerk should be authorised to sign it.

14.4.2 Tankersley Parish Council considered the Deposit Account Bank Reconciliation Statement up to 30 June 2022 and RESOLVED that the Chair and Clerk should be authorised to sign it.

14.5 Hanging Basket Surplus

Tankersley Parish Council noted that Cllr Crossley had contacted all sponsors of hanging baskets about the surplus monies and that 15 responses had been received. The responses all favoured using the surplus as a credit for 2023. Tankersley Parish Council RESOLVED that all the hanging basket surplus should be used as a credit for 2023 baskets.

14.6 Frivolous Objection by Resident to External Auditor

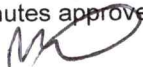
A resident made an ineligible and frivolous objection to the External Auditor regarding the Parish Council's expenditure in an earlier financial year and also objected to invoices not being available for events that are part of the 2022-23 Budget where no expenditure has yet occurred. The resident also objected to the

14.6.1 Parish Council paying for /contributing to a number of events which included the End of Lockdown Event, Bonfire and Fireworks Event, the Carols around the Christmas Tree Event and the Platinum Jubilee Events.

14.6.2 payments received from residents sponsoring hanging baskets as monies received by the Parish Council being recorded separately from the use of these monies to purchase the hanging baskets which is recorded in Payments made by the Parish Council.

Although the External Auditor informed the resident that the objection was ineligible the fact that an objection has been submitted incurs substantial costs for the Parish Council. These costs have not been budgeted for and have to be recouped. Tankersley Parish Council RESOLVED that the monies would be recouped by deferring and cancelling events and purchases that are currently in the 2022-23 Budget. These were considered in Minute 14.7

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14.7 Q1 2022-23 Budget Review

Tankersley Parish Council compared the budget to actual spend during Q1. It was noted that receipts for 2022-23 will be lower than in the budget due to the Parish Council ceasing to manage the allotments after 31 December 2022. This was not known at the time the budget was set. It was also noted that the costs of repairing the vandalised Jubilee Bench had not been provided for in the Budget, and the need to recoup costs as a result of a resident making frivolous objections meant that a number of difficult decisions had to be taken. Tankersley Parish Council RESOLVED

14.7.1 the Receipts for Budget 2022-23 should be revised to show that no income from the allotments will be received.

14.7.2 the bench planned for Old Hall will be deferred until Budget 2023-24

14.7.3 the quote for repairing the vandalised bench has not yet been received. Action to repair the bench will be considered again once the quote has been received.

14.7.4 the Harvest Festival Event planned for the senior citizens of Tankersley Parish will be cancelled.

14.8 Budget Setting 2023-24

Tankersley Parish Council RESOLVED to start budget setting for 2023-24 in October. It was noted that although the Parish Council provides a Childrens Christmas party it does not do anything for senior citizens. Tankersley Parish Council RESOLVED to consider including an event for senior citizens in the Parish when setting the budget for 2023-24.

15. Policies and Procedures

15.1 Tankersley Parish Council RESOLVED to adopt the updated Disciplinary Policy. The Disciplinary Policy will be reviewed and if appropriate updated in July 2023.

15.2 Tankersley Parish Council RESOLVED to adopt the updated Grievance Policy. The Grievance Policy will be reviewed and if appropriate updated in July 2023.

15.3 Tankersley Parish Council RESOLVED to adopt the Policy on Filming, Photographing, Audio Recording & Social Media Reporting of Public Parish Council Meetings. The policy will be reviewed and if appropriate updated in July 2023.

15.4 Tankersley Parish Council RESOLVED to adopt the Protocol on Operation London Bridge. The policy will be reviewed and if appropriate updated in July 2023. Tankersley Parish Council RESOLVED that all Councillors will wear black armbands at appropriate events when the Protocol is effected.

ROAD SAFETY AND SPEEDING.

16. A New SID

Tankersley Parish Council RESOLVED to leave the existing SID near the School and to purchase a new SID that could be placed on Pilley Lane and other parts of the Parish. The purchase of a new SID is S.137 funding and will be recorded as such in the finance files.

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SOCIAL AND COMMUNITY INFRASTRUCTURE

17.1 Beacon

A timetable to secure the beacon in a steel jacket needs to be agreed.

17.2 Harvest Festival Event

Tankersley Parish Council RESOLVED to cancel the event. The Scarecrow Event would also be cancelled as part of recouping costs incurred by a resident making frivolous objections to the External Auditor.

17.3 Bonfire

17.3.1 Tankersley Parish Council RESOLVED that the Bonfire Working Group would be led by Cllr Horsfall.

17.3.2 Tankersley Parish Council RESOLVED to authorise the Clerk to request permission to hold the Bonfire in Pilley Pocket Park on Saturday 5 November 2022 from Barnsley MBC.

17.3.3 Tankersley Parish Council RESOLVED to incorporate the wash up to identify what worked and what didn't in the September meeting.

17.4 Childrens Christmas Party

Cllr Sowersby updated the Parish Council on the meeting held on Thursday 30 June. Tankersley Parish Council RESOLVED to accept the recommendation to hire CopyCat Party as the Childrens entertainer. The Clerk was authorised to pay the £50.00 deposit required. Tankersley Parish Council felt that the amount suggested for Christmas presents was excessive and suggested selection boxes. The Clerk pointed out that selection boxes had been provided for children at the Carols around the Tree event held in 2021. The costs of the Childrens Christmas Party are S.137 funding and will be recorded as such in the finance files.

18. Request for Grant Funding


18.1 Tankersley Parish Council RESOLVED to approve an application for £650.00 grant funding from Tankersley Senior Citizens Association to fund a coach to take senior citizens from Tankersley Parish to Blackpool to see the illuminations. Tankersley Parish Council would pay the monies direct to the coach company. The award of this grant funding is S.137 funding and will be recorded as such in the finance files.

18.2 Tankersley Parish Council noted and approved the report from St Peters School identifying how the grant monies awarded in 2021 had been utilised. Tankersley Parish Council requested the Clerk to meet with TPEG to clarify their response to explaining how the funding had been used.

19. Planning Applications

No planning applications had been received.

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20. Date of Next Meeting

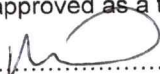
20.1 Tankersley Parish Council RESOLVED to cancel the August meeting and to note the date of the next Ordinary Meeting of the Parish Council as Monday 19th September 2022 at 7pm in the Tankersley Hub.

20.2 Tankersley Parish Council RESOLVED that draft minutes of this meeting should be published.

There being no other business the meeting closed at 08.30 pm

Members of Tankersley Parish Council considered the foregoing when considering their duties: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & Safety and Human Rights

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