



TANKERSLEY PARISH COUNCIL

Clerk: Catherine Mullen

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Minutes of the Ordinary Meeting of Tankersley Parish Council Held on Monday 20 February 2023 at 7.00pm in the Tankersley Hub

Present	Cllr Robert Lodge (Chair) Cllr Matthew Jarvis (Vice Chair), Cllr David Crossley, Cllr Estelle Leake
In Attendance	Sukdave Ghuman - Monitoring Officer Barnsley MBC, Peter Clark – Head of Elections Barnsley MBC, Catherine Mullen – Clerk,
Also Present	Two members of the public

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1. **Apologies**
 - 1.1 Apologies had been received from Cllr Sowersby
 - 1.2 The Clerk confirmed that there are no issues with the attendance record of Councillors.
 2. **Declarations of Interest and Dispensation Requests**
 - 2.1 Cllr Crossley declared an interest in the TCA.
 - 2.2 Tankersley Parish Council RESOLVED that Cllr Crossley should be able to be present and to participate in the discussions concerning the TCA
 3. **Presentation by the Head of Elections on the Councillors Code of Conduct and Management of the Public Participation and Questions Sessions during Parish Council Meetings**

Tankersley Parish Council noted the points raised by the Head of Elections regarding the

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Code of Conduct, the Nolan Principles and the need for Declarations of Interest to be updated each year and whenever a change affecting a Councillor's interests occurs. The Clerk confirmed that the Parish Councillors had updated their Declarations of interest in June 2021 and May 2022 and whenever a change affecting a Declaration had occurred.

Tankersley Parish Council noted the requirement to be familiar with and to follow the Standing Orders regarding the management of the Public Participation Session. The Clerk confirmed that the Standing Orders had been updated in February 2022 and would be reviewed in May 2023.

4. Public Participation and Questions Session

4.1 A resident had written to the Clerk and raised concerns about the condition of and safety of Lidgett Lane.

A member of the public present also raised same concerns. The Clerk confirmed that she had written to Highways on these issues.

4.2 A member of the public complained that they had written to the Clerk about the Parish Council having assets of £100K. The Clerk informed the member of the public that they were mistaken and the Parish Council did not have assets of £100K.

4.3 A member of the public complained that the minutes of Parish Council Minutes from before 2021 had been removed from the Parish Council website. The Clerk informed the member of the public that they were mistaken and that Minutes from 2014 were on the Parish Council website.

4.4 A member of the public complained that the Parish Council had spent £5k on the Platinum Jubilee trees. The Clerk informed the member of the public that they had received the invoices regarding the purchase of the trees which showed that the Parish council had not spent £5k on trees for the Platinum Jubilee.

The member of the public then alleged that the 2021 -22 AGAR had shown that the Parish Council had spent £5K on trees for the Platinum Jubilee. The Clerk informed the member of the public that they were mistaken.

CORE REQUIREMENTS AND COUNCIL MEETING

Covering governance administration

5. Minutes

The Minutes of the Ordinary Parish Council Meeting held on 16 January 2023 were agreed as a true and accurate record. Cllr Crossley proposed and Cllr Jarvis seconded that Cllr Lodge as Chair of the meeting be authorised to sign the Minutes as a true and correct record. Cllr Lodge signed each page of the Minutes

6. Business Raised During Public Question Time

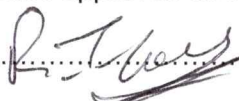
No further issues were raised.

7. Neighbourhood Plan ([The Neighbourhood Planning \(General\) Regulations 2012](#))

7.1 The Chair/Vice Chair of the Neighbourhood Plan Working Group were not present and so no motions to allow the Chair/Vice Chair of the Neighbourhood Plan Working Group to speak during item 7 of the agenda and for the Parish Council to vote on any such motion were passed.

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- 7.2 Tankersley Parish Council noted that the number of attendees at the drop in session held on 12 February 2023 had been disappointing.
- 7.3 Tankersley Parish Council noted that to date there were no recommendations from the Neighbourhood Plan Working Group to consider.
- 7.4 Tankersley Parish Council noted that an application under Regulation 5 of the Neighbourhood Planning (General) Regulations 2012 for the whole of Tankersley Parish to be designated a Neighbourhood Area had been submitted to the Local Planning Authority
- 7.5 Tankersley Parish Council noted that an application to Locality for grant funding had been drafted but not yet submitted.
- 7.6 Tankersley Parish Council RESOLVED that the Clerk should provide details of hours worked to support the Neighbourhood Plan Working Group.
- 8. Resolution for Parish Council to go into Private Session**
- 8.1 Tankersley Parish Council RESOLVED that due to the nature of the business to be considered the public and press should be excluded from this part of the meeting under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960
- 8.2 In considering the accusation made by a resident that the Clerk had withdrawn £20,000 from the Parish Council's Bank Account on 27 May 2022 and given it to a former Councillor to purchase a car, Tankersley Parish Council examined the Bank Statements for both of the Parish Council's bank accounts.
The Bank Statements showed that at no time had any monies been withdrawn from the Parish Council's Bank Account.
It was also noted that the Bank mandates would not allow the Clerk to make such a withdrawal.
Tankersley Parish Council noted that the same resident had made the same accusation against a former Councillor in early 2022. It was noted that the earlier accusation had also been shown to be totally false.
- Tankersley Parish Council RESOLVED that
- 8.2.1 the resident had made a false accusation
- 8.2.2 the Bank Statements should be forwarded to the Monitoring Officer for formal confirmation that the resident had made false accusations against Clerks and former Parish Councillors
- 8.3 Tankersley Parish Council discussed the learnings from the presentation given by the Head of Elections.

POLICIES AND GOVERNANCE

9. **Model Code of Conduct**
Tankersley Parish Council RESOLVED to authorise the Clerk to produce a new Code of



Date 20 March 2023

Conduct based on the model produced by the LGA and NALC for consideration at the March meeting.

SOCIAL AND COMMUNITY INFRASTRUCTURE

10. Parish Council Elections

- 10.1** Tankersley Parish Council noted that three residents had expressed an interest in becoming a Parish Councillor following the issuing of the newsletter. Tankersley Parish Council discussed the risks to the Parish Council's viability following the Local Elections in May 2023.
- 10.2** Tankersley Parish Council authorised the Clerk to purchase five copies of the Good Councillor Guide from YLCA to form part of the packs to be produced and issued to new Councillors in May 2023

11. Millennium Plates

- 11.1** Tankersley Parish Council noted that five residents had requested a Millennium Plate as a result of the item in the newsletter.
- 11.2** A millennium plate was given to a member of the public who had requested one. This was observed by the Monitoring Officer and Head of Elections. When the Parish Council went into private session the member of the public returned the millennium plate.

12. Application for Funding for a new SID

Tankersley Parish Council noted that an application for grant funding towards the costs of a new SID had been drafted but not yet submitted.

13. Coronation

- 13.1** Tankersley Parish Council noted that two bouncy castles and two face painters had been secured for the picnic in the park event to be held on Sunday 7 May 2023.
- 13.2** Tankersley Parish Council noted that the application to book Pilley Pocket Park for the Coronation was progressing.

14. Hanging Baskets


Tankersley Parish Council RESOLVED to authorise the purchase of 2 new brackets for further sponsored hanging baskets

15. Bonfire

Cllr Crossley informed the Parish Council that the TCA had agreed to partner with the Parish Council in organising the 2023 Bonfire and Fireworks Event.

16. The move to a .gov.uk Domain

Tankersley Parish Council noted that the move is progressing.



Date 20 March 2023

17. Financial Matters

Tankersley Parish Council RESOLVED to approve the expenditure listed below for payments made since the January meeting and for February and where appropriate to authorise the use of personal cards

17.1 Expenditure

	£
i) Clerks February Net Salary	465.20
iii) Clerks Expenses –working from home allowance February	24.00
iv) HMRC tax (Clerk) paid monthly	7.00
TOTAL	496.20

17.2 Expenditure to be Authorised

Item	Cost - £
Reimburse the Clerk for John Brailsford for printing 1000 newsletters	444.73
Pay Cream Castle for providing bouncy castles, generators and staff for picnic in the park event on 7 May 2023	665.99
Reimburse the Clerk for purchase of paper to print 1000 Have Your Say forms to go in newsletters	11.95
Reimburse the Clerk for purchasing A4 Lever Arch files for the Finance files and for the Neighbourhood Plan	22.89
Pay BMBC for hire of Pilley Pocket Park on 5 November 2022 for the annual bonfire and fireworks event	82.50
Reimburse Cllr Crossley for his share of purchasing battery powered Christmas Lights	30.00
Reimburse the Clerk for her share of purchasing battery powered Christmas lights	41.94
Reimburse the Clerk for paper	34.99
Reimburse the Clerk for ink	125.48
Total	1460.47

TOTAL Expenditure

17.3 Income

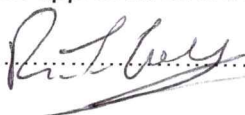
Interest on Deposit account January 2023	8.79
Hanging Basket 2023 Payments	354.00
TOTAL	362.79

17.4 Current and Deposit Account Statements As at 1 February 2023

Current	£17,992.03
Deposit	£12,538.88
Total	£30,530.91

17.5. Bank Reconciliation Statements

17.5.1 Tankersley Parish Council RESOLVED to authorise Cllr Lodge as Chair and the Clerk to sign the Current Account Bank Reconciliation Statement up to 31 January 2023



Date 20 March 2023

17.5.2 Tankersley Parish Council RESOLVED to authorise Cllr Lodge as Chair and the Clerk to sign the Deposit Account Bank Reconciliation Statement up to 31 January 2023.

17.6 Preparing for End of Year Accounts and AGAR 2022-23

Tankersley Parish Council noted the preparations in hand to produce the end of year accounts and AGAR 2022-23

18. Insurance Review

Tankersley Parish Council RESOLVED to authorise the Clerk to carry out a review of the Parish Council's insurance cover. The review should cover the adequacy of the Parish Council's Public Liability, Employer's Liability, Fidelity Guarantee, Asset Cover, Officer's Indemnity and Business Interruption Cover. The review should be completed and provided for Councillors to consider at the March meeting.

19. Planning Applications

Tankersley Parish Council considered planning application 2023/0111 and the fact that a resident had raised concerns regarding the application to the Parish Council. Tankersley Parish Council RESOLVED that it had no objection to the planning application.

20. Date of Next Meeting

Tankersley Parish Council RESOLVED to note the date of the next Ordinary Parish Council Meeting as 20 March 2023 at 7.00 pm and to be held in the Hub, Tankersley

There being no further business the meeting closed at 08.30pm

Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & Safety and Human Rights.