

# TANKERSLEY PARISH COUNCIL

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## Minutes of the Ordinary Meeting of Tankersley Parish Council Held on Monday 21 September 2023 at 7.00pm in the Tankersley Hub

<b>Present</b>	Cllr Helen Reckless (Chair), Cllr Cocking, Cllr Garforth, Cllr Simpkin, Cllr Lodge
<b>In Attendance</b>	Gemma Smith - Clerk
<b>Also Present</b>	Three members of the public

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### 60. Apologies

60.1 Apologies were received from Cllrs Greaves and Clarney.

60.2 It was RESOLVED that both Cllr Greaves and Cllr Clarney given reasons for absence is authorised.

### 61. Minutes

61.1 It was RESOLVED that the draft minutes of 21<sup>st</sup> August 2023 Ordinary Meeting are an accurate record and TPC authorised signing.

### 62. Declarations of Interest and Dispensation Requests

62.1 No declarations of interest were received.

62.2 No dispensation requests were received.

### 63. Public Question Time

One member of the general public raised the below topics for discussion:

#### TCA update on Bonfire Event 2023

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The member of public requested to give an update on confirmed TCA arrangements for the annual bonfire event 2023.

**Refurb Bench Update**

The member of public requested to give an update on the installation of the refurbished bench.

1 member of the general public raised the below topics for discussion:

**Planning Permission comments re 15 Chapel Road**

The member of general public queried why TPC had objected to the planning permission discussed at Ordinary Meeting 21<sup>st</sup> August 2023.

1 member of the general public raised the below topics for discussion:

**Dog Fowling**

The member of general public raised that there is a dog fowling issue around Tankersley Hub and Pilley Pocket Park.

The TPC voted on all topics and agreed to RESOLVE these within agenda item 64. Business Raised During Public Question Time.

**64. Business Raised During Public Question Time**

**TCA Update on Bonfire Event 2023**

The member of general public informed that Tankersley Hub will be opening at 5pm on the night of the Bonfire event and will also include an outside bar. This is to allow time for general public to order refreshments and food before the firework display.

**Refurb Bench Update**

The member of general public informed that the foundation had been laid in the new location but due to bad weather conditions the bench installation was delayed.

**Planning Permission comments re 15 Chapel Road**

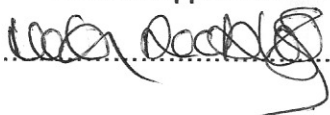
The member of general public queried why TPC had objected to planning permission for 15 Chapel Road. Cllr Garforth explained that there were concerns re the 3 storey element of the planning permission plans. There were discussion about the lack of other 3 storey houses within the parish and that would be a limitation on the proposed plans. The member of general public informed that there were 3 storey houses within the parish. The chair advised that TPC are not the authorising committee for planning permission and are only invited to comment in the same way that neighbouring properties are. It was confirmed that the planning department have authority to grant or reject applications.

**Dog Fowling**

The member of general public raised that volunteers from TCA are having to regularly clean up dog mess around Tankersley Hub and Pilley Pocket Park. They asked if there is anything that can be done help address the problem. The meeting discussed there are other ongoing issue regarding dog fowling around the parish. It was RESOLVED that Dog Fowling should be added to the November Ordinary Meeting for further discussion. It was noted that TPEG have run out of marker paint. It was RESOLVED that TPC will reimburse TPEG for any paint purchased.

**65. Tankersley Parish Councilor Vacancies.**

**65.1** It was noted that there are currently 2 councillor vacancies within TPC. The chair has been



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contacted by a member of the general public who is interested in a councillor position.

65.2

It was RESOLVED that the 2 vacancies are to be advertised via Noticeboards, Website and social media.

**66. Parking on the Grange at School pick up times**

66.1

TPC reviewed the information submitted by a member of the general public in relation to parking on the Grange at School pick up times. It was noted that the school regularly remind parents to be safe and responsible at school pick up times. The meeting discussed the barriers to parents and children walking to the school and Lidgett Lane lack of pavement is a known safety issue. Feedback was given by a member of general public on a meeting and plans from the highways department.

66.2

TPC voted for a representative to make contact with the Highways Department to discuss Traffic safety plans. The vote was nominated and second. It was RESOLVED that Cllr Simpkin will be nominated lead to make contact with the Highways department to discuss plans for traffic safety plans for the parish.

**67. Re-location of Bench**

67.1

As per item 64 for update.

**68. Removal of Trees from Glebe Farm, The Stable, New Road.**

68.1

TPC reviewed the information submitted by a member of the general public in relation to removal of trees from Glebe Farm, The Stable, New Road. Cllr Lodge updated that the owner of the field had advised that the trees had been removed due to risk of poisoning of horses.

68.2

It was RESOLVED that TPC should find out if there were any tree preservation orders for the trees referenced.

**69. Financial Matters**

69.1

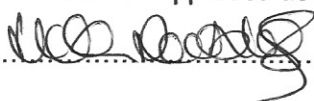
TPC noted the expenditure since the last meeting of TPC Ordinary Meeting 21<sup>st</sup> August 2023.

HMRC - PAYE	94.40
G. Smith – Salary as Clerk/RFO	377.60
G. Smith – Home Working Allowance	24.00
First Impressions – TPC Hanging Basket	70.80
Jimmys Fireworks	1500.00
MRDAN – Children’s Christmas Disco’s	350.00
<b>TOTAL</b>	<b>£2,416.80</b>

69.2

TPC noted the expenditure to be authorised, it was RESOLVED to authorise the payments listed.

G. Smith – Salary as Clerk/RFO	377.60
G. Smith – Home Working Allowance	24.00
HMRC - PAYE	94.40
RFO reimbursement – Argos Shredder	54.99
RFO reimbursement - Amazon Punched Pockets A4	6.43
RFO reimbursement – Amazon Kamo Ink Cartridges	14.44
RFO reimbursement – Amazon HP A4 White Paper (5	24.99



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Ream)	
YLCA – Finance & Budget Monitoring Webinar	25.00
Fence Supplies UK – Barriers for Annual Bonfire 2023	426.00
<b>TOTAL</b>	<b>1047.85</b>

69.3 TPC noted the Income since the last meeting of TPC Ordinary Meeting 21<sup>st</sup> August 2023.

Interest on Deposit account	15.01
<b>TOTAL</b>	<b>£15.01</b>

69.4 TPC inspected and noted the current and deposit account statements for 5<sup>th</sup> August – 5<sup>th</sup> September 2023.

69.4.1  
69.4.2

5<sup>th</sup> August – 5<sup>th</sup> September 2023

Current	£27,408.19
Deposit	£12,621.28
<b>Total</b>	<b>£40,029.47</b>

**69.5 Bank Reconciliation**

69.5.1 It was RESOLVED to authorise and sign the current account reconciliation statement for 1<sup>st</sup> – 30<sup>th</sup> August 2023.

69.5.2 It was RESOLVED to authorise and sign the deposit account reconciliation statement for 1<sup>st</sup> – 30<sup>th</sup> August 2023.

**70. To Consider and if Appropriate Adopt the Following Documents**

70.1 It was RESOLVED to defer the review of the Health & Safety Policy

70.2 It was RESOLVED to adopt the NALC financial policy with amendments to the front sheet

70.3 It was RESOLVED to adopt the NALC complaints policy with amendment to the front sheet.

70.4 It was RESOLVED to re-adopt the vexatious complaints policy with no amendments.

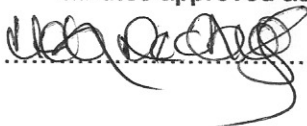
70.5 It was RESOLVED to defer the review of Co-option Policy until clarification can be sought on section 3 through the means of whole council training.

**71. Neighbourhood Plan** (The Neighbourhood Planning (General) Regulations 2012)

71.1 TPC received an update on the meeting between Helen Willows and TPC, Neighbourhood Plan Committee and TCA. It was highlighted that the Parish Neighbourhood plan would not be ready for submission within agreed time-frames for this financial year. The chair of Neighbourhood plan advised that they have been provided with details of a parish that has successfully been through a plan and contact details of an external contractor who has been recommended to support the parish plan. Work will continue for preparations of a Neighbourhood plan submission for year 2024/25. It was RESOLVED that monthly updates on progress will continue to be provided to TPC.

**72. Training support for the new Parish Council & Clerk**

72.1 TPC discussed the training needs for the current administration and agreed that a whole council face to face training session would be beneficial. Discussion of availability went ahead and it was provisionally suggested that Monday evenings would be the best. It was RESOLVED to contact the absent councillors for their availability.



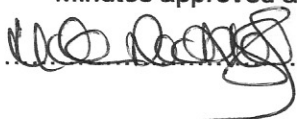
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- 72.2 It was highlighted that there is various literature available to guide the TPC in enacting business and suggested that the council purchase a library for reference. Some Councillors advised that they already owned literature but suggested that a list should be circulated to all to identify if any purchases are required. It was RESOLVED to add the list to the October Ordinary Meeting.
73. **KES Bench**  
Discussion took place regarding the history of the purchase of a Kes Bench. Cllr Lodge informed that they believed that an order had already been made. The chair and clerk advised that was not their understanding from handovers. It was RESOLVED that the clerk should reach out to the previous clerk to understand what had previously been agreed and what action had already taken place.
74. **Children's Christmas Party**
- 74.1 It was RESOLVED that the Children's Christmas Party should be advertised on TPC website and via social media.
- 74.2 TPC discussed whether to order a Christmas tree for Glebe Court. Discussion took place whether to consider an artificial or real tree and arrangements for installation. It was RESOLVED that a real tree should be purchased for Glebe Court and that Cllrs Simpkin, Lodge and Cocking would be nominated to coordinate installation.
75. **D-Day Celebrations**
- 75.1 Discussion took place regarding the maintenance of the beacon required. It was noted that the date of the event is a Thursday evening and further planning would be required later in the year.
- 75.2 TPC received an update that the TCA are planning to add a D-Day Celebration to their events calendar but feel this should be a Friday or weekend event to allow for the maximum attendance.
76. **Annual Bonfire Event**
- 76.1 TPC noted the 3 quotations for safety barriers.
- 76.2 It was RESOLVED to authorise the purchase of safety barriers from the clerk recommended company FENCEUK.
77. **Planning Applications**
- 77.1 TPC reviewed application 2023-0625 – 7 Moor Lane (Birdwell). It was RESOLVED that there were no comments.
78. **Date of Future Meetings**  
It was REOLVED that the date of the next TPC Ordinary is Thursday 19<sup>th</sup> October 2023, 7pm at Tankersley Hub.

***Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & Safety and Human Rights.***

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