



TANKERSLEY PARISH COUNCIL

Clerk: Siani Allan

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Doncaster
South Yorkshire
DN5 8HB

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To: All Members of Tankersley Parish Council

You are summoned to the Ordinary Meeting of Tankersley Parish Council on Monday 25th March at 7.00 pm. This meeting will be held in the Tankersley Hub for the purpose of transacting the following business.

**Siani Allan
Parish Clerk and Responsible Finance Officer
18th March 2024**

Please do not attend if you have any recognised Covid-19 symptoms.

The meeting may be filmed, photographed or audio recorded (recording). The recording will be paused or halted to take account of safeguarding requirements and the wishes of any members of the public who do not wish to be included in the recording, or if recording is at risk of disrupting the meeting.

During the meeting and at the Chairman's discretion, the meeting will be opened to enable questions or statements to be made by members of the public for a maximum time of 10 minutes. Members of the public are asked to restrict their comments and/or questions to three minutes.

Agenda

CORE REQUIREMENTS

Covering governance administration, finance and asset management

154. Apologies

154.1 To receive and accept apologies from Councillors.

[Local Govt Act 1972 s85 \(1\)](#)

154.2 To consider authorising the non-attendance of Councillors from the meeting

[LGA 1972 s85 \(1\)](#)

155. Minutes

155.1 To consider and resolve to approve as a true and correct record the Minutes of the Ordinary Parish Council Meeting held on Monday 26th February 2024. (LGA 1972 sch 12, para 41(1))

(Appendix A)

156. Declarations of Interest and Dispensation Requests

156.1 To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations)

156.2 To consider any Dispensation Requests

Localism Act 2011 s33(b-e)

157. Public Question Time

To receive questions and statements, either verbal or written, from members of the public. Public Bodies (admissions to meetings) Act 1960 s1 extended by the Local Gov Act 1972 s100

CORE REQUIREMENTS AND COUNCIL MEETING

Covering governance administration

Please note: During the Council Meeting members of the public are not permitted to speak unless the Parish Council votes to permit a member of the public to speak during an agenda item

158. Business Raised During Public Question Time

To resolve to refer any business raised by the public in public discussion, and any other matters or items of information from Councillors to the appropriate working group or to resolve to agree on any other action.

159. Financial Matters

To note and where appropriate to authorise the expenditure that has occurred since the 26th February meeting and expenditure required through January and if appropriate to authorise the use of personal cards.

159.1 Expenditure

S. Allan – Salary as Clerk/RFO	869.20
S. Allan – Home Working Allowance	24.00
HMRC – PAYE	222.80
Kirkwells Ltd – Neighbourhood Plan	2427.60
YLCA – Planning Training course 27 th Feb	£25.00
S. Allan Paper refund	£19.99
TOTAL	£3588.59

159.2 Expenditure to be Authorised

S. Allan – Salary as Clerk/RFO	869.20
S. Allan – Home Working Allowance	24.00
HMRC – PAYE	340.00
Kirkwells Ltd – Neighbourhood Plan	1040.40
Microsoft Office 365 – EXPAND LAPTOP MEMORY	£59.99
G. Smith – NALC increase and payment correction	£468.80
YLCA Planning Training Course – 6 th March	£25.00
Anti-Virus Software	£79.99
Overtime for neighbourhood Plan – 5 hours	£78.75

Printing costs	£455.00
TOTAL	£3441.13

159.3 Income

Interest on Deposit account	£14.63
TOTAL	£14.63

Current and Deposit Account Statements

6th February – 5th March 2024 ([Appendix B & C](#))

159.4

159.4.1

Current	£27,191.79
Deposit	£12,712.80
Total	£39,904.59

159.5 Bank Reconciliation Statements

159.5.1 To consider and authorise signing of the Current Account Bank Reconciliation Statement up to 1 February 2024 and to 31 February 2024. ([Appendix D](#))

159.5.2 To consider and authorise signing the Deposit Account Bank Reconciliation Statements to 1 February 2024 and to 31 February 2024. ([Appendix E](#))

159.6 Auditor

To consider signing the Letter of Engagement for Faye Hazlehurst for 2024 internal audit and to note appointment of PKF Littlejohn as external auditor for 2024. ([Appendix F](#))

160 Grant Applications

To Consider Section 137 Grant application from St Peters Primary School ([Appendix G](#))

161 Neighbourhood Plan ([The Neighbourhood Planning \(General\) Regulations 2012](#))

161.1 To consider any motions to allow the Chair/Vice Chair of the Neighbourhood Plan Working Group (Working Group) to speak during this item 161 of the agenda and for the Parish Council to vote on any such motion.

162. Clerks Overtime

To consider authorizing the clerk's overtime

SOCIAL AND COMMUNITY INFRASTRUCTURE

163. Clerks Update with regards Beacon, Christmas party and Christmas Tree.

163.1 Consideration of newsletter content.

164. Planning Applications

- 164.1 To consider comments for planning application**
a) 2024/0202 - Front extension of dwelling to form snug and external store. 26 St Pauls Way, Pilley, Barnsley, S75 3FH ([Appendix H](#))

165. PROPOSAL TO GO INTO PRIVATE SESSION FOR THE NEXT ITEMS – Under the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of business relating to items 165 & 166.

166. To agree Clerks annual leave arrangements

167. To discuss Councillor code of conduct requirements ([Appendix I](#))

Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & Safety and Human Rights.