



# TANKERSLEY PARISH COUNCIL

Clerk: Catherine Mullen

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**To: All Members of Tankersley Parish Council**

**You are summoned to the Ordinary Meeting of Tankersley Parish Council on Monday 25th July 2022 at 7.00 pm. This meeting will be held in the Tankersley Hub for the purpose of transacting the following business.**

**Catherine Mullen  
Parish Clerk and Responsible Finance Officer  
19<sup>th</sup> July 2022**

The Council is limited in terms of the capacity of the Tankersley Hub. It would be helpful if members of the public wishing to attend contacted the Clerk by e-mail if they are planning to attend. Members of the public may submit questions or statements in writing to the Clerk at [clerk@tankersleypc.org](mailto:clerk@tankersleypc.org) by noon on the day of the meeting.

The meeting may be filmed, photographed or audio recorded (recording). The recording may be paused or halted to take account of safeguarding requirements and the wishes of any members of the public who do not wish to be included in the recording or if recording is at risk of disrupting the meeting.

During the meeting and at the Chairman's discretion, the meeting will be opened to enable questions or statements to be made by members of the public for **a maximum time of 10 minutes**. Members of the public are asked to restrict their comments and/or questions to three minutes.

## Agenda

### CORE REQUIREMENTS

*Covering governance administration, finance and asset management*

**1. Statement Reminding Members of the Public that they can only speak during the 10 Minutes of Public Discussion Time and NOT during Council time unless invited**

**2. Apologies**

**2.1** To receive and accept apologies from Councillors.

[Local Govt Act 1972 s85 \(1\)](#)

- 2.2 Attendance record
3. **Declarations of Interest and Dispensation Requests**
- 3.1 To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. [\(Disclosable Pecuniary Interests\) Regulations 2012 \(SI 2012/1464\) \(NB this does not preclude any later declarations\)](#)
- 3.2 To consider any Dispensation Requests received by the Clerk and not previously considered [Localism Act 2011 s33\(b-e\)](#)
4. **Public Question Time**  
To receive questions and statements, either verbal or written, from members of the public. [Public Bodies \(admissions to meetings\) Act 1960 s1 extended by the Local Gov Act 1972 s100](#)
5. **Minutes**  
To consider and resolve to approve as a true and correct record the Minutes of the Ordinary Meeting held on Monday 20<sup>th</sup> June 2022. [\(LGA 1972 sch 12, para 41\(1\) \(Appendix A\)\)](#)
6. **Business Raised During Public Question Time**  
To resolve to refer any business raised by the public in public discussion, and any other matters or items of information from Councillors to the appropriate working group or to resolve to agree on any other action.
7. **Any Matters Arising from the Minutes of the Last Meeting, not Covered by Agenda Items.**
8. **Community Governance Review**  
Update and impact on quorum.
9. **Neighbourhood Plan** [\(Localism Act 2011 s.116\)](#)  
Update by the Clerk following meeting with Barnsley MBC.
10. **Three Year Plan**
- 10.1 It has been suggested that in view of fewer numbers of councillors that the Parish Council's Framework for its 3 Year Plan for 2022/23 should be revised.
- 10.2 The current 3 Year Plan for 2022/23 – to consider, review and agree a way forward [\(Appendix B\)](#)
11. **Allotments Update –** [\(Small Holdings & Allotments Act 1908, ss. 23, 26, and 42\)](#)
- 11.1 Request by allotment holders on plot 14 to care for the spare waste land at the end of the allotment and by the gates and for this to be included in their tenancy agreement.
- 11.2 The Parish Council has formally given notice to the owners that it is resigning from managing the allotment site. Timetable of activities to be considered [\(Appendix C\)](#)
12. **Vandalism of Jubilee Bench**  
The Platinum Jubilee bench in Jubilee Park has been vandalized. The Clerk has requested a quote to repair the bench and to add a protective Perspex barrier. This follows on from the vandalism of the Platinum Jubilee tree in Broad Ings and the theft of a tree stake in Lidgett Lane Recreation field.
13. **Financial Matters**
- 13.1 **Expenditure**

Clerks Net Salary –	443.04
Clerks Expenses –working from home allowance	24.00
HMRC tax (Clerk) paid monthly	1.40
<b>TOTAL</b>	<b>468.44</b>

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**13.2 Income**

Interest on Deposit account	1.03
<b>TOTAL</b>	<b>1.03</b>

**13.3 Current and Deposit Account Statements  
As at 1 July 2022**

Current	£27826.28
Deposit	£12,506.20
<b>Total</b>	<b>£40,332.48</b>

**13.4. Bank Reconciliation Statements**

**13.4.1** To consider and authorise signing of the Current Account Bank Reconciliation Statement up to 30 June 2022.

**13.4.2** To consider and authorise signing the Deposit Account Bank Reconciliation Statements up to 30 June 2022

(Appendix D)

**13.5 Hanging Baskets Surplus**

After contacting all sponsors of hanging baskets in 2022 about the surplus monies 15 replied. The responses were for the surplus to be used as a credit for 2023 or be a donation to the Parish Council. To decide to carry the surplus monies over and for them to be used as a credit for sponsors renewing in 2023.

**13.6 Frivolous Objection by Resident to External Auditor**

A resident made an ineligible and frivolous objection to the External Auditor. To consider and decide how the additional and unbudgeted costs will be recouped from budgeted events and activities.

**13.7 Q1 2022-23 Budget Review**

To review the 2022-23 Budget and compare actual receipts and income against the budget.

(Appendix E)

**13.8 Budget Setting 2023-24**

To decide when budget setting should start. Nalc and YLCA recommend that budget setting starts in September. However, the Clerk is recommending that budget setting starts in October when the Parish Council will have spending from 2021-22 and half of 2022-23 figures to consider.

**14. Policies and Procedures**

To consider, review and if appropriate adopt the following policies

**14.1** Disciplinary Policy

**14.2** Grievance Policy

**14.3** Policy on Filming, Photographing, Audio Recording & Social Media Reporting of Public Parish Council Meetings

**14.4** Protocol for Operation London Bridge

(Appendix F)

**15. ROAD SAFETY AND SPEEDING**

To consider leaving the SID near the School and purchasing a new SID for Pilley Lane and the rest of the Parish.

## 16. SOCIAL AND COMMUNITY INFRASTRUCTURE

### 16.1 Beacon

Update.

### 16.2 Harvest Festival

Update.

### 16.3 Bonfire

16.3.1 To confirm the Working Group and Leading Parish Councillor.

16.3.2 To authorise the Clerk to apply for permission to hold the bonfire on Saturday 5 November 2022

16.3.3 To set date for wash up meeting to go through lessons learned from 2021 Bonfire

### 16.4 Childrens Christmas Party

Update - Cllr Sowersby

## 17. Request for Grant Funding

17.1 To consider the application received from Tankersley Senior Citizens Association to hire a coach to take senior citizens from Tankersely parish to a Christmas Market

[\(Appendix G\)](#)

17.2 To consider the feedback received on grants awarded during 2021-22 to St Peter's School, and TPEG.

## 18. Planning Applications

No applications have been received at the time of issuing this Agenda

## 19. Date of Next Meeting

19.1 To consider cancelling the August meeting and for the next meeting to take place on Monday 19 September at 7.00 pm and to be held in the Tankersley Hub.

19.2 If the August meeting is cancelled to consider whether to publish draft minutes of this meeting.

***Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & Safety and Human Rights.***