



# TANKERSLEY PARISH COUNCIL

Clerk: Catherine Mullen

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**To: All Members of Tankersley Parish Council**

**You are summoned to the rescheduled Annual Meeting of Tankersley Parish Council on Monday 22nd May 2022 at 6.15 pm. This meeting will be held in the Tankersley Hub for the purpose of transacting the following business.**

**Catherine Mullen  
Parish Clerk and Responsible Finance Officer  
15<sup>th</sup> May 2023**

**The Council is limited in terms of the capacity of the Tankersley Hub. It would be helpful if members of the public wishing to attend contacted the Clerk by e-mail if they are planning to attend. Members of the public may submit questions or statements in writing to the Clerk at [clerk@tankersleypc.org](mailto:clerk@tankersleypc.org) by noon on the day of the meeting. Written queries and submissions will be given priority in the Public Participation Session of the meeting.**

Please do not attend if you have any recognised Covid-19 symptoms.

The meeting may be filmed, photographed or audio recorded (recording). The recording will be paused or halted to take account of safeguarding requirements and the wishes of any members of the public who do not wish to be included in the recording, or if recording is at risk of disrupting the meeting.

During the meeting and at the Chairman's discretion, the meeting will be opened to enable questions or statements to be made by members of the public for a maximum time of 10 minutes. Members of the public are asked to restrict their comments and/or questions to three minutes.

# Agenda

## CORE REQUIREMENTS

*Covering governance administration, finance and asset management*

1. **Election of Chair**  
To resolve to elect a Chair for the 2023/24 civic year. [Local Govt Act 1972, s15\(2\)](#)
- 1.1 Declaration of Acceptance of Office by the Elected Chair
2. **Declarations of Acceptance of Office by New Councillors**
3. **Co-option of New Councillors**
- 3.1 To co-opt candidates to be Parish Councillors
- 3.2 Declarations of Acceptance by co-opted Councillors
4. **If Appropriate to Select a Councillor to Take the Minutes and/or Act as Clerk until a New Clerk has been Appointed**
5. **To Decide Whether to Appoint a Vice Chair .** [Local Govt Act 1972, s15\(6\)](#)
- 5.1 To consider whether to appoint a Vice Chair to the Parish Council and if so to resolve to elect a Vice Chair for the 2023/23 civic year
- 5.2 Declaration of acceptance of office by the Vice Chair
6. **Apologies**
- 6.1 To receive and accept apologies from Councillors. [Local Govt Act 1972 s85 \(1\)](#)
- 6.2 To consider and if appropriate authorise the absence of councillors from the meeting  
[Local Govt Act 1972 s85 \(1\)](#)
7. **Declarations of Interest and Dispensation Requests**
- 7.1 To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. [\(Disclosable Pecuniary Interests\) Regulations 2012 \(SI 2012/1464\) \(NB this does not preclude any later declarations\)](#)
- 7.2 To consider any Dispensation Requests  
[Localism Act 2011 s33\(b-e\)](#)
8. **Public Question Time**  
To receive questions and statements, either verbal or written, from members of the public.  
[Public Bodies \(admissions to meetings\) Act 1960 s1 extended by the Local Gov Act 1972 s100](#)

## CORE REQUIREMENTS AND COUNCIL MEETING

*Covering governance administration*

### PLEASE NOTE

**During the Council Meeting members of the public are not permitted to speak unless the Parish Council votes to permit a member of the public to speak during an agenda item**

9. **Minutes**  
To consider and resolve to approve as a true and correct record the Minutes of the Ordinary Meeting held on Monday 17<sup>th</sup> April 2023.  
[\(LGA 1972 sch 12, para 41\(1\)\)](#)  
[\(Appendix A\)](#)

**10. Business Raised During Public Question Time**

To resolve to refer any business raised by the public in public discussion, and any other matters or items of information from councillors to the appropriate working group or to resolve to agree on any other action.

**11. To defer all business relating to the following until the Ordinary Parish Council meeting of Thursday 25 May 2023**

**Neighbourhood Plan,  
Financial Matters  
Bank Reconciliation Statements  
General Power of Competence  
S. 137 Expenditure during 2022-23  
Asset Register  
Balancing the 2023/24 Budget  
Recruiting a New Clerk  
Changing the Bank Mandate  
Insurance Review  
The Parish Council's Annual Payments and Subscriptions  
Agreeing a timetable to review and re-adopt the Parish Council's Policies  
Review the Parish Council's Membership of Outside Bodies  
Agree the arrangements for the Bonfire and Fireworks Event 2023  
Consider the Kes Bench  
The Parish Council's 2023 Hanging Basket  
Planning Applications  
Agreeing the Dates of Future Meetings for the Civic Year 2023-24**

To resolve to note the date of the next Ordinary Parish Council Meeting as Thursday 25 May 2023 at 7.00 pm and to be held in the Tankersley Hub.

***Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & Safety and Human Rights.***