



TANKERSLEY PARISH COUNCIL

Clerk: Catherine Mullen

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To: All Members of Tankersley Parish Council

You are summoned to the Ordinary Meeting of Tankersley Parish Council on Monday 21 November 2022 at 6.45 pm. This meeting will be held in the Tankersley Hub for the purpose of transacting the following business.

**Catherine Mullen
Parish Clerk and Responsible Finance Officer
15th November 2022**

The Council is limited in terms of the capacity of the Tankersley Hub. It would be helpful if members of the public wishing to attend contacted the Clerk by e-mail if they are planning to attend. Members of the public may submit questions or statements in writing to the Clerk at clerk@tankersleypc.org by noon on the day of the meeting.

**THE MEETING WILL NOT BE OPEN
TO THE PUBLIC TILL 7.00PM**

Please **do not** attend if you have any recognised Covid-19 symptoms.

The meeting may be filmed, photographed or audio recorded (recording). The recording may be paused or halted to take account of safeguarding requirements and the wishes of any members of the public who do not wish to be included in the recording or if recording is at risk of disrupting the meeting.

During the meeting **and at the Chairman's discretion**, the meeting will be opened to enable questions or statements to be made by members of the public for a maximum time of 10 minutes. Members of the public are asked to restrict their comments and/or questions to three minutes.

Agenda for Private Session

- 1.1 To resolve that due to the nature of the business to be considered the public and press should be excluded from this part of the meeting under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960
- 1.2 To consider and decide if process was followed in the issues detailed in the provided pro-forma
- 1.3 If Tankersley Parish Council resolves that process was not followed by either or both of the parties detailed in the provided pro-forma to consider, and if appropriate, to resolve that the parties should be censured and the censure recorded in the minutes.

NOTE

The individuals detailed in the pro-forma have personal interests in the subject matter to be considered in the private session and therefore will not be present.

Agenda for the Public Session

2. Apologies

- 2.1 To receive and accept apologies from Councillors. [LGA 1972 s85 \(1\)](#)

- 2.2 To note the attendance record of Councillors.

3. Declarations of Interest and Dispensation Requests

- 3.1 To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. ([Disclosable Pecuniary Interests Regulations 2012 \(SI 2012/1464\)](#) (NB this does not preclude any later declarations).
- 3.2 To consider any Dispensation Requests received by the Clerk and not previously considered. ([Localism Act 2011 s33\(b-e\)](#))

CORE REQUIREMENTS

Covering governance administration

4. Public Questions

4. To receive questions and statements, either verbal or written, from members of the public. [Public Bodies \(admissions to meetings\) Act 1960 s1](#) extended by the [LGA 1972 s100](#)

5. Minutes

5. To consider and resolve to approve as a true and correct record the Minutes of the Ordinary Meeting held on Monday 17th October 2022. ([LGA 1972 sch 12, para 41\(1\)](#))
(Appendix A)

6. Business Raised During Public Question Time

6. To resolve to refer any business raised by the public in public discussion, and any other matters or items of information from councillors to the appropriate working group or to resolve to agree on any other action.

SOCIAL AND COMMUNITY INFRASTRUCTURE

7. Parish Meeting – Feedback ([LGA 1972 Sch 12 Part III](#))

7. To respond to the recommendations made by the Parish Meeting held on 10 November 2022 to the Parish Council as detailed in the draft minutes of that meeting (Appendix B)

- 7.1 Reinstating the Childrens Christmas Party so that it can be run by volunteers from the community and consider whether and to what extent the Parish Council should provide financial assistance and how any such financial assistance should be provided.
- 7.2 To publish the Parish Council's Public Apology to the Wider Community agreed in accordance with Minute 5.2 of the Annual Parish Council Meeting of 16 May 2022
- 7.3 Placing the SID on Pilley Lane in accordance with Minute 16 of the Minutes of 25 July 2022
- 7.4 To publicise the possibility of creating a Neighbourhood Plan and to take action to form a working group made up of Parish Councillors and residents which will seek the views of and consult with parish residents about the amenities and facilities residents feel are needed in the parish and to enable residents to give their views about how they want the parish to develop and how residents want any future developments within the parish to look.
8. **Exiting the Allotments** ([Small Holdings Allotments Act 1908 ss 23, 26 and 42](#))
To consider the evidence the Parish Council has obtained direct from the allotment holders as to whether or not they favour the management of the allotments being transferred to Barnsley MBC. Evidence was obtained by contacting allotment holders and was at the specific request of the legal teams advising the allotment trustees and Barnsley MBC,
9. **Traffic Concerns and Evri**
Update - Cllr Crossley.
To consider whether the Parish Council should set up a working group to liaise with Evri on residents' concerns
10. **Working with St Peter's School**
- 10.1 To consider whether the Clerk and one or more Parish Councillors should meet the new Had of St Peter's School and look at ways in which the Parish Council and the school can work together.
- 10.2 In view of the how fire regulations can limit the number of children who can benefit from the traditional Childrens' Christmas Party to consider if a new format should be developed revolving around the school for 2023?
11. **Christmas Trees and Christmas Lights** ([LGA 1972 S137](#))
Update and to consider contingencies if the Christmas Tree lights do not pass the PAT test
12. **Request by Church to Borrow Lights for Christingle Event**
To consider and if appropriate agree to St Peter's Church request to borrow the Parish Council's lights to create a safe path at the Christingle event on 4 December 2022
13. **Tankersely and Wortley Poors Charity**
Update
14. **The Forge Partnership**
To consider and if appropriate to authorise the Clerk and one or more nominated Councillors to contact the Forge Partnership to investigate working together.
15. **Recalibration of the SID**
Update

16. **Bonfire and Fireworks Event 2022**
To consider the Clerk's Report on the Bonfire 2022 and implications for Bonfire 2023.
(Appendix C)

17. **Financial Matters**

17.1 **Expenditure**

i) Clerks November Net Salary –	403.04
iii) Clerks Expenses –working from home allowance November	24.00
iv) HMRC tax (Clerk) paid monthly	1.40
TOTAL	428.44

- 17.2 **Expenditure to be Authorised**
To resolve to approve the payments since the October Meeting and due in November:

Item	Cost - £
Hi viz vests.	77.28
PA System	125.00
Bonfire Sundries	54.85
Cable ties	8.99
Fire Blankets x 2	14.99
One.com web hosting and email platform	197.22
PKF Littlejohn LLP – External Audit	879.00
Lunch for Bonfire Volunteers	45.37
Rapid Skips – Hire of Skip	195.00
Gazebo purchase	87.05
First Aid Kit	26.72
Artificial Christmas Tree	449.98
Total	2161.45
	2589.89

TOTAL Expenditure

17.3 **Income**

Interest on Deposit account	4.08
Hanging Basket 2023 Payments	958.80
TOTAL	962.88

- 17.4 **Current and Deposit Account Statements**
As at 1 November 2022

Current	£22,788.44
Deposit	£12,514.66
Total	£35,303.10

17.5. **Bank Reconciliation Statements**

- 17.5.1 To consider and authorise signing of the Current Account Bank Reconciliation Statement up to 31 October 2022.

- 17.5.2 To consider and authorise signing the Deposit Account Bank Reconciliation Statements to 31 October 2022

(Appendix D)

17.6 **The Asset Register**

- To consider and if appropriate approve the updated Asset Register showing the disposal of the printer and the purchase of the new artificial Christmas tree.
(Appendix E)

18. **Budget 2023 -24**

- To consider and if appropriate agree the Budget proposed for 2023 -24 and the precept

required to support the Budget

19 Other Financial Matters

19.1 Salary Reviews

The Parish Council's Financial Regulations require it to review salaries in November.

18.1.1 To resolve to increase the Clerk's salary in accordance with salary increases agreed for local government officers and agreed with nalc

19.1.2 To resolve that the increase should be implemented in the December 2022 Salary with backpay paid from April 2022.

19.2 Direct Debits

To consider and if appropriate re-approve the Direct Debit in place for the ICO

18.3 Auditors

19.3.1 To re-appoint Faye Hazlehurst as the Internal Auditor

19.3.2 To note the re-appointment of PKF Littlejohn LLP as the External Auditor for all Parish Councils in South Yorkshire.

19.4 Government Push for .gov.uk domains

To consider the costs of moving to a .gov.uk domain for the website and for emails from May 2023.

20. Planning Applications

To consider the following planning applications

(Appendix G)

20.1 2022/0194 – an amended application
Erection of a foodstore (use class E(a)) with associated access, car parking and landscaping (Amended Documents November 2022)
LOCATION: Land to the north of Sheffield Road, Hoyland, Barnsley, S74 0PN

20.2 2022/1134
Erection of detached garage to rear/side of bungalow
LOCATION: 15 Church Way, Pilley, Barnsley, S75 3FP

21. Date of Next Meeting and Dates for 2023

To resolve to note

21.1 The Ordinary Parish Council Meeting scheduled for 12 December 2022 to be cancelled

21.2 The date of the next Parish Council Meeting as Monday 16 January 2023 at 7.00 pm and to be held in the Welfare Hub, Tankersley

21.3 The draft minutes of this meeting to be published

21.4 The dates of Ordinary Parish Council Meetings throughout 2023. All meetings to be held at 7.00pm in the Tankersley Hub unless notified otherwise.

(Appendix H)

21.5 The date of the Annual Parish Meeting to be 22 May 2023

Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & Safety and Human Rights.