



# TANKERSLEY PARISH COUNCIL

Clerk: Catherine Mullen

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**To: All Members of Tankersley Parish Council**

**You are summoned to the Ordinary Meeting of Tankersley Parish Council on Monday 20<sup>th</sup> March 2023 at 7.00pm. This meeting will be held in the Tankersley Hub for the purpose of transacting the following business.**

**Catherine Mullen  
Parish Clerk and Responsible Finance Officer  
13<sup>th</sup> March 2023**

**The Council is limited in terms of the capacity of the Tankersley Hub. It would be helpful if members of the public wishing to attend contacted the Clerk by e-mail if they are planning to attend. Members of the public may submit questions or statements in writing to the Clerk at [clerk@tankersleypc.org](mailto:clerk@tankersleypc.org) by noon on the day of the meeting. Written queries and submissions will be given priority in the Public Participation Session of the meeting.**

Please **do not** attend if you have any recognised Covid-19 symptoms.

The meeting may be filmed, photographed or audio recorded (recording). The recording will be paused or halted to take account of safeguarding requirements and the wishes of any members of the public who do not wish to be included in the recording, or if recording is at risk of disrupting the meeting.

During the meeting **and at the Chairman's discretion**, the meeting will be opened to enable questions or statements to be made by members of the public for a maximum time of 10 minutes. Members of the public are asked to restrict their comments and/or questions to three minutes.

## Agenda

1. **Apologies**
- 1.1 To receive and note apologies from Councillors. [LGA 1972 s85 \(1\)](#)

- 1.2 To consider authorising the non-attendance of Councillors [LGA 1972 s85 \(1\)](#)
- 1.3 To note the attendance record of Councillors throughout the year.
- 2. Declarations of Interest and Dispensation Requests**
- 2.1 To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. ([Disclosable Pecuniary Interests Regulations 2012 \(SI 2012/1464\)](#)) (NB this does not preclude any later declarations).
- 2.2 To consider any Dispensation Requests received by the Clerk and not previously considered. ([Localism Act 2011 s33\(b-e\)](#))
- 3. Public Participation and Questions Session**
- To receive questions and statements, either verbal or written, from members of the public. [Public Bodies \(admissions to meetings\) Act 1960 s1](#) extended by the [LGA 1972 s100](#)

## **CORE REQUIREMENTS AND COUNCIL MEETING**

*Covering governance administration*

### **PLEASE NOTE**

**During the Council Meeting members of the public are not permitted to speak unless the Parish Council votes to permit a member of the public to speak during an agenda item**

- 4 Minutes**
- To consider and resolve to approve as a true and correct record the Minutes of the Ordinary Meeting held on Monday 20 February 2023. ([LGA 1972 sch 12, para 41\(1\)](#) )  
(Appendix A)
- 5. Business Raised During Public Question Time**
- To resolve to refer any business raised by the public in public discussion, and any other matters or items of information from Councillors to the appropriate working group or to resolve to agree on any other action.
- 6. Neighbourhood Plan** ([The Neighbourhood Planning \(General\) Regulations 2012](#))
- 6.1** To consider any motions to allow the Chair/Vice Chair of the Neighbourhood Plan Working Group (Working Group) to speak during this item 6 of the agenda and for the Parish Council to vote on any such motion
- 6.2** To consider feedback and any recommendations from the members of the Working Group following their meeting on 16 March and to authorise any future actions that may be required.
- 6.3** To note that the Parish Council's application under Regulation 5 of the Neighbourhood Planning (General) Regulations 2012 for the whole of Tankersley Parish to be designated a Neighbourhood Area has been approved and to authorise any future actions that may be required
- 6.4** To note progress regarding the application to Locality for grant funding to support the Neighbourhood Plan and to authorise any future actions that may be required
- 7. To resolve that due to the nature of the business to be considered the public and press should be excluded from this part of the meeting under Section 1(2) of the**

## Public Bodies (Admission to Meetings) Act 1960

- 7.1 To note and consider the meeting attended by the Chair and the Clerk with the Monitoring Officer and Head of Elections on 6 March and to authorise any future actions that may be required
- 7.2 To receive and consider the business continuity plan and to consider the implications for the plan in the light of the upcoming elections [\(Appendix B\)](#)

## POLICIES AND GOVERNANCE

### 8. Model Code of Conduct

To consider and if appropriate to adopt the Model Code of Conduct and to authorise any further actions that may be required. [\(Appendix C\)](#)

## SOCIAL AND COMMUNITY INFRASTRUCTURE

### 9. Hanging Baskets 2024 and Health and Safety Issues

To consider the discussions and decisions taken by Barnsley MBC regarding risk assessments of lamp-posts to be used for hanging baskets in 2024 and future years. This assumes the Sponsored Hanging Basket Scheme will continue in 2024.

### 10. Millennium Plates

To consider including the Millennium plates in the Exhibition being planned by the Church for the Coronation and to authorise any further actions that may be required.

### 11. Application for Funding for a new SID

To note progress regarding the application for grant funding towards the costs of a new SID

### 12. Coronation

To note progress of the application to book Pilley Pocket Park for the Coronation

### 13. Delegation of Power to Make Payments Between Meetings to the Clerk

To consider and authorise delegating the power to make payments between Parish Council Meetings to the Clerk

## 14. Financial Matters

To note the salary payments, home working allowance and PAYE payments

### 14.1 Expenditure

£

i) Clerks March Net Salary	465.20
iii) Clerks Expenses –working from home allowance March	24.00
iv) HMRC tax (Clerk) paid monthly	6.80
<b>TOTAL</b>	<b>496.00</b>

### 14.2 Expenditure to be Authorised

To note payments made since the February Meeting and to authorise payments and where appropriate to authorise the use of personal cards

Item	Cost - £
Pay Coeval Ltd for servicing the Speed Indicator Device	642.00
<b>Total</b>	<b>642.00</b>

**TOTAL Expenditure** **1138.00**

**14.3 Income**

Interest on Deposit account February 2023	8.66
<b>TOTAL</b>	<b>8.66</b>

**14.4 Current and Deposit Account Statements**  
As at 1 March 2023

Current	£16,784.03
Deposit	£12,547.54
<b>Total</b>	<b>£29,331.57</b>

**14.5. Bank Reconciliation Statements**

**14.5.1** To consider and authorise signing the Current Account Bank Reconciliation Statement up to 28 February 2023.

**14.5.2** To consider and authorise signing the Deposit Account Bank Reconciliation Statement up to 28 February 2023 ([Appendix D](#))

**14.6 Preparing for End of Year Accounts and AGAR 2022-23**

To note progress regarding the end of year accounts and AGAR 2022-23

**15. Insurance Review**

To receive and consider the Clerk's review of the Parish Council's insurance cover and to authorise further actions if required ([Appendix E](#))

**16. Amending the Standing Orders**

To consider and if appropriate to adopt the amendments to the Standing Orders ([Appendix F](#))

**17. Planning Applications**

No planning applications have been received at the time of issuing this Agenda.

**18. Date of Next Meeting**

To resolve to note the date of the next Ordinary Parish Council Meeting as 17 April 2023 at 7.00 pm and to be held in the Hub, Tankersley

***Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & Safety and Human Rights.***