



# TANKERSLEY PARISH COUNCIL

Clerk: Catherine Mullen

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**To: All Members of Tankersley Parish Council**

**You are summoned to the Ordinary Meeting of Tankersley Parish Council on Monday 20th June 2022 at 7.00 pm. This meeting will be held in the Tankersley Hub for the purpose of transacting the following business.**

**Catherine Mullen  
Parish Clerk and Responsible Finance Officer  
14<sup>th</sup> June 2022**

The Council is limited in terms of the capacity of the Tankersley Hub. It would be helpful if members of the public wishing to attend contacted the Clerk by e-mail if they are planning to attend. Members of the public may submit questions or statements in writing to the Clerk at [clerk@tankersleypc.org](mailto:clerk@tankersleypc.org) by noon on the day of the meeting.

The meeting may be filmed, photographed or audio recorded (recording). The recording may be paused or halted to take account of safeguarding requirements and the wishes of any members of the public who do not wish to be included in the recording or if recording is at risk of disrupting the meeting.

During the meeting and at the Chairman's discretion, the meeting will be opened to enable questions or statements to be made by members of the public for a maximum time of 15 minutes. Members of the public are asked to restrict their comments and/or questions to three minutes.

## Agenda

### CORE REQUIREMENTS

*Covering governance administration, finance and asset management*

1. **Apologies**
- 1.1 To receive and accept apologies from Councillors. [Local Govt Act 1972 s85 \(1\)](#)
- 1.2 Attendance record

- 2. Declarations of Interest and Dispensation Requests**
- 2.1** To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations)
- 2.2** To consider any Dispensation Requests received by the Clerk and not previously considered Localism Act 2011 s33(b-e)
- 3. Public Question Time**  
To receive questions and statements, either verbal or written, from members of the public. Public Bodies (admissions to meetings) Act 1960 s1 extended by the Local Gov Act 1972 s100
- 4. Minutes**  
To consider and resolve to approve as a true and correct record the Minutes of the Annual Meeting held on Monday 16<sup>th</sup> May 2022. (LGA 1972 sch 12, para 41(1) (Appendix A)
- 5. Business Raised During Public Question Time**  
To resolve to refer any business raised by the public in public discussion, and any other matters or items of information from councillors to the appropriate working group or to resolve to agree on any other action.
- 6. Any Matters Arising from the Minutes of the Last Meeting, not Covered by Agenda Items.**
- 7. Community Governance Review**  
The draft recommendation of the Community Governance Review is to reduce the size of the Parish Council from 11 to 9.
- 8. Three Year Plan**
- 8.1** It has been suggested that in view of fewer numbers of councillors that the Parish Council's Framework for its 3 Year Plan for 2022/23 should be revised.
- 8.2** The current 3 Year Plan for 2022/23 – to consider, review and agree a way forward (Appendix B)
- 9. Neighbourhood Plan**  
The issues involved in carrying out a Neighbourhood Plan to consider the changed needs of the parish.
- 10. Allotments Update –** (Small Holdings & Allotments Act 1908, ss. 23, 26, and 42)
- 10.1** Enforcement Notice 2 has been served on an allotment holder.
- 10.2** The Parish Council has informed the owners that it wishes to withdraw from managing the allotment site. It is not yet known who the owners have appointed to manage the site and when the new management will take effect.
- 11. Financial Matters**
- 11.1 Expenditure**
- |   |        |
|---|--------|
| i) Clerks Net Salary –  | 443.04 |
| iii) Clerks Expenses –working from home allowance   | 24.00  |
| iv) HMRC tax (Clerk) paid monthly   | 1.40   |
| Reimburse the Clerk for purchasing 3 replacement stakes from Ornamental Trees Ltd to support the Jubilee trees and authorise the use of the Clerk's Personal Card | 43.08  |
| Reimburse the Clerk for paying John Brailsford Printers for printing 1000 copies of the Parish newsletter and authorise the use of the Clerk's Personal Card      | 403.45 |
| Payment to YLCA for Cllr Sowersby's training  | 66.80  |
| Payment to BMBC for hire of Pilley Park on 2 and 5 June 2022  | 82.50  |
| Payment to Donna's Face Painting  | 202.50 |

|   |                |
|---|----------------|
| Payment of monies received from residents for hanging baskets | 3105.00        |
| Payment for Parish Council's hanging basket                   | 69.00          |
| <b>TOTAL</b>  | <b>4440.77</b> |

## 11.2 Income

|                             |             |
|-----------------------------|-------------|
| Interest on Deposit account | 1.10        |
| <b>TOTAL</b>                | <b>1.10</b> |

## 11.3 Current and Deposit Account Statements As at 1 June 2022

|              |                   |
|--------------|-------------------|
| Current      | £32,200.25        |
| Deposit      | £12,505.17        |
| <b>Total</b> | <b>£44,705.42</b> |

## 11.4. Bank Reconciliation Statements

**11.4.1** To consider and authorise signing of the Current Account Bank Reconciliation Statement up to 31 May 2022.

**11.4.2** To consider and authorise signing the Deposit Account Bank Reconciliation Statements up to 31 May 2022

(Appendix C)

## 11.5 AGAR 2021-22

To consider and review the AGAR 2021-22 that has been completed by the Internal Auditor and to authorise the Chair and Clerk to sign the AGAR so that it can be submitted to the External Auditor.

(Appendix D)

## 11.6 Exercise of Public Rights

To authorise the Clerk to issue the Notice of Public Rights on the Parish Council Noticeboards and Web-site. The period of Public Rights will run from 24 June 2022 to 5 August 2022 inclusive.

## 11.7 ICO Payment by Direct Debit

To authorise the payment of annual ICO fees by Direct Debit. This will reduce the costs from £40.00 to £35.00.

## 11.8 Accident

The insurers have now authorised the repairs to be made.

## 11.9 Insurance Policy

To consider and review the insurance policy for 2022-23

(Appendix E)

## 12. New Policies and Procedures

To consider, review and if appropriate adopt the following policies

**12.1** Model Publication Scheme

**12.2** Documentation Retention and Disposal Policy with list of documents

**12.3** General Privacy Statement

**12.4** General Data Protection Regulations Policy

**12.5** Data Security Incident Policy

**12.6** Equal Opportunities and Diversity Policy

**12.7** Protocol for Operation London Bridge

## **CRIME AND SAFETY**

13. Update on pop up police station and smart water held on 15 June – Cllr Simpson

## **14. ROAD SAFETY AND SPEEDING**

14.1 Recalibration of SID - Update Cllr Simpson

14.2 To consider leaving the SID near the School and purchasing a new SID for Pilley Lane and the rest of the Parish.

## **15. SOCIAL AND COMMUNITY INFRASTRUCTURE**

### **15.1 Parish Council Newsletter**

Update. To consider issuing the Newsletter later in the year.

(LGA 1972, s111)

### **15.2 Queen's Green Canopy and the Seven Trees**

Update and arrangements for watering trees

(S137 (4) (a) Local Government Act 1972)/ (Local Government Act 1972 s 142)

### **15.3 Beacon**

Update. Steps needed to make the beacon's location permanent.

### **15.4 Harvest Festival**

Possibility of working with Tankersley Senior Citizens Association to hold a Harvest Festival Supper/Barn Dance on 8 October. Attendees at the Supper would select the winning scarecrow.

### **15.5 Childrens Christmas Party**

Update - Cllr Sowersby

## **16. Request for Grant Funding**

16.1 To consider the application received from Tankersley Senior Citizens Association

(Appendix G)

16.2 Feedback on grants awarded during 2021-22 to St Peter's School, TPEG and Flags for the Jubilee – requested by Cllrs Lodge and Simpson

## **17. Planning Applications**

17.1 2022/0515 and 2022/0520

Erection of one and a half storey detached dwellinghouse with living accommodation in the roof space and provision of integral double garage

LOCATION: Hangman Stone Bar Farm, Moor Lane, Birdwell, Barnsley, S70 5TY

These are identical applications. 2022/0515 looks at the land use allocation, green belt, design and scale. 2022/0520 is a listed building consent

17.2 2022/0453

Demolition of existing building and erection of 1 new detached two storey dwelling and associated works

LOCATION: The Gate Inn, Chapel Road, Pilley, Barnsley, S75 3A

## **18. Date of Next Meeting**

To resolve to note the date of the next Ordinary Parish Council Meeting as Monday 18 July 2022 at 7.00 pm and to be held in the Tankersley Hub.

***Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & Safety and Human Rights.***