



# TANKERSLEY PARISH COUNCIL

Clerk: Catherine Mullen

35, Kestrel Avenue  
Thorpe Hesley  
Rotherham  
South Yorkshire  
S61 2TT

Email: [clerk@tankersleypc.org](mailto:clerk@tankersleypc.org)

Tel: 07432025488

**To: All Members of Tankersley Parish Council**

**You are summoned to the Ordinary Meeting of Tankersley Parish Council on Monday 20 February 2023 at 7.00pm. This meeting will be held in the Tankersley Hub for the purpose of transacting the following business.**

**Catherine Mullen  
Parish Clerk and Responsible Finance Officer  
13<sup>th</sup> February 2023**

**The Council is limited in terms of the capacity of the Tankersley Hub. It would be helpful if members of the public wishing to attend contacted the Clerk by e-mail if they are planning to attend. Members of the public may submit questions or statements in writing to the Clerk at [clerk@tankersleypc.org](mailto:clerk@tankersleypc.org) by noon on the day of the meeting. Written queries and submissions will be given priority in the Public Participation Session of the meeting.**

Please **do not** attend if you have any recognised Covid-19 symptoms.

The meeting may be filmed, photographed or audio recorded (recording). The recording may be paused or halted to take account of safeguarding requirements and the wishes of any members of the public who do not wish to be included in the recording, or if recording is at risk of disrupting the meeting.

During the meeting **and at the Chairman's discretion**, the meeting will be opened to enable questions or statements to be made by members of the public for a maximum time of 10 minutes. Members of the public are asked to restrict their comments and/or questions to three minutes.

## Agenda

1. **Apologies**
- 1.1 To receive and accept apologies from Councillors. [LGA 1972 s85 \(1\)](#)

- 1.2 To note the attendance record of Councillors.
- 2. Declarations of Interest and Dispensation Requests**
- 2.1 To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. ([Disclosable Pecuniary Interests Regulations 2012 \(SI 2012/1464\)](#) (NB this does not preclude any later declarations).
- 2.2 To consider any Dispensation Requests received by the Clerk and not previously considered. ([Localism Act 2011 s33\(b-e\)](#))
- 3. Presentation by the Head of Elections on the Councillors Code of Conduct and Management of the Public Participation and Questions Sessions during Parish Council Meetings**
- 4. Public Participation and Questions Session**  
To receive questions and statements, either verbal or written, from members of the public. [Public Bodies \(admissions to meetings\) Act 1960 s1 extended by the LGA 1972 s100](#)

## **CORE REQUIREMENTS AND COUNCIL MEETING**

*Covering governance administration*

### **PLEASE NOTE**

**During the Council Meeting members of the public are not permitted to speak unless the Parish Council votes to permit a member of the public to speak during an agenda item**

- 5. Minutes**  
To consider and resolve to approve as a true and correct record the Minutes of the Ordinary Meeting held on Monday 16 January 2023. ([LGA 1972 sch 12, para 41\(1\)](#) )  
(Appendix A)
- 6. Business Raised During Public Question Time**  
To resolve to refer any business raised by the public in public discussion, and any other matters or items of information from Councillors to the appropriate working group or to resolve to agree on any other action.
- 7. Neighbourhood Plan** ([The Neighbourhood Planning \(General\) Regulations 2012](#))
- 7.1 To consider any motions to allow the Chair/Vice Chair of the Neighbourhood Plan Working Group to speak during item 7 of the agenda and for the Parish Council to vote on any such motion
- 7.2 To consider feedback and any recommendations from residents who attended the drop in session on 12 February 2023 and responses to the Have Your Say Forms issued with the newsletter and which were also available to download from the Parish Council website.
- 7.3 To consider feedback and any recommendations from the Neighbourhood Plan Working Group following the meeting held after the drop in session on 12 February 2023
- 7.4 Application under Regulation 5 of the Neighbourhood Planning (General) Regulations 2012 for the whole of Tankersley Parish to be designated a Neighbourhood Area - Update
- 7.5 Application to Locality for grant funding to support the Neighbourhood Pan - Update

8. **To resolve that due to the nature of the business to be considered the public and press should be excluded from this part of the meeting under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960**
- 8.1 A resident has complained that the Clerk withdrew £20,000 from the Parish Council's Bank Account and gave it to a former Councillor to purchase a car.  
This is the second time the same resident has complained that monies have been withdrawn from the Parish Council's Bank Account and given to a former Councillor to purchase a car. The first time related to a different former Councillor
- 8.2 To discuss learnings from the Monitoring Officer's presentation

## **POLICIES AND GOVERNANCE**

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9. **Model Code of Conduct**  
To consider and if appropriate to authorise the Clerk to produce a Code of Conduct for the March meeting of the Parish Council. The Code of Conduct will be based on the model produced by the LGA and NALC which is recommended to be adopted by all local authorities.  
If produced the new Model Code of Conduct will form part of the packs to be given to new Councillors in May 2023

## **SOCIAL AND COMMUNITY INFRASTRUCTURE**

10. **Parish Council Elections**
- 10.1 To note the response to the article about becoming a Parish Councillor in the newsletter - Update
- 10.2 To authorise the Clerk to obtain copies of the Good Councillor Guide from YLCA to form part of the packs to be produced and issued to new Councillors in May 2023
11. **Millennium Plates**  
To note the response to the article about obtaining a Millennium Plate in the newsletter – Update
12. **Application for Funding for a new SID**  
Application for grant funding towards the costs of a new SID - Update
13. **Coronation**
- 13.1 Securing bouncy castles and facepainters for the picnic in the park event to celebrate the Coronation on 7 May 2023.- Update
- 13.2 Royal Scarecrows
- 13.3 Application to book Pilley Pocket Park for the Coronation - Update
14. **Hanging Baskets**  
To authorise the purchase of brackets for further sponsored hanging baskets
15. **Bonfire**  
To consider the response from Parish residents to the Bonfire becoming a paying event as notified in the newsletter - Update

16. **The move to a .gov.uk Domain**  
Update.

17. **Financial Matters**

17.1 **Expenditure**

£

i) Clerks February Net Salary	465.20
iii) Clerks Expenses –working from home allowance February	24.00
iv) HMRC tax (Clerk) paid monthly	7.00
<b>TOTAL</b>	<b>496.20</b>

17.2 **Expenditure to be Authorised**

To resolve to approve the payments made since the January 2023 Meeting and due in February and where appropriate to authorise the use of personal cards

Item	Cost - £
Reimburse the Clerk for John Brailsford for printing 1000 newsletters	444.73
Pay Cream Castle for providing bouncy castles, generators and staff for picnic in the park event on 7 May 2023	665.99
Reimburse the Clerk for purchase of paper to print 1000 Have Your Say forms to go in newsletters	11.95
Reimburse the Clerk for purchasing A4 Lever Arch files for the Finance files and for the Neighbourhood Plan	22.89
Pay BMBC for hire of Pilley Pocket Park on 5 November 2022 for the annual bonfire and fireworks event	82.50
Reimburse Cllr Crossley for his share of purchasing battery powered Christmas Lights	30.00
Reimburse the Clerk for her share of purchasing battery powered Christmas lights	41.94
Reimburse the Clerk for paper	34.99
Reimburse the Clerk for ink	125.48
<b>Total</b>	<b>1460.47</b>

**TOTAL Expenditure**

17.3 **Income**

Interest on Deposit account January 2023	8.79
Hanging Basket 2023 Payments	354.00
<b>TOTAL</b>	<b>362.79</b>

17.4 **Current and Deposit Account Statements**  
As at 1 February 2023

Current	£17,992.03
Deposit	£12,538.88
<b>Total</b>	<b>£30,530.91</b>

17.5. **Bank Reconciliation Statements**

17.5.1 To consider and authorise signing the Current Account Bank Reconciliation Statement up to 31 January 2023.

17.5.2 To consider and authorise signing the Deposit Account Bank Reconciliation Statement to 31 January 2023  
(Appendix B)

17.6 **Preparing for End of Year Accounts and AGAR 2022-23**

Update

18. **Insurance Review**

To authorise the Clerk to carry out a review of the Parish Council's insurance cover.

The review should cover the adequacy of the Parish Council's Public Liability, Employer's Liability, Fidelity Guarantee, Asset Cover, Officer's Indemnity and Business Interruption Cover. The review should be completed and provided for Councillors to consider at the March meeting.

**19. Planning Applications**

To consider and if appropriate to approve or authorise the clerk to draft an objection to the following planning application

2023/0111

DESCRIPTION: First floor extension above existing double garage to create two storey outbuilding with garage at ground floor with first floor office above with associated new windows

LOCATION: 41 Thorncliffe way, Tankersley, Barnsley, S75 3DN

[\(Appendix C\)](#)

**20. Date of Next Meeting**

To resolve to note the date of the next Ordinary Parish Council Meeting as 20 March 2023 at 7.00 pm and to be held in the Hub, Tankersley

***Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & Safety and Human Rights.***