



TANKERSLEY PARISH COUNCIL

Clerk: Gemma Smith

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To: All Members of Tankersley Parish Council

You are summoned to the Ordinary Meeting of Tankersley Parish Council on Monday 17th July 2023 at 7.00 pm. This meeting will be held in the Tankersley Hub for the purpose of transacting the following business.

**Gemma Smith
Parish Clerk and Responsible Finance Officer
12th July 2023**

Please do not attend if you have any recognised Covid-19 symptoms.

The meeting may be filmed, photographed or audio recorded (recording). The recording will be paused or halted to take account of safeguarding requirements and the wishes of any members of the public who do not wish to be included in the recording, or if recording is at risk of disrupting the meeting.

During the meeting and at the Chairman's discretion, the meeting will be opened to enable questions or statements to be made by members of the public for a maximum time of 10 minutes. Members of the public are asked to restrict their comments and/or questions to three minutes.

Agenda

CORE REQUIREMENTS

Covering governance administration, finance and asset management

- 26. Co-option of New Councillors**
- 26.1** To co-opt candidates to be Parish Councillors

- 26.2 Declarations of Acceptance by co-opted Councillors
27. **Apologies**
- 27.1 To receive and accept apologies from Councillors. [Local Govt Act 1972 s85 \(1\)](#)
- 27.2 To consider authorising the non-attendance of Councillors from the meeting [LGA 1972 s85 \(1\)](#)
- 28 **Declarations of Interest and Dispensation Requests**
- 28.1 To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. [\(Disclosable Pecuniary Interests\) Regulations 2012 \(SI 2012/1464\)](#) (NB this does not preclude any later declarations)
- 28.2 To consider any Dispensation Requests [Localism Act 2011 s33\(b-e\)](#)
29. **Public Question Time**
- To receive questions and statements, either verbal or written, from members of the public. [Public Bodies \(admissions to meetings\) Act 1960 s1 extended by the Local Gov Act 1972 s100](#)

CORE REQUIREMENTS AND COUNCIL MEETING

Covering governance administration

PLEASE NOTE

During the Council Meeting members of the public are not permitted to speak unless the Parish Council votes to permit a member of the public to speak during an agenda item

30. **Minutes**
- 30.1 To consider and resolve to approve as a true and correct record the Minutes of the Ordinary Parish Council Meeting held on Monday 19th June 2023. [\(LGA 1972 sch 12, para 41\(1\)\)](#)
[\(Appendix A\)](#)
31. **Business Raised During Public Question Time**
- To resolve to refer any business raised by the public in public discussion, and any other matters or items of information from Councillors to the appropriate working group or to resolve to agree on any other action.
32. **IT Equipment - Laptop**
- To consider the age and functionality of the laptop utilised by the Parish Council Clerk to resolve if funding can be approved for a replacement.
33. **Speed Indicator Device (SID)**
- To consider plans for the replacement or maintenance of the TPC SID
34. **Training support for the new Parish Council & Clerk**
- 34.1 To consider the training needs of the new parish council and clerk/responsible financial officer
- 34.2 To consider and resolve a budget for year 2023/24
35. **Neighbourhood Plan** [\(The Neighbourhood Planning \(General\) Regulations 2012\)](#)
- 35.1 To consider any motions to allow the Chair/Vice Chair of the Neighbourhood Plan Working Group (Working Group) to speak during this item 35 of the agenda and for the Parish Council to vote on any such motion
- 35.2 To consider feedback and any recommendations from the members of the Working Group following their meeting with Highways, meetings of sub-groups and the “workshop” to authorise any future actions that may be required.
[\(Appendix B\)](#)
36. **Financial Matters**
- To note and where appropriate to authorise the expenditure that has occurred since the 19th June meeting and expenditure required through July and if appropriate to authorise the use of

personal cards.

36.1 Expenditure

G. Smith – Salary as Clerk/RFO	566.40
G. Smith – Home Working Allowance	36.00
HMRC - PAYE	141.60
Refurb of Jubilee Bench	700
ICO Annual Subscription	35
TOTAL	£1,479

36.2 Expenditure to be Authorised

Pay TCA for room hire	
Parish Online	105.60
YLCA – New Clerks Intro Course	50
TOTAL	155.60

36.3 Income

Interest on Deposit account	11.89
HRMC VAT Return	1259.23
TOTAL	£1271.12

36.4 Current and Deposit Account Statements As at 12 July 2023

Current	£31,073.59
Deposit	£12,592.11
Total	£43,665.70

36.5 Bank Reconciliation Statements

36.5.1 To consider and authorise signing of the Current Account Bank Reconciliation Statement up to 1 June 2023 and to 30 June 2023.

36.5.2 To consider and authorise signing the Deposit Account Bank Reconciliation Statements to 1 June 2023 and to 30 June 2023

(Appendix C)

36.6 S.137 Expenditure During 2022 -23

To note the Parish Council's expenditure using the powers granted by Local Government Act 1972 s.137

36.7 Balancing the 2023/24 Budget

36.7.1 To review Q1 2023/24 Budget Report

(Appendix D)

36.7.2 To resolve to balance the 2023/24 budget.

37 August Ordinary Meeting

37.1 To consider exception arrangements for an August 2023 Ordinary Meeting

37.2 To resolve the agenda, focus for an August 2023 Ordinary Meeting

38. To agree a timetable for reviewing and re-adopting the following Parish Council Policies for 2023/24

To consider the prioritisation of the policy timetable based on urgency.

(Appendix E)

39. Membership of Outside Bodies

To consider and approve nominations for Parish Council Representatives on the YLCA and such other bodies as the Parish Council considers appropriate

SOCIAL AND COMMUNITY INFRASTRUCTURE

40. KES Bench

- To consider supporting the purchase and installation of a KES Bench.
41. **Children's Christmas Party**
To consider arrangements and approval to plan for the 2023 Children's Christmas Party.
42. **D-Day Celebrations**
To consider arrangements and approval to plan for the 2023 D-Day Celebrations. (Appendix F)
43. **Annual Bonfire Event**
To consider arrangement and approval to plan for the 2023 Annual Bonfire Event
44. **Planning Applications**
- 44.1 To consider comments for planning application 2022-1317 - Amendment to Armitage Transport Ltd (Appendix G)
- 44.2 Enquiry regarding 2023/0168 – 71 Pilley Green (Appendix H)
45. **Date of Future Meetings**
To resolve to note the date of the next Ordinary Parish Council Meeting

Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & Safety and Human Rights.