



# TANKERSLEY PARISH COUNCIL

Clerk: Catherine Mullen

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**To: All Members of Tankersley Parish Council**

**You are summoned to the Ordinary Meeting of Tankersley Parish Council on Monday 13th December 2021 at 7.00 pm. This meeting will be held in the Tankersley Hub for the purpose of transacting the following business.**

**Catherine Mullen**  
**Parish Clerk and Responsible Finance Officer**  
**7<sup>th</sup> December 2021**

**The Council is limited in terms of the capacity of the Welfare Hall. It would be helpful if members of the public wishing to attend contacted the Clerk by e-mail if they are planning to attend the meeting.**

**Please do not attend if you have any recognised Covid-19 symptoms**

The Chairman will confirm whether the meeting may be filmed, photographed or audio recorded. If any member of the public present at the meeting objects, please inform the Chair or the Parish Clerk before the start of the meeting. Members of the public may submit questions or statements in writing to the Clerk at [clerk@tankersleypc.org](mailto:clerk@tankersleypc.org) by noon on the day of the meeting. During the meeting and at the Chairman's discretion, the meeting will be opened to enable questions or statements to be made by members of the public for a maximum time of 15 minutes. Members of the public are asked to restrict their comments and/or questions to three minutes.

## **Agenda**

- 1. Apologies**
  - 1.1** To receive and accept apologies from Councillors. [LGA 1972 s85 \(1\)](#)
  - 1.2** To authorise the non-attendance of Councillors
  - 1.3** To note the attendance record of Councillors.
- 2. Public Question Time**

To receive questions and statements, either verbal or written, from members of the public. [Public Bodies \(admissions to meetings\) Act 1960 s1 extended by the LG Act 1972 s100](#)

### 3. Minutes

To consider and resolve to approve as a true and correct record the Minutes of the Ordinary Meeting held on Monday 15<sup>th</sup> November 2021. ([LGA 1972 sch 12, para 41\(1\)](#))  
(Appendix A)

### 4. Declarations of Interest and Dispensation Requests

4.1 To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. ([Disclosable Pecuniary Interests](#)) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).

4.2 To consider any Dispensation Requests received by the Clerk and not previously considered. ([Localism Act 2011 s33\(b-e\)](#))

### 5. Business Raised During Public Question Time

To resolve to refer any business raised by the public in public discussion, and any other matters or items of information from councillors to the appropriate working group or to resolve to agree on any other action

### 6. Items Deferred to the Next Meeting

Amenities Working Group – Terms of Reference and Membership of Group ([Local Government Act 1972, s 142](#))

### 7. Meeting with Monitoring Officer

Update

### 8. Allotments Update

8.1 New Allotment Tenancy Agreements - Progress

8.2 Notices issued to Allotment holders

8.3 Avian Flu - Government Requirements

8.4 Allotment Rules – Amendment requiring all Chicken Runs to be constructed so that they are fully enclosed ([Appendix B](#))

8.5 Authorisation requested by new tenant of Plot 4 to erect Chicken Coop and Run

### 9. New Website

Update

### 10. Councillor Training

Cllr Crossley has requested authorisation to attend by zoom a 2 day training course for new councillors provided by YLCA on 12<sup>th</sup> and 13<sup>th</sup> January 2022. Total Cost £60.00

### 11. Any Matters Arising from the Minutes of the Last Meeting, not Covered by Agenda Items.

### 12. Financial Matters

#### 12.1 Expenditure

i) Clerks Net Salary – for November '21 paid 15 December 2021	349.60
ii) Clerks Expenses – Oct – Nov working from home allowance	24.00
iii) HMRC tax (Clerk) paid monthly	87.20
<b>TOTAL</b>	<b>460.80</b>

## 12.2 Income

Interest on Deposit account – December	0.11
Payments to sponsor a hanging basket	792.00
Allotment rents for 2022	55.00
Repayment of bond for Bonfire event from BMBC	
Repayment of monies by Graham Earnshaw	143.88
<b>Total</b>	<b>990.99</b>

## 12.3 Current and Deposit Account Statements as at 1 December 2021

Current	£20,920.73
Deposit	£12,502.77
<b>Total</b>	<b>£33,423.50</b>

## 12.4 Expenditure to be Authorised

To resolve to approve the following payments for December:

Item	Cost £
Reimburse the Clerk and authorise the use of her personal card for renewing hosting and domain with one.com	70.64
Payment to Rapid Skips for taking all bonfire debris	155.00
Payment to YLCA for Good Councillor Guide for Cllr Coy	5.39
Pay Cream Bouncy Castles for Bouncy castles, generators and staff for 5 June	940.98
50% Payment to Web Designer for new web site	750.00
EDGE IT Systems Set up and training costs	156.00
Edge IT Annual fee	200.40
Reimburse the Clerk for cost of new Key for Cabinet	8.00
Reimburse the Clerk for issuing Thank You cards to donors of wood for Bonfire	8.94
Reimburse the Clerk for postage costs for issuing the allotment tenancy agreements 2022 and costs of issuing notices to tenants to remedy breaches of their tenancy agreements by recorded delivery	26.87
<b>Total</b>	<b>2322.22</b>
<b>TOTAL Expenditure</b>	<b>2783.02</b>

## 13. Budget 2022/23

To consider and agree the Budget for 2022/23 and the implications on the precept.

**(Appendix C)**

## 14. Risk Management Policy

To consider and approve the Risk Management Policy and November Risk Assessment

**(Appendices D and E)**

15. **Grant Awarding Policy and Grant Application to Consider**  
To consider and approve the Grant Awarding Policy and an application for grant support  
(Appendices F and G)
16. **Funding for the Parish Council to Provide Sports Activities**  
Update
17. **Holidays 2022 Implications for Projects and Planned Events**  
To consider  
(Appendix H)
18. **What is the Role of the Parish Council?**  
To consider the purpose and objectives of the Parish Council during 2022.
19. **Supporting Carbon Neutral and Green Initiatives?**  
To what extent should the Parish Council build these issues into its projects, events, purchases and outlook.
20. **Projects and Events**
- 20.1 **Carols and Lighting the Tree Event -** (S137 (4) (a) Local Government Act 1972)/  
(Local Government Act 1972 s 142)  
Report back
- 20.2 **SID and Results of Speed Monitoring in Tankersley by SYP**  
Update.
- 20.3 **Benches in Tankersley and Pilley** (Public Health Act 1875, s 164; (Local Government Act 1972, Sched. 14 para 27); Public Health Acts Amendment Act 1890, s 44; Open Spaces Act 1906, ss 9 and 10)  
Update.
- 20.4 **Hanging Baskets (2022/23 Budget)** (Local Government Act 1972. s 144)  
Report back.
- 20.5 **Events to Celebrate the Platinum Jubilee 2022** (LGA 1972, ss 144 & 145)
- 20.5.1 Update.
- 20.5.2 Authorisation is requested to obtain quotes from a local artist to provide a mural for the park and to cover the container in the car park.
- 20.5 **Harvest Festival** (LGA 1972, ss 144 & 145)  
Update
21. **Planning Consultation on Affordable Homes**  
The Parish Council has until 4 January to submit a response.  
(Appendix I)
22. **Planning Applications**  
To consider the following planning applications.
- 22.1 2021/1551  
Installation of free standing non illuminated totem sign and two non illuminated wall mounted signs on building  
Unit 1, Enterprise Way, Tankersley, Barnsley, S75 3DZ
- 22.2 2021/101  
Extension of yard area to be used for trailer storage purposes

22.3 Armitage Transport Ltd, Sheffield Road, Hoyland, Barnsley, S74 0DP  
2021/1215  
Replacement of existing wooden fence for a 1.8m high metal fence  
Computer Centre, Maple Road, Tankersley, Barnsley, S75 3DJ (Appendix J)

23. **Dates of Meetings in 2022**

23.1 To determine the dates of ordinary Parish Council Meetings during 2022. (Appendix K)

23.2 To determine that the tradition of holding the Annual Parish Meeting on the second Monday in March should be restored. The next Annual Parish Meeting will be held on 14th March 2022.

23.3 To note that the date of the next ordinary meeting of the Parish Council will be Monday 17th January at 7.00pm in the Tankersley Hub

***Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & Safety and Human Rights.***