



# TANKERSLEY NEIGHBOURHOOD PLAN

V v b

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## **Minutes of the Meeting of Tankersley Neighbourhood Plan Working Group Held on Monday 29th January 2024 at 7.00pm in the Tankersley Hub**

**Present:** Cllr Helen Reckless, John Thornton, Martyn Kenna, Lee Chapman, Jock Jones - TCA, James Walker - TPEG, Louise Kirkup - Kirkwells

**In Attendance** Siani Allan - Clerk,

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1. **Welcome and Introductions**

These were completed

2. **Additional Agenda Items**

No additional items were added but points to discuss and action points were identified as the meeting progressed. These included

**2.1** The need to obtain a map regarding the Parish from BMBC.

3. **Briefing from Louse Kirkup Planning Consultant on the pathway to achieving a successful Neighbourhood Plan**

Louise confirmed that the process will take 1.5 to 2 years to complete and that the stages are as follows:

3.1.1 Scoping Stage – Thinking about the vision, objectives and the main themes.

Policies may include types of housing, housing need, site allocations, housing design, identifying local heritage, local greenspaces, wildlife and biodiversity, community facilities. Policies are not able to provide action but are able to invoke action by appendices through the Parish Council (Parish Plans).

3.1.2 Consultation regarding the above.

3.1.3 Drafting the Plan – This is an evolving document based on responses received and evidence. All policies within the plan must be supported by evidence – both'

community consultation evidence and technical evidence. This is the biggest job within the process.

- 3.1.4 Formal 6 week Consultation – assessed by residents, agencies, landowners, local businesses, developers etc
- 3.1.5 Consultation Statement and a basic conditions statement – 2 documents – The consultation statement describes the consultation process and how peoples ideas have been taken on board while the basic conditions are for the examination process and are what are set out in law – does the plan promote sustainable development? Etc. More changes to the plan are then recommended.
- 3.1.6 Referendum – Paid for by BMBC, everyone on the electoral register is given the chance to vote.
  
- 3.2 It was identified that the following areas would be important for the neighbourhood plan to address – Housing & Future Developments, Culture & Heritage, Transport & Highways, Greenspaces and Greenbelt, Community Facilities, Current & Future Community Needs, It was decided following the discussion that Louise would formalise a draft of the objectives and send through to the Clerk for distribution.
  
- 3.3 It was noted that all correspondence regarding the neighbourhood plan must go through the clerk.
  
- 3.4 It was noted to add an agenda item to all future meeting agendas for declarations of interest to be added.
  
- 3.5 It was noted that hosting a drop-in session to engage the community in the neighbourhood plan may be useful.

- 4. **To Provide update on discussions/action with other parties TPC & Others**  
It was noted that the clerk would also upload important documents such as minutes and agendas to the TPC website under the planning tab. Community engagement would be promoted via the Tankersley Parish Council and community hub Facebook pages.
  
- 5. **To Agree the Date of the Next Meeting**  
It was agreed that the next meeting would be held on 20<sup>th</sup> February 2024.