



TANKERSLEY PARISH COUNCIL

Clerk: Mrs K Blantern
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7 Cliffe Avenue
 Crane Moor
 Sheffield
 S35 7AS

Minutes of the Meeting of Tankersley Parish Council held on Monday 18th March 2019

In attendance were: Cllr H Reckless (Chair), Cllr P Simpkin (Vice Chair), Cllr D Simpkin, Cllr D Simpson, Cllr R Lodge, Cllr C Smart, Judith Hopkinson (TCA), John Hopkinson (TCA), Councillor Robert Barnard (Elected Member), K Blantern (Clerk), Residents; Lynn Loxley, Mark Walker, Judy Kenna, Martin Kenna, David Laughton, David Scotthorne,

1. Apologies for absence were received and approved from;

Cllr R Garforth – Other Commitments

2. Declarations of pecuniary interest;

None

3. The minutes of the meeting, held on Monday 18th February 2019, were proposed as a true and correct record by Cllr D Simpson and seconded by Cllr D Simpkin. As such the Chair was authorised to sign them.

4. The Clerk presented a report to Councillors, regarding ongoing issues and actions resulting from the last meeting;

a) Pilley Green Verges - The Clerk noted that these had not yet been restored to their original condition, suggesting works were not yet complete in this area. Councillors asked that the Clerk handover as an item to be monitored by the new Clerk.

b) Lidgett Lane – The Clerk advised that Cllr Hand Davis had also contacted Highways, as agreed at the February meeting, but had not received a response. Councillors asked if Councillor Barnard could assist further. Councillor Barnard agreed. Cllr Simpson to assess site further, to allow a full breakdown of works needed to be submitted to BMBC, via Councillor Barnard.

c) Memorial Plaque, Jubilee Park – The Clerk advised that this issue had still not been resolved. Councillors asked that the Clerk request a refund and that this issue be passed to the new Clerk, to allow a plaque to be purchased.

d) Westwood – The Clerk advised that she had raised the use of the land for motorcross activities with BMBC Planning, who noted that the area was being monitored by Planning Enforcement and any activities would be reviewed and appropriate action taken. The Planning Officer advised that porta-cabins were not considered permanent structures and action would not be taken regarding these currently.

e) Annual Meeting of The Parish – The Clerk advised that the meeting had been well attended, with Councillor Wilson in attendance from BMBC. It was noted that residents gave their thanks for the actions of the Parish Council during the last year.

f) Spring Clean event – The Clerk informed Councillors that this had been publicised at the Annual Meeting, as well as on the Parish Council website and Facebook page. It was noted that Twiggs had been asked to attend and a start time of 10am had been agreed, with volunteers to meet outside of the Welfare Hall. Mr Scotthorne offered support of a large-scale lawnmower and the Chair noted another resident had offered to attend with one also.

The Chair advised that a treasure hunt would be taking place in the park, hosted by St Paul's Church and asked that those in attendance be mindful not to collect items relating to this, as litter. The Chair also noted that St Pauls church group had invited volunteers to the Church for refreshments, after they had completed the Spring Clean.

5. To discuss any **matters arising** from the minutes of the last meeting, not covered by agenda items.

None

6. Financial Matters:

a) Expenditure	i) Clerks Salary March '19 (BACS)	£448.35
	ii) Clerks Expenses February '19	£32.06
	iii) BMBC – Road Plainings, Broad Ings	£248.40
	iv) M Sefton – Broad Ings Groundworks	£500.00
	v) YLCA – New Clerk Training	£115.00

b) Income

i) Interest on Deposit account – February '19	£1.91
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c) Current and Deposit Account Statements

as at 5th March 2019

Current	£5,725.90
Deposit	£12,469.69
Total	£18,195.59

Amended total after March expenditure	£16,851.78
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d) Other Financial Matters

i) To discuss the current dog waste bag stock levels and agree to purchase additional supplies, if required – The Clerk noted that this item could not be discussed in Cllr Garforth's absence, as he managed the dispensers and as such, suggested it be postponed to the April meeting. All agreed.

ii) To discuss an additional payment to the departing Clerk, to retain services, during a handover period to the new Clerk – The Chair noted that to ensure the new Clerk felt capable in the role, a period of handover would be required. Councillors agreed that the departing Clerk should submit an invoice for hours worked with regard to this, after her official departure date of the 31st March. Clerk to co-ordinate handover training with new Clerk.

iii) To agree new signatories for the Parish Council bank accounts and arrange completion of necessary documentation, in branch. – The Clerk advised that she would arrange for the new Clerk to be added as a signatory, however it was highlighted that no payments could be made after the April meeting, the new Chair and Vice Chair were added as signatories. Councillors were advised that as the new Chair and Vice Chair would not be chosen until the May meeting, it would be necessary to post date a cheque for the Clerks May salary, using existing signatories. All agreed, Clerk to arrange with new Clerk.

7. Planning

7.1 To consider and decide upon the following planning applications;

- i) 2019/0178 – Erection of building mounted and free standing illuminated and non-illuminated signs – Mercedes Benz, Wentworth Way, Tankersley. Noted, no comments.

7.2 To receive information on the following additional or ongoing planning issues and decide further action where necessary;

- i) Noise Disturbance – Groundworks activities in relation to application 2018/1078 – The Clerk advised that this matter had been raised with the Head of Planning at BMBC, due to safety concerns regarding the proximity of works to neighbouring houses and the removal of trees, which were expected to remain in place, as both visual and noise barriers. Mr Jenkinson of BMBC had asked that an update be provided by a planning manager, who was dealing with this issue. The Clerk advised that no further response had been received, despite following this up with other planning officers. Councillors asked that the Clerk continue to contact BMBC regarding this matter.
- ii) BMBC Planning – Withdrawal of planning application paper copies – The Clerk informed Councillors that as of the 1st April, BMBC would no longer be providing paper planning documentation. The Clerk proposed that it may be most appropriate for the new Clerk to download the relevant planning documentation and display this to Councillors at meetings, by use of the projector. Cllr Simpson queried any potential issues regarding reproducing documents that were under the ownership of others. Councillor Barnard advised that as the Parish Council were not distributing this information, this would not be an issue and the method proposed by the Clerk would be the only option available to the Parish Council.
- iii) BMBC Planning – Local Plan Draft Documentation Consultation – The Clerk advised that she had sent this documentation out to Councillors prior to the meeting and asked if there were any comments they wished submitted to BMBC, on behalf of the Parish Council. Councillors had no comments or objections.
- iv) Old Marron's Site – Section 106 Update and resident communication – The Clerk advised Councillors that the planning application by Rouse Homes was due before the Planning Board the next day (19th March). The Clerk informed Councillors that Rouse had agreed to contribute Section 106 Funding and shared the initial figures agreed. The Clerk went on to share resident concerns regarding the level at which these properties would be built and the impact on the existing homes on Thorncliffe Way. The Clerk informed Councillors that the planned placement of the properties exceeded the necessary separation guidelines however a condition would be included in any approval, that full details regarding levels be submitted to BMBC, before commencement of works. The Clerk proposed advising St Peter's School of the educational funds earmarked for primary provision, to allow them to submit section 106 funding bids, when this money was available. Councillors agreed, Clerk to discuss with the school.

8. Community Action and Communication

To accept reports, and agree appropriate action, in relation to;

a) Fly tipping

- i) The Clerk advised that a fridge freezer had been left on Pilley Hills and had been reported to BMBC for removal.

b) Dog Waste/ Nuisance – The Chair advised that although the dog had not been seen, there was evidence of dog fouling on The Avenue. Councillors asked that this situation be monitored.

c) Anti-Social Behaviour

- i) Broad Ings Woodland - The Clerk informed Councillors that there had been further reports of vandalism and anti-social behaviour in the woodland, which included cannabis smoking. A resident advised that he had confronted some individuals who were found smoking cannabis in the woodland and that they were aggressive. Police had visited site after being contacted by the resident and the resident had been visited by a PCSO who had given this a crime number. Councillors asked that the trail camera be repositioned to monitor the area where the behaviour had been taking place. The Clerk proposed adding this issue to the July agenda, to allow the situation to be reviewed, prior to the school summer holidays. All agreed.

d) Other Matters

- i) Noise Disturbance, Wentworth Industrial Estate – The Clerk advised that a resident had contacted the Parish Council, regarding disturbance from a business, working through the night. This matter had been reported to the BMBC Noise Officer, who was working with the resident and business in question, to address the issue. Noted.
- ii) Local Volunteer Litter Picks – The Clerk noted that local volunteers had been carrying out litter picks alongside businesses from the Wentworth Industrial Estate. This information was also shared at the Annual Meeting, acknowledging the positive impact these individuals were having.

9. Matters requested by Councillors;

Cllr D Simpkin – Ash Die Back

Cllr Simpkin noted that ash die back was reported to affect 68% of UK trees and the Parish Council should review whether any ash trees were present in Broad Ings, in particular, alongside the road, where they could potentially become a danger. Cllr Simpson asked if the DVLP report noted the type of trees in the woodland. The Chair advised she would check the report and feedback at the April meeting.

Councillor Barnard advised that the forestry commissions website had information advising how ash die back could be identified. Noted.

10. Group Reports;

None Received

11. To discuss and agree upon an Interim Chair & Vice Chair and the recruitment of additional Councillors

The Clerk advised that the formal election of a new Chair and Vice Chair would take place at the May meeting, however the current Chair felt it may be beneficial for an interim Chair to lead the April meeting, to allow her to act in a supporting capacity and ensure meeting protocols were shared and followed.

After discussions, Cllr Smart agreed to Chair the April meeting, with Cllr Reckless supporting.

The Clerk advised that she had received requests for Councillor nomination packs from two residents and three of those attending the meeting advised they would be submitting an application also.

The Clerk noted that if all packs were submitted, there would be 9 Councillors attending the May meeting, consisting of four current and five new Councillors. The Clerk noted that she would instruct the new Clerk to provide an update, regarding the final number of submissions, at the April meeting.

12. To receive an update in relation to the Recruitment of a new Clerk

The Clerk advised that interview candidates had been scored on their answers and the interview panel had agreed to offer the role to the candidate with the highest marks. Unfortunately, after initially accepting the role, the candidate had given back word and advised they would not be taking up the position due to accepting a job elsewhere. The Clerk noted that the candidate who placed second had also scored very well at interview, and therefore Councillors had agreed to contact her explaining the situation and offering her the role. The Clerk advised that this candidate had accepted the offer and would commence employment on the 1st April, with the Clerk supporting during a handover period. The Clerk informed Councillors that YLCA were hosting a new clerk training course in April and proposed booking a place for the new clerk. All agreed, current Clerk to arrange, cheque signed to cover cost of training.

It was noted that the Clerk role consisted of 35 hours of paid work per month, however the current Clerk advised that she regularly worked a minimum of 38 hours. Councillors asked that the new Clerk keep a record of hours works and contracted hours would be reviewed at either the end of her probation period, or during the annual salary review in March.

13. To receive and consider for approval, the TSS Funding Bid

The Clerk noted that Councillors had been forwarded the document prior to the meeting for review. Councillors agreed that the bid should be submitted and asked that the Clerk co-ordinate this with TSS. Representatives of Tankersley Community Association advised that they had also worked with TSS to submit a bid, that would allow activities for young people of the Parish, to take place during the summer months. Noted.

14. To receive Correspondence and agree appropriate actions

a) YLCA – White Rose Update, February 2019 – Noted. The Clerk proposed that future White Rose Updates be forwarded to all Councillors, as they would be a useful insight into Parish Council workings, for all new Councillors. Agreed.

b) Resident Communication – Road Repairs – The Clerk shared resident correspondence regarding poor road services throughout the Parish. Councillors asked that the Clerk report these to BMBC and respond to the resident.

c) Resident Communication – The Clerk shared resident communication regarding speeding vehicles in the Parish. Noted.

There being no other business, the Chairman closed the meeting at 8.39pm. Date of next meeting Monday 15th April 2019.