



TANKERSLEY PARISH COUNCIL

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Minutes of the Meeting of Tankersley Parish Council held on Monday 21st January 2019

In attendance were: Cllr H Reckless (Chair), Cllr P Simpkin (Vice Chair), Cllr D Ogden, Cllr D Simpson, J Hopkinson (TCA), Luke Ogden (Awards For All Funding), K Blanter (Clerk)

1. Apologies for absence were received and approved from;

Cllr C Smart – Holiday
 Cllr R Garforth – Work Commitments
 Cllr D Simpkin - Illness
 Cllr P Reckless – Illness
 Cllr R Lodge – Work Commitments

2. Declarations of pecuniary interest;

None

3. The minutes of the meeting, held on Monday 17th December 2018, were proposed as a true and correct record by Cllr D Simpson and seconded by Cllr P Simpkin. As such the Chair was authorised to sign them.

4. The Clerk presented a report to Councillors, regarding ongoing issues and actions resulting from the last meeting;

a) Allotment Rental Requests and Updated Tenancy – The Clerk advised that seven rental payments had been received prior to the production of this month's bank statement, and these had therefore been included on the agenda. It was noted that the remaining six payments had been received since this point, and would be therefore included on February's agenda. The Clerk informed Councillors that there were currently three updated tenancy agreements not signed, however one of these was to be discussed as a finance agenda item. Clerk to follow up on those outstanding.

b) Lidgett Lane – The Clerk shared with Councillors, a response from BMBC's Traffic Group, regarding the Parish Council's request for speed calming measures. The correspondence stated that due to ongoing austerity measures, the Department for Transport had substantially reduced monies available to Councils, for such works, and as such, a 'worst first' approach had been adopted, when allocating funds to such projects. Councillors were advised that as only one road traffic collision had been recorded on Lidgett Lane in the last three years, it did not meet the necessary criteria for safety measures to be put in place.

Councillors expressed their disappointment, at the generic response which had been issued, and that BMBC had not offered to work with the Parish Council to explore options and funding for this area.

Cllr Reckless suggested that the Parish Council contact Cllr Hand-Davis, who had previously proposed engaging the Tidy Team's services, to clear some of the vegetation from the road. Cllr Simpson proposed clearing the vegetation with small plant machinery. Cllr Simpkin noted that any such works would most likely require the closure of Lidgett Lane, which would require BMBC approval and would incur associated costs. After further discussions, Councillors asked that the Clerk contact BMBC, to request a meeting, noting that these works were ultimately their responsibility, and that they had advised they would be carried out in 2018.

c) Oak tree planting, Jubilee Park – The Clerk informed Councillors that the Chair had worked with Penistone Tidy Team to plant the tree, which was now in situ, alongside the memorial bench. The Clerk noted that she was still waiting on a response regarding the plaque and would ask that this was prioritised by Rural Engineering.

d) Broad Ings Woodland – The Clerk informed Councillors that Dearne Valley Landscape Partnership had sent a draft design for the interpretation board, to be included in the woodland. The Clerk asked Councillors for their opinions on the proposed design. The Chair noted that there were no details included regarding who owned the woodland, and a large section of the design was dedicated to the Dearne Valley Landscape Partnership project, which would end this summer, and therefore the board would be out of date quite quickly. Councillors agreed that the Parish Council and its work with DVLP and Targeted Youth Support, should have a larger focus on the board, and asked that the Clerk pass this information on to the DVLP, to allow the design to be amended.

e) Footpath Erosion, rear of Stone Row Court – The Clerk advised that this matter had been forwarded by BMBC, to Yorkshire Water, who had responsibility as land owners. Yorkshire Water planned to visit site and carry out any necessary repairs.

f) Unsafe Railing, Lidgett Lane – Councillors were informed that this had been reported to BMBC, however the Clerk had been advised that the maintenance of this area belonged to Berneslai Homes. The Clerk advised that this would be followed up directly with them, as no response had been received from the initial reporting point with BMBC.

g) Castle Vale site – The Clerk advised Councillors that she had discuss the issues raised by Councillors and residents, in relation to the site, and shared the response received from the site manager. The Clerk also noted that the site manager had advised of road works, which would be taking place immediately outside the main entrance, from the 2nd February.

It was noted that large site vehicles were accessing the development around school run times, and Councillors expressed their concerns regarding safety. Clerk to report this to site manager and ask that these times be avoided.

h) Roadworks – The Clerk informed the Council that she had registered for a daily update from the Highways agency, which gave details of any road works, within a set area. As such, details of temporary traffic lights and part road closures would now be available to the Council. The Clerk asked that Councillors approve the sharing of this information on both the website and social media. Councillors agreed and welcomed this timely information.

i) GDPR Security Policy – The Clerk noted that a draft policy had been circulated for councillor approval, and asked that if there were no proposed amendments, that this be authorised for inclusion on the Parish Council website. The policy was approved, Clerk to publish on the website.

j) Christmas Party Entertainer – The Clerk advised that the new Christmas entertainer had been booked at a rate of £195. It was noted that further discussions regarding the Christmas party, were scheduled for the March meeting.

k) Bowling Green, Pilley Pocket Park – The Clerk advised that this had not been included as an agenda item, as discussed at the December meeting, as a plan had not been submitted for approval, however

she noted that she had spoken with BMBC Parks and Services regarding the Parish Councils proposal to rent sports equipment from the site, and this was welcomed as a fitting idea for the area.

It was agreed that further discussions could take place after the planned Section 106 investment. Mrs Hopkinson agreed that this would be a suitable use for this area, and would be welcomed by the Community Association.

The Clerk shared with Councillors, an email received from Mr Thornton, inviting the Parish Council to attend a community meeting he was holding on 28th January, in relation to his proposals for a café/bar. Councillors discussed their attendance.

The Chair shared further information with Councillors, in relation to CISWO land, and the caveat's that are generally in place on such areas. Councillors agreed that this matter would be discussed in full, if and when a planning application was received.

5. To discuss any matters arising from the minutes of the last meeting, not covered by agenda items.

None

6. Financial Matters:

a) Expenditure

i) Clerks Salary January '19 (BACS)	£448.35
ii) Clerks Expenses December '18	£59.02
iii) Yorkshire Water – Allotment Supply	£81.74

b) Income

i) Interest on Deposit account – November '18	£2.12
ii) Allotment Rental (BACS) x3	£106.00
iii) Allotment Rental (Cheque) x4	£140.00

c) Current and Deposit Account Statements

as at 4th January 2019

Current	£5,353.99
Deposit	£12,656.66
Total	£18,010.65

Amended total after January expenditure	£17,421.54
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d) Other Financial Matters

i) To receive and review Interim Financial Documentation (Quarter 3) and approve for publication on the Parish Council website.

The Clerk asked that Councillors scrutinise the relevant documentation and subsequently approve the financial information for quarter three, for inclusion on the Parish Council website. Councillors agreed that the accounts were a true and accurate record and approved their publication.

ii) To consider any items requiring immediate expenditure or to be included in future budgeting.

None proposed.

iii) To discuss and agree precept requirements for the 2019/20 financial year.

The Clerk shared with Councillors, a document provided by BMBC, which allowed the financial impact on residents to be gauged, dependant on the level of precept requested. The Clerk also noted that central government asked that all tiers of government attempt to maintain current precept and council tax levels, or be able to provide evidence of reasoned discussions, as to why any increase was requested. Councillors agreed that due to the level of funds within the deposit account and lack of large-scale expenditure planned for the coming financial year, the precept should remain at £13,029. Proposed by Cllr Reckless, Seconded by Cllr Ogden. Clerk to communicate this decision to BMBC Finance.

iv) To note submission to HMRC for reclamation of VAT incurred during 2018.

Councillors were informed that the reclaim documentation had been submitted to HMRC, for VAT incurred in 2018. The Clerk noted that the full claim had been approved and £1676.37 had been received, which would be included under financial income, at the February meeting.

v) To consider a request from an allotment tenant to amend the parties included on their rental agreement.

The Clerk informed Councillors that an allotment tenant had requested that his partner be added to his tenancy agreement. It was noted that the tenant had a legacy agreement, and was not resident within the Parish, which was a pre-requisite of any new tenants. Councillors discussed the request and agreed that due to the tenants' residency outside of the Parish, they could not approve the request. Councillors asked that the Clerk write to the tenant in question and advise of their decision, noting that if the tenant and their partner moved within the Parish boundaries, this would be reconsidered.

vi) Any Other Financial Matters

The Clerk advised that the Parish Council printer had broken-down, and would not be economical to repair. Councillors proposed investing in a higher specification model and asked that the Clerk investigate possible options, to the value of £200 and purchase after consultation with the Chair and Vice-Chair.

7. Planning

7.1 To consider and decide upon the following planning applications;

- a) 2018/1527 – Erection of a single storey rear extension to dwelling – 1 Stainborough View, Pilley. No comments or objections.
- b) 2018/1534 – Provision of replacement building cladding and associated alterations – Mercedes Benz, Tankersley. No comments or objections.
- c) 2018/1532 – Provision of new and replacement signage scheme for existing drive through facility – McDonald's, Tankersley. No comments or objections.
- d) 2018/1538 – External alterations to the site including reconfiguration of existing drive through facility, installation of goal post height restrictor and erection of bin enclosure – McDonald's, Tankersley. No comments or objections.
- e) 2019/0004 – Erection of a two storey and single storey extensions to the side and rear of dwelling – 13 Macnaghten Road, Tankersley. No comments or objections.

7.2 To receive information on the following additional or ongoing planning issues and decide further action where necessary;

- a) A616/Park Lane Junction – Safety Improvement Works – The Clerk informed Councillors that works had commenced on the 14th January, and would run until the end of March. As this information had been received between meetings and works were to commence prior to this meeting, the Clerk advised that she had already publicised this information on the Parish Council social media pages and website.
- b) Article 4 Direction, Westwood, Tankersley – The Clerk shared correspondence from Mr Jenkinson, Head of Planning at BMBC. It was noted that an article 4 direction had been issued regarding this site, which would come into effect from the 12th December 2019. This would ensure that no further activities could take place on this site. The Clerk went on to advise that activities could take place prior to this date, under permitted development rights.
- c) Stopping Up of the highway at The Oval, Rockingham Roundabout – The Clerk noted that the proposal shared at a previous meeting, regarding this site, had been approved.
- d) Lidgett Lane / Pilley Green proposed amendments – The Clerk noted that the Parish Councils concerns had been raised with BMBC, regarding the amended plans for this site, however no further information had been received.
- e) Barnsley Local Plan Adoption – The Clerk advised that BMBC had published the final version of the Local Plan document and shared the relevant plan maps with Councillors. Extensive business development was noted around Tankersley Lane, with Councillors agreeing to monitor any impact on the road itself.

8. Community Action and Communication

To accept reports, and agree appropriate action, in relation to;

a) Fly tipping

i) Pilley Lane – The Clerk noted that there had been excessive waste tipped on Pilley Lane, over the Christmas period. This had been cleared by residents. Councillors expressed their gratitude to those involved.

b) Dog Waste/ Nuisance – The Clerk advised that the enforcement officer from BMBC had advised that they planned to visit the area, however an update had not yet been received. The Clerk informed Councillors that she would now contact Berneslai Homes in an attempt to address this issue. Noted.

c) Anti-Social Behaviour – The Clerk advised that there had been further minor damage in Broad Ings and a green waste bin had been left on the site, which was causing recurrent issues. Cllr Simpson volunteered to remove the bin from site. Clerk to co-ordinate with Cllr Simpson.

d) Other Matters

i) Grit Bin request – The Chair informed Councillors that a request had been received from a resident of the lower end of the Thorncliffe Estate, who advised that during icy weather, residents couldn't access the existing grit bin at the entrance to the estate. Councillors discussed and agreed to place the remaining grit bin at this location, with the resident taking responsibility for monitoring grit levels. Clerk to inform resident and arrange for placement of grit bin.

ii) Lidgett Lane, Volunteer Clearing – The Clerk informed Councillors that volunteers had cleared 15 bags of litter from Lidgett Lane, which had then been collected by the Tidy Team. Councillors again expressed their thanks to the residents for their actions.

9. Matters requested by Councillors – None Received

10. Group Reports – None Received

11. Awards For All Funding, Tankersley Primary School

Mr Ogden introduced himself to the Council, advising that he worked for Total Sporting Solutions (TSS), and organization that provided sports sessions for schools and youth groups. Mr Ogden explained that he had been working with Tankersley St Peter's School, to provide sports sessions for younger students and hoped to expand this work to holiday club provisions, or approximately 20 days, each with a four-hour duration. Councillors were advised that the funding for holiday clubs, was to be requested from the National Lottery Awards for All grant scheme, however the submission would need to be in conjunction with a local body, such as the Parish Council, or Community Association.

Any funds awarded would be issued to either body, who could then grant this to St Peter's School.

Councillors asked how much grant funding would be applied for and who would be legally responsible, with regard to insurance for activities for example. Mr Ogden advised that a bid would be submitted for £10,000, and that Total Sporting Solutions held all necessary liabilities insurance. Councillors were advised that the Parish Council may be able to reclaim VAT on the service, which would fund an additional four or five days of the service.

Mr Ogden advised Mrs Hopkinson that the Community Association could submit a separate bid, which could be used for approximately 38 weeks of four hourly sessions, for use by a youth club, for example.

Councillors asked for further details regarding the procedure involved. Mr Ogden advised that the application was web based, and the Parish Council would access a joint bid account with TSS. It was noted that the bid paperwork would be completed by TSS with final approval made by the Parish Council. It was hoped that the first holiday clubs could run during Easter or Spring Bank holidays. Councillors thanked Mr Ogden for his attendance, and continued discussing this matter, once he had left the meeting.

Councillors provisionally agreed to the scheme and asked that the Clerk share bid information with them, once it was available, allowing a detailed review of the documentation, prior to final submission.

Clerk to co-ordinate with Mr Ogden and TSS, as well as forwarding relevant information to Tankersley Community Association, to allow them to consider a separate bid.

12. To discuss items for inclusion in the 2019 Spring Newsletter

The Clerk informed Councillors that the articles currently listed for inclusion in the newsletter, were; Parish Plan recap, WWI Commemoration Events, Broad Ings developments and DVLP grant funding. The Clerk also proposed including information regarding Councillors; their work experiences and responsibilities on the Parish Council. Councillors asked that the Clerk forward a summary paragraph to each of them for consideration. The Clerk asked that Councillors provide a photo for inclusion in this section of the newsletter to run alongside this information. Agreed.

Councillors discussed suitable material for the newsletter and as such, they proposed; Information regarding the planned use of Section 106 funds in parish parks, Sports provision for St Peter's School, if this were to go ahead, a request for volunteer support for community events and initiatives, details regarding the restrictions to be put in place at Westwood, developments made in relation to the Parish Plan, an explanation of the local plan and links to relevant information and maps, and an article celebrating 100 years of the Wharnccliffe Silkstone Ladies Club, including an invitation to reinvigorate this group with new members and activities.

The Clerk noted that the current newsletter manufacturer, required the final document to be submitted in a format which required professional design software, to produce. As such, the Clerk asked that Councillors allow alternate providers to be investigated. The Chair noted the short timescale for production and distribution of the newsletter, prior to the Annual Meeting of the Parish and as such, proposed that any costs be approved by the Chair and Vice Chair, to allow the newsletter to be produced by the next meeting. Agreed.

The Clerk proposed designating specific delivery areas to each Councillor, by way of individual maps, which could be distributed at the next meeting along with the newsletters. All agreed, Clerk to arrange. The Clerk suggested that decisions regarding the newsletter be brought forward to the December meeting each year, to allow the final document to be approved at the January meeting and newsletters distributed throughout February. All agreed.

13. To discuss and agree placement of the Trail Camera and Speed Indicator Device

Cllr Simpson noted that the SID had not yet been repaired by Coeval, Clerk to follow up and ask this is done promptly.

The Clerk proposed placing the Trail Camera in Broad Ings Woodland, to monitor the issue of vandalism. All agreed, Clerk and Chair to arrange placement.

14. To receive Correspondence and agree appropriate actions

a) YLCA – White Rose Update – December 2018 – The Clerk informed Councillors that YLCA were running a series of training events, in relation to Planning. Cllr Ogden to attend, Clerk to co-ordinate booking with Cllr Ogden and YLCA.

b) BMBC - Permit Scheme Consultation – The Clerk informed Councillors of the necessity for permits, for any road side working. Noted.

c) Dearne Valley Landscape Partnership – Your Woods Your Future – The Clerk shared details of a DVLP event on the 23rd February. Councillors asked that this be shared on social media and the Parish Council website.

d) Barnsley CVS Launch Event – The Clerk informed Councillors that Voluntary Action Barnsley had rebranded, with a local launch event taking place on Wednesday 30th January. Noted.

There being no other business, the Chairman closed the meeting at 21.11pm. Date of next meeting Monday 18th February 2019.