



TANKERSLEY PARISH COUNCIL

Clerk: Mrs K Blanter
 Telephone: 01142 831628
 Email: clerk@tankersleypc.org

7 Cliffe Avenue
 Crane Moor
 Sheffield
 S35 7AS

Minutes of the Meeting of Tankersley Parish Council held on Monday 18th February 2019

In attendance were: Cllr H Reckless (Chair), Cllr P Simpkin (Vice Chair), Cllr D Ogden, Cllr D Simpkin, Cllr D Simpson, Cllr R Garforth, Cllr R Lodge, K Blanter (Clerk), Councillor Paul Hand-Davis, Mr Scotthorne (Resident)

1. Apologies for absence were received and approved from;
 Carol Smart - Illness

2. Declarations of pecuniary interest;

None

3. The minutes of the meeting, held on Monday 21st January 2019, were proposed as a true and correct record by Cllr D Ogden and seconded by Cllr P Simpkin. As such the Chair was authorised to sign them.

4. The Clerk presented a report to Councillors, regarding ongoing issues and actions resulting from the last meeting;

a) Request to amend parties on an allotment tenancy – The Clerk advised that the tenant who made the request to add their partner, had been contacted and advised of the Council's decision regarding this. The Clerk went on to share the response received from the tenant. Noted.

b) Lidgett Lane – The Clerk informed Councillors that she had responded to BMBC's communication and noted that if a maintenance programme had been in place, the Parish Council would not find it necessary to request traffic calming measures. The Clerk advised that the Principal Engineer for Traffic had responded, noting that he had passed the Parish Councils' comments on to Highways Maintenance. Cllr Simpkin asked if Councillor Hand-Davis could take this matter further on behalf of the Parish Council. Councillor Hand-Davis agreed to discuss this further with Highways colleagues and report back to the Parish Council.

c) Memorial Plaque, Jubilee Park – The Clerk informed Councillors that she had written to Rural Engineering, to ask when this would be in place and stressed that this was now overdue. A response had been received advising that this was being followed up with the manufacturer.

d) Broad Ings Woodland – The Clerk advised Councillors that she had sent further information to DVLP to allow them to amend the interpretation board design. The Clerk noted that a final diagram had not been received since these amendments had been sent to DVLP.

e) Unsafe Railing, Lidgett Lane – Councillors were advised that no further response had been received from BMBC regarding this matter, therefore Berneslai Homes had been contacted directly, to ask that this be followed up on and resolved. The Clerk noted that the Housing Officer whom she had spoken with, had raised this for repair on Berneslai Homes systems and would keep the Parish Council up to date on any developments.

f) Awards for All Funding – The Clerk informed Councillors that Mr Ogden and colleagues were in the process of creating the relevant bid documentation and that this would be shared with the Parish Council, once complete.

g) Nuisance Dog – Councillors were advised that the nuisance dog was continually wandering around the Parish unescorted and had been aggressive with residents, as well as fouling around the area. The Clerk informed Councillors that this issue had now been raised with the Berneslai Homes Housing Manager for the area, who had advised they would investigate. The Clerk noted that resident had been spoken with and had agreed to use an extendable lead at all times with the animal. Councillors agreed that the situation should continue to be monitored.

h) SID repair – The Clerk advised that the SID had been repaired by Coeval and the Clerk would discuss the set-up of the tablet with their engineer.

i) Placement of Grit Bin, Thorncliffe Way – The Clerk confirmed that the grit bin had been put in place as agreed and a local resident had agreed to monitor the need for further grit, and communicate this to the Parish Council.

j) Recycling Bin, Broad Ings Woodland – The Clerk advised the Council that Councillor Simpson had removed the bin from the woodland, as agreed.

5. To discuss any **matters arising** from the minutes of the last meeting, not covered by agenda items.

None

6. Financial Matters:

a) Expenditure

i) Clerks Salary February '19 (BACS)	£448.35
ii) Clerks Expenses January '19	£64.00
iii) Printer & Ink - Reimbursement to Clerk (Cleared)	£174.00
iv) YLCA – Councillor Planning Training	£115.00
v) YLCA – Clerk Vacancy Advertisement Fee	£15.00
vi) Hot Metal Press – Newsletter printing	£299.00

b) Income

i) Interest on Deposit account – January '19	£2.12
ii) Allotment Rental (BACS Payment x4)	£140.00
iii) Allotment Rental (Cheque Payment x2)	£70.00
iv) HMRC VAT Reimbursement	£1676.37

c) Current and Deposit Account Statements

as at 5th February 2019

Current	£6,667.25
Deposit	£12,467.78
Total	£19,135.03

Amended total after February expenditure	£18,193.68
--	------------

d) Other Financial Matters

i) Any Financial Matters - None

7. Planning

7.1 To consider and decide upon the following planning applications;

None Received

7.2 To receive information on the following additional or ongoing planning issues and decide further action where necessary;

i) Cllr Garforth noted that motorcross events had taken place at Westwood and further events were planned for the remainder of the year. Councillors noted that footpaths had been closed during this time and portacabins were now in place on site. As there was no planning approval in place for these and a footpath closure had not been requested from BBMC, Councillors asked that the Clerk raise this with the Council and ask that enforcement action be taken.

It was noted that the boulders put in place by Highways, to restrict access to the site, were also being removed to allow events to take place.

ii) Cllr Garforth queried the permanence of the Castle Vale brickwork, which was now in place on entry to the site. Councillors pointed out that the site name should only be in use until development was complete and a permanent site name should not remain after this time. Clerk to contact site manager to query the plans for this brickwork.

8. Community Action and Communication

To accept reports, and agree appropriate action, in relation to;

a) Fly tipping – Cllr Garforth advised that there had been cannabis waste fly tipped on Carr lane, however this had been removed by opportunists. Noted.

b) Dog Waste/ Nuisance – None reported in addition to that already discussed under the Clerks report.

c) Anti-Social Behaviour

i) Broad Ings Woodland – The Chair informed Councillors that a resident had reported a fire in the outdoor classrooms, via the facebook page. The Chair had visited site and found a young person in situ, whom she had moved along. However, it was believed this individual had returned later that evening, as an additional fire had been lit and damaged a classroom table. The Chair noted that she felt the fire had been used for warmth, rather than with the intent to cause malicious damage, however the trail camera was in place in this area of the woodland and the situation would be monitored. Mr Scotthorne advised the Council that there had been a pungent smell originating in the woodland, however this had ceased since the Parish Council had put CCTV notices in place.

d) Other Matters

i) The Clerk shared correspondence from a resident, regarding excessive waste that had blown from the Castle Vale site, into the culvert and woodland, off New Road. Councillors asked that the Clerk contact the Castle Vale site manager and request this area is cleared of all site waste and packaging.

ii) Cllr Garforth noted that the verges at the bottom of Pilley Green had not been returned to their original state, after works carried out by David Wilson Homes, in regard to the Castle Vale site. The Clerk advised that the site manager had reassured the Parish Council that these would be repaired after all works were complete and that photos had been taken, prior to commencement of works, to ensure the verges were returned to their original condition. Councillors asked that the Clerk add this issue to the March agenda, to allow the situation to be reviewed.

9. Matters requested by Councillors;

None Received

10. Group Reports;

None Received

11. To co-ordinate distribution of the **Spring Newsletter**

The Clerk provided Councillors with distribution maps and corresponding numbers of newsletters, to allow their delivery throughout the Parish. Councillor P Simpkin agreed to deliver those allocated to Cllr Smart, in her absence.

The Clerk informed Councillors that the invoice had been received from Hot Metal Press, totalling £299, and asked their approval to pay this by BACS. All agreed, Clerk to arrange.

Clerk to add electronic copy of the newsletter to the website, as well as placing paper copies in the notice board at Pilley Green.

12. To discuss the **2019 Parish Council Elections and Resignations**

The Chair began discussions, by advising the Council that she would not be standing for re-election in May, clarifying that she would step down as a Councillor, as well as Chair.

Councillor P Simpkin informed Councillors that he too would not be standing for re-election, and therefore a new vice chair would also be required from May onwards.

Councillor D Simpkin also informed the Council that she too would not be standing for re-election.

The Clerk advised Councillors that Cllr P Reckless had given his resignation, which was with immediate effect, at the end of January.

The Chair proposed that the selection of an interim Chair, would allow a smooth transition over the election period, and a hand over of responsibilities, prior to her departure at the end of April. It was noted that as Cllr Simpson was the third Councillor signatory, for the Parish Council bank accounts, protocol would move that he would be Chair. Cllr Simpson advised that he would not be willing to undertake this role. The Chair asked that remaining Councillors consider this position, with a discussion to be had at the next meeting, regarding how to proceed. The Clerk noted that a Chair should be nominated and agreed at the May meeting, along with Vice-Chair and community group representatives. Noted.

The Clerk explained the election process, and distributed relevant paperwork and key dates for submission of documents. The Clerk went on to advise that the Parish Council quorum was four Councillors, and currently, it was expected that there would be five Councillors standing for election. The Clerk informed Councillors that she had included an article in the newsletter, attempting to generate interest in the role of Parish Councillor and at the advice of BMBC, would promote the role on the website and social media, in an attempt to recruit a full cohort of 11 Councillors. To be discussed again at the next meeting.

The Clerk advised Councillors that as per her email resignation, she would be vacating post on the 31st March. Councillors were advised that a two month notice period had been agreed, to allow recruitment of a replacement Clerk and an adequate handover period. The Clerk informed the Council that an advert for the role, had been shared by YLCA and BMBC, as well as being placed on the website. It was noted that there had been four applications received.

Councillors discussed the applications and agreed to invite all four for interview. Councillors Reckless, Simpson and Ogden agreed to be on the interview panel and asked that Clerk arrange interviews for the 7th and 8th March.

The Chair informed Councillors that she felt the handover may extend beyond the end of March and wished to retain the current Clerks support for an additional month, to allow the new Clerk to maintain contact and ensure relevant local knowledge and issues were shared. The Chair proposed that an additional payment be made to the current Clerk, in April, after the official employment end date. All agreed. To be discussed further at the March meeting. Clerk to add an agenda item to allow the Council to be updated regarding the recruitment process.

13. To begin preparations for the Annual Bonfire

The Chair proposed postponing this agenda item until the June meeting, to allow the new cohort of Councillors to make relevant decisions, regarding the feasibility of the Bonfire this year. All agreed. The Clerk noted that the children's Christmas party should also be discussed at this point, as the Chair held the relevant health and safety, food hygiene and DBS certification, to allow this to go ahead. To allow the 2019 party to take place, the new Clerk, Councillors or other volunteers would be required to hold these certificates. Councillors asked that this also be added to June's agenda, for further discussion.

14. To confirm Councillor attendance and responsibilities at the Annual Meeting of the Parish

The Clerk informed Councillors that the Annual Meeting of the Parish would take place on Monday 11th March, beginning at 7pm, in the Welfare Hall. Councillors were advised that Local Elected Members would be invited to speak, as in previous years. The Clerk went on to note that current topics for discussion included; the creation of a friends of Broad Ings Woodland group, the proposed spring clean and the redevelopment of the Ladies Club, along with the Parish Councils 12-month review. The Chair informed Councillors that she would be happy to lead this meeting, alongside Cllr P Simpkin, as the issues covered, related to the actions of the Parish Council in the previous year, whilst under her leadership. All agreed.

The Chair encouraged all Councillors to attend, to allow those remaining on the Parish Council to understand the format of the meeting, in preparation for the 2020 meet.

Clerk to promote on the website and social media, and put the banner in place outside of the Welfare Hall, to advertise the event.

15. To receive Correspondence and agree appropriate actions

a) Keep Britain Tidy – Great British Spring Clean – The Clerk informed Councillors that a national Spring Clean event was to take place from 22nd March to the 23rd April. The Chair advised that the Tidy Team were available to support this event, with Councillors agreeing that Pilley Pocket Park and the Bowling Green should be the focus point. Mr Scotthorne offered to support the event and Councillors agreed to publicise the clean at the Annual Meeting of the Parish, with a provisional date set for Saturday 23rd March. Councillors Garforth and Lodge, agreed to attend the event as additional volunteers.

b) SYPTE - Bus Service Changes – Noted.

c) BMBC – Road Closure/Speed Restrictions, Westwood New Road – The Clerk advised that details of the speed restrictions had been publicised on the Parish Council social media and web pages.

d) Resident Communication – Clearing Works, Wentworth Way – The Clerk informed Councillors that residents had carried out a litter pick, with the support of local businesses, on the industrial estate. It was noted that the pavements were heavy with leaves and volunteers had found an excessive number of sand bags around the area, which had been used to weigh down road works signs and not removed when works were complete. Councillors asked that the Clerk report both matters to BMBC for action.

There being no other business, the Chairman closed the meeting at 8.15pm. Date of next meeting Monday 18th March 2019.