



TANKERSLEY PARISH COUNCIL

Clerk: Catherine Mullen

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To: All Members of Tankersley Parish Council

You are summoned to the Ordinary Meeting of Tankersley Parish Council on Monday 17th January 2022 at 6.15 pm. This meeting will be held in the Tankersley Hub for the purpose of transacting the following business.

**Catherine Mullen
Parish Clerk and Responsible Finance Officer
11th January 2022**

The Council is limited in terms of the capacity of the Tankersley Hub. It would be helpful if members of the public wishing to attend contacted the Clerk by e-mail if they are planning to attend the meeting.

Members of the public may submit questions or statements in writing to the Clerk at clerk@tankersleypc.org by noon on the day of the meeting.

**THE MEETING WILL NOT BE OPEN
TO THE PUBLIC TILL 7.00PM**

Please **do not** attend if you have any recognised Covid-19 symptoms.

The Chairman will confirm whether the meeting may be filmed, photographed or audio recorded. If any member of the public present at the meeting objects, please inform the Chair or the Parish Clerk before the start of the meeting.

During the meeting and at the Chairman's discretion, the meeting will be opened to enable questions or statements to be made by members of the public for a maximum time of 15 minutes. Members of the public are asked to restrict their comments and/or questions to three minutes.

Agenda for Private Session

Under the Public Bodies (Admission to Meetings) Act 1960 it is advisable in the public interest that the press and public be excluded and they be instructed to withdraw in view of the confidential nature of the business to be transacted'.

1. Apologies

- 1.1 To receive and accept apologies from Councillors. [LGA 1972 s85 \(1\)](#)
- 1.2 To authorise non-attendance for Cllr Greaves
- 1.3 To note the attendance record of Councillors.

2. Declarations of Interest and Dispensation Requests

- 2.1 To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. ([Disclosable Pecuniary Interests Regulations 2012 \(SI 2012/1464\)](#)) (NB this does not preclude any later declarations).
- 2.2 To consider any Dispensation Requests received by the Clerk and not previously considered. ([Localism Act 2011 s33\(b-e\)](#))

3. The Role of the Parish Council

There are differing views about the role of the Parish Council, it's vision, mission and the journey to achieve this. To discuss and identify the role of the Parish Council, the long term vision and timeframe to achieve this and the steps that will be taken during 2022. ([Appendix A](#))

4. Appeal Against Notice to Terminate Allotment Tenancy

On 7 January 2022 an allotment tenant submitted an Appeal against the notice to terminate their allotment tenancy agreement.

([Appendix B](#))

Agenda for Public Session

5. Public Question Time

To receive questions and statements, either verbal or written, from members of the public. [Public Bodies \(admissions to meetings\) Act 1960 s1 extended by the LG Act 1972 s100](#)

6. Minutes

To consider and resolve to approve as a true and correct record the Minutes of the Ordinary Meeting held on Monday 13th December 2021. ([LGA 1972 sch 12, para 41\(1\)](#))

([Appendix C](#))

7. Business Raised During Public Question Time

To resolve to refer any business raised by the public in public discussion, and any other matters or items of information from councillors to the appropriate working group or to resolve to agree on any other action

8. Allotment Update – ([Small Holdings & Allotments Act 1908, ss. 23, 26, and 42](#))

- 8.1 Update regarding meeting with allotment holders, tenancy agreements and 2022 rents.
- 8.2 Update regarding the 3 plots where tenancy agreements were terminated and plots vacated before 13 December 2021.

8.3 Update regarding allotment tenants issued with notices to remedy breaches of their tenancy agreements. This excludes the allotment tenant who submitted an appeal on 7 January 2022.

8.4 Waiting List

8.5 Improvements needed to site

9. Amenities Working Group

Terms of Reference and Membership of Group – ([Local Government Act 1972, s 142](#)).

10. New Website

Update

11. Sponsored Hanging Basket

Update by Cllr Crossley

([Local Government Act 1972, s 144](#))

12. Benches Pilley

To consider which benches to order as replacements and possible additions to those the Parish Council already maintains. This is necessary before quotes for installation can be obtained.

It has been suggested that benches and a picnic table(s) could be part of the lasting commemoration of the Platinum Jubilee.

([Public Health Act 1875, s 164](#); ([Local Government Act 1972, Sched. 14 para 27](#)); [Public Health Acts Amendment Act 1890, s 44](#); [Open Spaces Act 1906, ss 9 and 10](#))

([Appendix D](#))

13. Annual Parish Meeting

To agree the process for producing the content for the Annual Parish Meeting in March

14. Any Matters Arising from the Minutes of the Last Meeting, not Covered by Agenda Items.

15. Financial Matters

15.1 Expenditure

i) Clerks Net Salary – for December '21 paid 15 January 2021	349.60
ii) Clerks Expenses – November-December working from home allowance	24.00
iii) HMRC tax (Clerk) paid monthly	87.20
TOTAL	460.80

15.2 Income

Payments for 2022 Allotment Rents since 13 Dec 2021	110.00
Payments received for Sponsored Hanging Baskets 2022 as at 10 Jan 2022	1562.00
VAT reclaim 1 January 2019 – 31 July 2021	1267.38
Interest on Deposit account – December	0.11
TOTAL	£2939.49

**15.3 Current and Deposit Account Statements
as at 1 January 2022**

Current	£21,786.29
Deposit	£12,502.88
Total	£34,289.17

15.4 Expenditure to be Authorised

To resolve to approve the payments for January:

Item	Cost £
Retrospective payment to EDGE IT Services for upgrading package to take account of income exceeding £25k.	75.60
Reimburse the Clerk and authorise the use of her personal card to pay printing costs of allotment rules – John Brailsford Printers	77.00
Pay Business Stream for water for allotments	49.62
Pay TCA for Tree Lighting and Carols Event	222.02
Total	£424.24
TOTAL Expenditure	£885.04

15.5 Accident at Pilley Hills – Quotes Update.

[\(Appendix E\)](#)

15.6 Bank Reconciliation Statements

To consider and authorise signing of the Bank Reconciliation Statements.

[\(Appendix F\)](#)

15.7 Implications of Next Tier of AGAR Scrutiny

The Parish Council's income for 2021- 22 is over £25K. Consequently, at the next AGAR the Parish Council will be subject to external audit.

16. Confirming the 2022-23 Budget

At the December Parish Council meeting a preliminary precept of £19K was proposed. This proposal included using monies from the reserves to cover the Parish Council's costs during 2022-23 Since that meeting a number of members have requested that plans for the Platinum Jubilee should be revisited. The two items which had most impact on the budget were the newsletter and Platinum Jubilee Events.

16.1 Newsletter – [\(LGA 1972, s111\)](#)

To consider

16.1.1 issuing only 1 newsletter in 2022.

16.1.2 Residents to be offered a green option of obtaining the newsletter via pdf from the web-site and a smaller number to be printed and distributed. A contingency plan to be put in place in case the new web site is not ready in time for publishing the newsletter.

16.1.3 Offering local tradesmen and merchants the option of advertising in the newsletters so that a contribution towards costs and making the newsletter more useful to residents.

[\(Appendix G\)](#)

- 16.1.4** Agree on publication date. Agree the editing team and start producing copy for the newsletter including community surveys about choice of charity for Harvest Festival event and general improvements
- 16.2** **Platinum Jubilee Events–** (LGA 1972, ss 144 & 145)
At the December meeting it was agreed the Parish Council would act mainly as a funding partner for events to mark the Platinum Jubilee. After discussion it was agreed the Parish Council would only support the events for the Sunday in the Park and look into something long term and sustainable such as a mural. Since then, a number of Councillors have requested that the decision not to participate in lighting the beacon be revisited. In addition, the Platinum Jubilee Organisers have announced other initiatives which were not available for the Parish Council to consider in December.
- 16.2.1** **Lighting the Beacon**
As a result of requests from members the Clerk contacted 4 engineering firms requesting quotes for carrying out a structural survey of the beacon. Only 2 replied. From a health and safety perspective the beacon should be surveyed for structural integrity and any remedial actions carried out, if it is to be lit at 09.45pm on 2 June 2022
To consider whether to proceed with the survey and if so, which quote to accept. If the Parish Council decides to proceed to authorise the Clerk to instruct the engineering business and authorise the necessary expenditure. (Appendix H)
- 16.2.2** **Queen’s Green Canopy -** (S137 (4) (a) Local Government Act 1972)/ (Local Government Act 1972 s 142)
This is an initiative to encourage all communities to plant a tree to commemorate the Queen’s 70 years on the throne. A physical plaque is available. The planting programme runs from October 2021 – March 2022 and then from October 2022 to 31 December 2022. The focus seems to be on native trees. If the Parish Council is to participate then a location must be identified.
- 16.2.3** **Seven Trees**
The latest initiative to be announced is to plant 7 trees to celebrate each decade of the Queen’s reign. These trees can be planted with, or separately from the Queen’s Green Canopy and do not have to be native trees. If the Parish Council wants to participate a location must be identified.
- 16.2.4** **Mural**
Update
- 16.2.5** **Picnic in the Park and Supporting Events**
The Parish Council has already paid for a number of attractions to be present at the Picnic in the Park event.
- 17.** **Declaring the precept for 2022-23**
To agree the precept and instruct the Clerk to submit the demand to BMBC
- 18.** **Planning Applications**
To consider the following planning applications. (Appendix II)
- 18.1** **2021/1641**
Single storey front extension, conversion of garage into habitable room, extension of roof to form soffit
LOCATION: 1 Knoll Drift, Lidgett Lane, Pilley, Barnsley, S75 3BT

18.2 **2021/1606**
Display of illuminated signage on building exterior
LOCATION: Hermes South Yorkshire Hub, Hermes, Plot 1, Hoyland Common,
Barnsley

18.3 **2021/1628**
Use of land for outside storage of cranes (Application for a lawful development
certificate for an existing use)
LOCATION: 1-4 Wentworth Way, Wentworth Industrial Park, Barnsley,
Tankersley, S75 3DH

19. **Date of Next Meeting**
To resolve to note the date of the next ordinary meeting of the Parish Council as Monday
21st February 2022 at 7.00 pm and to be held in the Welfare Hub, Tankersley.

Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & Safety and Human Rights.