



# TANKERSLEY PARISH COUNCIL

Clerk: Catherine Mullen

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**To: All Members of Tankersley Parish Council**

**You are summoned to the Ordinary Meeting of Tankersley Parish Council on Monday 18th October 2021 at 6.00 pm. This meeting will be held in the Tankersley Hub for the purpose of transacting the following business.**

*Catherine Mullen.*

**Catherine Mullen  
Parish Clerk and Responsible Finance Officer  
12<sup>th</sup> October 2021**

**The Council is limited in terms of the capacity of the Welfare Hall. It would be helpful if members of the public wishing to attend contacted the Clerk by e-mail if they are planning to attend the meeting.**

**Members of the public may submit questions or statements in writing to the Clerk at [clerk@tankersleypc.org](mailto:clerk@tankersleypc.org) by noon on the day of the meeting.**

**THE MEETING WILL NOT BE OPEN  
TO THE PUBLIC TILL 7.45PM**

Please **do not** attend if you have any recognised Covid-19 symptoms.

The Chairman will confirm whether the meeting may be filmed, photographed or audio recorded. If any member of the public present at the meeting objects, please inform the Chair or the Parish Clerk before the start of the meeting.

During the meeting and at the Chairman's discretion, the meeting will be opened to enable questions or statements to be made by members of the public for a maximum time of 15 minutes. Members of the public are asked to restrict their comments and/or questions to three minutes.

## Agenda for Private Session

Under the Public Bodies (Admission to Meetings) Act 1960 it is advisable in the public interest that the press and public be excluded and they be instructed to withdraw in view of the confidential nature of the business to be transacted'.

### 1. Apologies

1.1 To receive and accept apologies from Councillors. [LGA 1972 s85 \(1\)](#)

1.2 To note the attendance record of Councillors.

### 2. Declarations of Interest and Dispensation Requests

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. [\(Disclosable Pecuniary Interests\) Regulations 2012 \(SI 2012/1464\)](#) (NB this does not preclude any later declarations).

### 3. Councillor Vacancies – Selection Process

To interview the applicants and aim to select 2 candidates to fill the Councillor Vacancies.

## Agenda for Public Session

### 4. Appointment of New Councillors

The selected candidates complete the Declarations of Acceptance and take their seats as members of the Parish Council.

### 5. Public Question Time

To receive questions and statements, either verbal or written, from members of the public. [Public Bodies \(admissions to meetings\) Act 1960 s1 extended by the LG Act 1972 s100](#)

### 6. Minutes

To consider and resolve to approve as a true and correct record the Minutes of the Ordinary Meeting held on Monday 20<sup>th</sup> September 2021. [\(LGA 1972 sch 12, para 41\(1\)\)](#)  
(Appendix A)

### 7. Declarations of Interest and Dispensation Requests

7.1 To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. [\(Disclosable Pecuniary Interests\) Regulations 2012 \(SI 2012/1464\)](#) (NB this does not preclude any later declarations).

7.2 To consider any Dispensation Requests received by the Clerk and not previously considered. [\(Localism Act 2011 s33\(b-e\)\)](#)

### 8. Business Raised During Public Question Time

To resolve to refer any business raised by the public in public discussion, and any other matters or items of information from councillors to the appropriate working group or to resolve to agree on any other action

### 9. Council Tax Increases

The response from BMBC has been circulated.

## 10 Allotments Update

- 10.1 A meeting between interested councillors, the clerk and allotment holders has been arranged for 15 January 2022 between 3pm – 5pm.
- 10.2 All allotment holders have been contacted and the holders of 3 problematical plots invited to discuss the issues with the Clerk. 2 ploholders replied.  
1 meeting has taken place at the time of issuing the agenda. From that meeting the Clerk recommends that the holders of plot 13 move to the vacant plot 4.  
A meeting with the other ploholder is being arranged.
- 10.3 The 3rd problematical ploholder has not responded and also did not respond to an earlier request for a meeting at the end of August. There are concerns regarding the state of the plot and if following a reminder to be sent after this meeting on 18<sup>th</sup> October there is no further response by 5 November 2021 the Clerk requests authorization to begin the formal notice to quit process.

## 11. Items Deferred to the November Meeting

Risk Management Policy and Risk Assessment, New Allotment Tenancy Agreement and Allotment Policy, Amenities Working Group – Terms of Reference and Membership of Group, New Website – ([Local Government Act 1972, s 142](#)) .

## 12. Any Matters Arising from the Minutes of the Last Meeting, not Covered by Agenda Items.

## 13. Financial Matters

### 13.1 Expenditure

i) Clerks Net Salary – for September '21 paid 15 October 2021	349.60
ii) Clerks Expenses – Sep – Oct working from home allowance	24.00
iii) HMRC tax (Clerk) paid monthly	87.20
<b>TOTAL</b>	<b>460.80</b>

### 13.2 Income

Donation from Millers Tearoom from August Event	72.00
Interest on Deposit account – October	0.10
	72.10

### 13.3 Current and Deposit Account Statements as at 1 October 2021

Current	£24,053.38
Deposit	£12,502.56
<b>Total</b>	<b>£36,555.94</b>

### 13.4 Expenditure to be Authorised

To resolve to approve the payments for October:

Item	Cost £
Reimbursement for paying for Christmas trees provided in 2020.	150.00
YLCA for 2 copies of the Good Councillor Guide	9.31
Reimburse the Clerk for renewing the web hosting costs	70.64
Pay H Ulyot for cutting the allotment hedge	72.00
Retrospective authorisation to secure barriers for the annual bonfire event from Fence UK	255.00

Replace the trail camera estimated costs	130.00
<b>Total</b>	<b>686.95</b>
<b>TOTAL Expenditure</b>	<b>1147.75</b>

- 13.5 Banking Issues**  
The address of the Nat West Bank Account has been changed. The Mandates are in the process of being updated.
- 13.6 Reclaiming VAT**  
The reclaim for VAT form has been submitted.
- 14. Adjusting the 2021-22 Budget and Preparing the 2022-23 Budget**  
**Note** - A number of events and activities carried out in 2021-22 are not specifically covered by legislation and are therefore falling within S137. This is the funding of last resort. S137 funds for 2021/22 are capped at £8.41 per elector. This provides £12,446.80 to cover these events for all of 2021/22.
- 14.1 Halloween Pumpkin Carving Project – (S137 (4) (a) Local Government Act 1972)**  
Update setting out project costs, requests for expenditure to be authorised, how many councillors/volunteers involved in the project, how many needed and how the success of the project will be measured.
- 14.2 Bonfire and Fireworks Event – (LGA 1972, ss 144 & 145)**  
Update setting out project costs, requests for expenditure to be authorised, how many councillors/volunteers involved in the project, how many needed and how the success of the project will be measured.  
Authorisation requested for members of the working group to purchase fish and chips and sandwiches for volunteers and to be retrospectively reimbursed. Quotes from catering companies have been obtained to provide the same and are working out at £6ph. This is not best value.
- 14.3 Childrens Christmas Party - (Local Government Act 1972 s 142)/ (S137 (4) (a) Local Government Act 1972)**  
Update setting out project costs, requests for expenditure to be authorised, how many councillors/volunteers involved in the project, how many needed and how the success of the project will be measured. (Appendix B)
- 14.4 Purchase of 2021 Christmas Trees - (S137 (4) (a) Local Government Act 1972)**  
Update and request for expenditure to be authorised  
NOTE Christmas lights (Local Government Act 1972. s 144)
- 14.5 Allotment Rent Review – (Small Holdings & Allotments Act 1908, ss. 23, 26, and 42)**  
Results of the Clerk’s review of the allotment rents and recommendations for 2022-23 rents
- 14.6 Community Survey – (LGA 1972, s111)**  
Update setting out project costs,
- 14.7 Benches in Tankersely and Pilley (Public Health Act 1875, s 164; (Local Government Act 1972, Sched. 14 para 27); Public Health Acts Amendment Act 1890, s 44; Open Spaces Act 1906, ss 9 and 10)**  
Quotes for benches to be provided. Timetable for carrying out installation work  
Costs of any refurbishment needed to be provided

- 14.8 Ongoing Campaign to Tackle Dog Fouling (2021-22/22-23 Budgets)** ([Public Health Act 1875, s 164](#) [Open Spaces Act 1906 s 15](#))  
Update setting out project costs, requests for expenditure to be authorised, how many councillors/volunteers involved in the project, how many needed and how the success of the project will be measured
- 14.9 Hanging Baskets for 2022** ([Local Government Act 1972. s 144](#))  
Update setting out project costs, requests for expenditure to be authorised, how many councillors/volunteers involved in the project, how many needed and how the success of the project will be measured.
- 14.10 Platinum Hedge (2021-22/22-23 Budgets) –** ([Local Government Act 1972, ss 111 and 137](#) and [Climate Change & Sustainable Energy Act 2006, clause 20](#))  
Saplings have been sourced to replenish and restore the ancient hedge forming a boundary between the allotments and Pillely Lane. The Saplings will be planted over weekends in Spring. A budget is needed to overwinter the saplings, promote the planting weekends and provide a protective fence between the allotments and the saplings while they grow.
- 14.11 Platinum Planters 2022 –** ([Local Government Act 1972. s 144](#))  
Quotes for planters to be placed in key focus points in the Parish to celebrate the Queen’s Platinum Jubilee. Requests for expenditure to be authorised, how many councillors/volunteers involved in the project, how many needed and how the success of the project will be measured. ([Appendix C](#))
- 14.12 Easter Event 2022 -** ([S137 \(4\) \(a\) Local Government Act 1972/](#) [Local Government Act 1972 s 142](#))  
Scope out activities for event(s) over Easter that can be costed in terms of finance and councillor/volunteer support needed and how the success of the project will be measured. Agree when event planning will start, duration of planning and who will be project lead.  
NOTE - The Easter Weekend is 17 April and will be financed from 2021/22 funding
- 14.13 Parish Newsletter –** ([Local Government Act 1972 s 142](#))  
The Auditor accepts that to develop the spirit of Best Value this power may be used for parish newsletters Scope out details, publication, distribution and issue date. Identify how many councillors involved in the project and who.
- 14.14 Events to Celebrate the Platinum Jubilee 2022** ([LGA 1972, ss 144 & 145](#))  
Scope out activities for event(s) over the year that the Council will support/be involved with and over the Jubilee Weekend that can be costed in terms of finance and councillor/volunteer support needed and how the success of the project will be measured. Agree when event planning will start, duration of planning and who will be project lead.
- 14.15 Summer Event 2022 -** ([Local Government Act 1972 s 142](#))  
Scope out activities for a Summer Event similar to the Celebrating End of Lockdown Event in mid Summer that can be costed in terms of finance and councillor/volunteer support needed and how the success of the project will be measured  
Agree when event planning will start, duration of planning and who will be project lead.
- 14.16 Scarecrow Event 2022 -** ([S137 \(4\) \(a\) Local Government Act 1972](#))  
Agree when event planning will start, duration of planning and who will be project lead. Report projected costings at November meeting



- 14.17 Halloween Event 2022 -** ([S137 \(4\) \(a\) Local Government Act 1972](#))  
Agree when event planning will start, duration of planning and who will be project lead. Report projected costings at November meeting
- 14.18 Bonfire Event 2022 -** ([LGA 1972, ss 144 & 145](#))  
Agree when event planning will start, duration of planning and who will be project lead. Can 2021 costings be used to project costings for 2022?
- 14.19 Childrens Christmas Party 2022 -** ([Local Government Act 1972 s 142/](#)  
[S137 \(4\) \(a\) Local Government Act 1972](#))  
Agree when event planning will start, duration of planning and who will be project lead. Report projected costings at November meeting
- 14.20 Purchase of 2022 Christmas Trees -** ([S137 \(4\) \(a\) Local Government Act 1972](#))  
Project costs for budget purposes
- 14.21 Local Sports Activities –** ([Local Government \(Miscellaneous Provisions\) Act 1976 s.19](#))  
Is the Council going to support local sport activities?  
What is criteria for support?  
The following clubs have confirmed they provide coaching sessions for young people from the parish and have expressed interest in providing more sessions
- 14.21.1** Tankersely Golf Club  
**14.21.2** Thorpe Hesley and Scholes Cricket Club  
**14.21.3** St Vincent’s Boxing Association
- 14.21.4 Other Sports and Fitness Activities -** ([Local Government \(Miscellaneous Provisions\) Act 1976 s.19](#))  
There are a number of sporting groups and fitness activities provided for young people in the parish in the Tankersley Hub eg. Ballet/gymnastics/ Taekwando. Does the Parish Council want to be involved in supporting these activities?
- 14.22 Supporting Other Groups in the Parish**  
Is the Council going to support other groups in the Parish? What is criteria for support? The Clerk recommends the Parish Council develops a grants policy and procedures with standard application form
- 14.23 New Cabinet for Historic Files**  
The Clerk requests a cabinet be purchased for storing historic files.
- 15. Planning Applications**  
To consider the following planning application.  
2021/1159  
Full Planning Application for the development of 2 No. storage and distribution units (Class B8) with ancillary offices, including creation of access roads, parking, associated landscaping and infrastructure. Land to west of Sheffield Road, Hoyland, Barnsley  
([Appendix D](#))
- 16. Date of Next Meeting**  
To resolve to note the date of the next ordinary meeting of the Parish Council as Monday 15<sup>th</sup> November 2021 at 7.00 pm and to be held in the Welfare Hub, Tankersley.

***Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & Safety and Human Rights.***