



TANKERSLEY PARISH COUNCIL

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Minutes of the Ordinary Meeting of Tankersley Parish Council Held on Monday 16th August 2021 at 7.00pm in the Welfare Hall, Tankersley

- Present:** Cllr Jessica Coy, Cllr David Crossley, Cllr Lindsey Greaves, Cllr John Hopkinson, Cllr Richard Horsfall, Cllr Jane Laverack and Cllr Dennis Simpson
- In Attendance** Catherine Mullen – Clerk, Cllr John Wilson (Ward) for public session of meeting.
- Also Present** Five members of the public

Private Session

The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2)

Before the meeting could open the Clerk explained that both the Chair and Vice-Chair had sent their apologies. The Clerk asked the Councillors present to decide who should chair the meeting in accordance with article 3 v of the Standing Orders completed May 2020.

The Councillors chose Cllr John Hopkinson. Cllr Hopkinson accepted the role and opened the meeting

1. **Apologies**
Apologies had been received from Cllrs Robert Lodge and David Laughton.
2. **Complaint by Member of Public about Named Councillors and the Clerk**
Tankersley Parish Council considered some of the learnings that had resulted from investigating the complaint and RESOLVED
 - 2.1 the Clerk should provide guidance and suggested procedures for Councillors to deal with situations involving hostility from members of the public. The guidance should emphasise steps Councillors should consider in the interests of personal security. The suggested guidance to be considered at the Parish Council Meeting in September.

- 2.2 The Clerk should update the Council's Complaint's Procedures ensuring that it complies with NALC Legal Topic 9. The Clerk should also provide a policy covering how to deal with vexatious and repetitive complaints. The policies and procedures to be considered at the Parish Council Meeting in September.
- 2.3 The administration and management of the allotments was to be delegated to the Clerk until further notice. The Clerk to report back to the Council with an action plan and progress report at the Parish Council Meeting in September.
- 2.4 A further private meeting should be held to discuss other procedural matters that had been identified as a result of investigating the complaint.

Public Session

Cllr Hopkinson explained why he was chairing the meeting and asked the Clerk to give the members of the public who were attending an overview of what had been discussed in the private session.

3. Public Question Time

A member of the public attending the meeting had submitted a question about a persistent water leak. This was discussed.

Another member of the public was former Cllr Trevor Jones who had requested the right to make a brief statement relating to the problems he had encountered in connecting to the internet during lockdown and why this had resulted in his non-attendance for 6 consecutive meetings. There was considerable sympathy for Former Cllr Trevor Jones. There were no questions raised during public question time.

4. Minutes

The Minutes of the Ordinary Meeting held on Monday 19 July 2021 were agreed as a true and accurate record. Cllr Coy proposed and Cllr Horsfall seconded that Cllr Hopkinson as Chair of the meeting be authorised to sign the Minutes as a true and correct record.

Cllr Hopkinson signed the Minutes.

5. Declarations of Interest and Dispensation Requests

5.1 To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers:

Cllr Crossely declared an interest as a member of TPEG – Applications for funding by TPEG would be discussed in item 8.2 of the Agenda

Cllr Laverack declared an interest as an allotment tenant, Cllr Horsfall also declared an interest in the allotments as he is on the allotment waiting list– Allotments would be discussed in item 12.8 of the Agenda.

5.2 To Consider any Dispensation Requests Received by the Parish Clerk

The Clerk advised that no dispensation requests had been received.

6. Business Raised During Public Question Time

No issues were raised.

7. **Election to fill Casual Vacancies**

2 casual vacancies have arisen as a result of Cllr Richard Garforth resigning and Councillor Trevor Jones ceasing to be a Councillor as a result of connectivity issues during Covid lockdown that prevented him from attending Parish Council Meetings for more than 6 consecutive months. Tankersley Parish Council RESOLVED that the Clerk should begin the process of advertising the vacancies.

8. **Clerk's Report**

8.1.1 **Dog Fouling – Inviting the Dog Warden to Attend the Parish Council Meeting**

The Clerk informed the Council that she had invited the Dog Warden to attend the meeting. The Clerk described the difficulties in contacting the Dog Warden and pointed out that despite writing to the Dog Warden on 29 July has yet to receive an acknowledgment.

8.1.2 The Clerk confirmed that a strategy document to tackle dog fouling had been prepared and issued to a member of the public who had raised concerns.

8.2 **Grant Payments and Applications**

8.2.1 *St Peter's Primary School*

The Clerk confirmed that she had written to the school requesting details of how the grant was used and where possible for images to be provided showing the inter-generational benefits the grant produced.

8.2.2 *TPEG Grant*

TPEG had provided details of how the grant monies applied for would be used. Cllr Horsfall proposed that the grant of £500 be approved and the Clerk authorised to pay the monies. This was seconded by Councillor Laverack and agreed by the Council.

8.2.3 *TPEG Request for funding to update the BMBC flower bed in front of the Welfare Hall*

A request for £1300 of funding had been received. Tankersley Parish Council felt the application was too vague and that they required more detail before they could agree to the funding request. Cllr Simpson was tasked with finding out more about the proposed project.

8.3 **S.106 Funding**

Cllr Simpson updated the Council on possible s.106 funding. Cllr Wilson updated the Council about Miriam Cate MP's involvement in assisting the school obtain s.106 funding. Cllr Wilson explained the process and stressed the importance of having projects ready in order to apply for funding.

8.4 **Sports and Activities**

The Clerk informed the Council that since the last meeting she had been copied into correspondence between BMBC and a member of the public regarding providing football coaching for U12s on the playing fields. It was not clear from the correspondence received when the coaching/playing sessions would start or for how long they would run.

8.5 Carr Lane Footpath

This item had been carried over to monitor any problems being reported as a result of chippings blocking drains or members of the public being injured. No such reports had been received

8.6 Residents Complaints about Avant Homes Contractors

Cllr Hopkinson updated the Council. It was pointed out that residents concerns were being dealt with by a regular street cleaner and spraying water on to the roads. The issue of road safety on Lidgett Lane was discussed. The issue of Contractors parking on the highway in residents parking spaces had been referred to BMBC Highways who had pointed out that no one had the right to park on the highway.

8.7 SID

Cllr Simpson detailed the issues with the SID and that the costs of an engineer assessing the issues. A discussion about the role of the SID took place. The consensus was that the role of the SID was to act as a deterrent which it did. Tankersley Parish Council RESOLVED not to hire an engineer to come out. The proposed expenditure was not authorised.

8.8 Council Tax Increases

The Clerk informed the Council that she had submitted an FOI to obtain the information.

9. Matters arising from the minutes of the last meeting, not covered by agenda items

9.1 Removing Dog Dispensers

At the last Parish Council Meeting, Tankersley Parish Council had RESOLVED to remove the dispensers. Cllr Crossley informed the Council. 2 of the 3 dispensers had not yet been removed. Cllr Crossley stated his intention to remove the final dispensers the next day. A member of the public volunteered to help.

10. Financial Matters

Cllr Hopkinson explained that as the publication of the agenda for a parish council meeting are governed by statutory timeframes and that since the agenda for this meeting was published a number of invoices have been received these include requests from Councillors requesting reimbursement for monies spent regarding the event of 14th August 2021. In addition, a number of payments have been received. Consequently item 10 of the agenda has been overtaken by events. In the interests of accuracy and transparency Cllr Hopkinson proposed that items 10.2 and 10.4 of the agenda be struck out and replaced with the wording below and that the existing items 10.5 and 10.6 be renumbered as 10.6 and 10.7: The motion was seconded by Cllr Simpson. The amendment to the agenda was agreed.

10.1 Expenditure

i) Clerks Net Salary – for July '21 paid 15 August 2021	349.60
ii) Clerks Expenses – Jul – Aug working from home allowance	24.00
iii) HMRC tax (Clerk) will be paid quarterly	87.20
Mini Farm for 14 August Event approved at 20 June Meeting	846.00
Land of Love 14 August Event approved at 20 June meeting	75.00
TOTAL	1,381.80

10.2 Income

Interest on Deposit account – August '21	£0.10
Payments for picnic boxes 14 August Event	72.00
	72.10

10.3 Current and Deposit Account Statements as at 1 August 2021

Current	£28,795.30
Deposit	£12,502.35
Total	£41,297.65

10.4 Expenditure to be Authorised

Tankersley Parish Council RESOLVED to authorize the payments listed below for August

Item	Amount £
Cream Bouncy Castles for 14 August Event – Final payment Paid 2 August 2021	35.00
Reimburse Cllr Hopkinson for purchasing sundries from KDA for 14 August Event	19.10
Reimburse Cllr Jane Laverack for purchasing medals from Tesco for 14 August Event	16.00
Reimburse Cllr John Hopkinson for paying the DJ who provided services at the evening session of 14 August Event	195.00
Reimburse Cllr David Crossley for purchasing spray paint to mark out areas for 14 August Event	5.00
Reimburse Cllr John Hopkinson for paying Donna's Face Painting for providing services at the 14 August Event	180.00
Reimburse Cllr Richard Horsfall for providing diesel and containers for diesel for generator used at 14 August Event	42.97
BMBC for rat poison for allotments	78.00
Janet Anderson of Piglet Printers for producing posters for the cancelled Event planned for July 2021	18.00

	Janet Anderson of Piglet Printers for producing posters, flyers and laminates for the Scarecrow Event	49.20
	SID laptop replacement wire	15.99
	TPEG Grant	500.00
	TOTAL	1,154.26
	TOTAL EXPENDITURE	2,536.06
10.5	Overview of Financial Situation	
	Total August Expenditure	2536.06
	Total August Income	72.10
	Current Account Balance – 16 August	27,497.70
	Deposit Account Balance – 16 August 2021	12,502.35
	TOTAL	40,000.05

10.6 **Banking**

The Clerk explained that one of the issues carried over from the AGAR was the banking situation. The previous Clerk had tried to change the address of the bank account in April 2020. National Westminster Bank had not actioned the request. The Clerk had written to the Manager of National Westminster's Barnsley branch to change the address. Having not received any acknowledgment the Clerk had complained to the Chief Executive of National Westminster. The issue was discussed. Tankersley Parish Council RESOLVED that the Clerk should review other banks so that if necessary, a new bank account could be opened. The matter would be reviewed at the next meeting.

10.7 **Reclaiming VAT**

Tankersley Parish Council RESOLVED that the Clerks should begin work on preparing the documentation to reclaim VAT not reclaimed since 2018 for consideration at the Parish Council meeting in September.

11. **Model Code of Conduct**

This item had been carried over from the last meeting. Cllr Greaves described some of her concerns with the Model Code and was asked to prepare a paper for circulation and discussion at the Parish Council Meeting in September.

12. **Projects for 2021 – 2022**

12.1 **14th August Event - Celebrating the End of Lockdown Restrictions**

Cllr Hopkinson stated that the event had been hard work but had been very well received with members of the public describing it as wonderful. A wash up would be taking place and learnings shared.

12.2 **Councillor Clinics**

The final pilot session was due to take place on 17 August. Feedback would be provided at the Parish Council meeting in September.

Motion to Extend the Meeting beyond 2 hours

At 8.55pm the Chair stopped the meeting to explain that Article 3x of the Standing Orders made in May 2020 provides that a meeting shall not exceed a period of 2 hours. If this is to occur then the Chair shall propose the removal of Standing Orders to allow all necessary business to be discussed and completed.

As Chair of this meeting, Cllr Hopkinson proposed that in accordance with article 3 x of the Standing Orders the standing orders be removed to allow all necessary business to be discussed and completed. The motion was seconded by Cllr Horsfall and agreed by the Council. Tankersley Parish Council resumed business

12.3 **TPC Community Led Parish Plan 2021 - 24**

This was deferred to the next meeting

12.4 **Scarecrow Festival**

Cllr Laverack updated the Council. Entries were being registered with the Clerk. The closing date for entries is 20 August when the Clerk will provide Cllr Laverack with a list of locations of the scarecrows. Judging will take place on 12 September and all scarecrows will be displayed at the Welfare Hall.

12.5 **Community Survey**

The Amenities Working Group would sift through previous questionnaires with a view to producing an up-to-date version

12.6 **Amenities Working Group**

Cllr Coy to provide an update to the Council of the findings from the first meeting of the Amenities Working Group to be held on 17 August

12.7 **Benches in Tankersley and Pilley**

Tankersley Parish Council RESOLVED that Cllr Crossley should provide the Clerk with the details of contractors who can provide benches.

12.8 **Allotments**

A report on the improvements made on the allotments by Cllr Horsfall had been circulated before the meeting. The report was discussed.

12.9 **Bonfire 2021**

Cllr Hopkinson stated that BMBC were now allowing public events. Tankersley Parish Council RESOLVED that the Clerk should begin the process of preparing for a bonfire by completing an event plan application. The Clerk was also asked to provide a copy of the 2019 invoice for fireworks so that councillors could discuss with a fireworks supplier. The event would be held on Saturday 6 November.

- 12.10 **Bus Routes**
The Clerk informed the Council that she had reported the complaints about bus drivers "boycotting" Tankersley to Stagecoach and copied in Ward Councillors Wilson and Barnard. Cllr Barnard had also forwarded the complaint to the Mayor Dan Jarvis.
- 12.11 **Childrens Christmas Party**
Tankersley Parish Council RESOLVED to defer the item until the next meeting.
- 12.12 **Platinum Jubilee**
Tankersley Parish Council RESOLVED to defer the item until the next meeting when a strategy involving residents would be discussed.
13. **Planning Applications**
No Planning applications had been received.
14. **Date of next meeting**
To RESOLVE to note the date of the next meeting as Monday 20th September 2021 at 7.00 pm and to be held in the Welfare Hall, Tankersley.

There being no other business the meeting closed at 9.20 pm

Members of Tankersley Parish Council considered the foregoing when considering their duties: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & Safety and Human Rights

D. Langford
20-9-21.