

Tankersley Parish Council

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Minutes of the Meeting of Tankersley Parish Council held on Monday 20th May 2013

In attendance were: Mrs H Reckless (chair), Mr T Woods, Mr R Lodge, Mr R Horsfall, Mrs C Smart, Cllr R Barnard, Mr R Nixon (resident), Mrs K Blantern (clerk)

- 1) **Apologies for Absence** - Mr P Simpkin, Mrs D Simpkin, Mr P Reckless
- 2) **Declarations of Pecuniary Interest**, - Mrs C Smart expressed interest in developments at Glebe Road.
- 3) **Approval of the Minutes** - The minutes of the meeting of the Parish Council held on Monday 15th April 2013, circulated prior to the meeting, were taken as read and the chair was authorised to sign them, approved by Cllr T Woods and Cllr R Lodge.
- 4) **Matters Arising – not covered by Agenda items**
 - a) Resident, Mr R Nixon attended the meeting to share his concerns with regards to the development at Glebe Court and traffic problems on New Road.

Concerns in respect to Glebe Court focused on parking around the site. Cllr H Reckless advised Mr Nixon this had been raised at the last meeting and by the representative from the Crime & Safety Group. The Clerk had raised this issue with Sophie Hughes at BMBC who has in turn raised this with site foreman. The Clerk shared the email response from Miss Hughes advising parking had been adapted to reduce dangers when approaching the A61 from New Road. Mr Nixon was also informed that the development would be completed in July.

Mr Nixon raised the issue of parking by school parents around Tankersley Primary, and the problems this was causing when workmen were on site at Glebe Court. Cllr T Woods also raised the issue of parents parking on double yellow lines. TPC Chair advised this issue has been raised in previous years. Councillor Barnard asked if TPC would like him to request BMBC enforcement team to visit the area at school times to post warning leaflets, before the option of issuing fixed penalty notices was discussed. Agreed.

Mr Nixon also raised the issue of the impact of the new lights on the A61/M1 roundabout, resulting in drivers with local knowledge using New Road as a diversion to avoid queuing, and at speed. Councillor Barnard advised he had raised this as a potential issue at the proposal of the road changes; however the new traffic management system was agreed by the Highways Agency who has responsibility for this route.

Mr Nixon advised the Council that some lorry drivers were using the slip road from New Road onto the A61 as a lay-by, which he felt was dangerous. The council agreed and the Clerk was asked to raise this issue with the Highways Agency.

- b) Removal of Dog Waste bin at Worsbrough View development site - Clerk informed Council of response from Sophie Hughes at BMBC re the relocation of the dog waste bin, and that a further move to place the bin in its original location after development completion, would incur a cost of approximately £180 to the Parish Council. All present agreed this was unacceptable and as the bin was present before the development was given planning permission, it shouldn't have been moved without consulting TPC and local residents. The Council asked the Clerk to contact Miss Hughes and advised that the bin should be reinstated in its original position within 2 weeks, or the Council will arrange for this to be done and forward applicable charges onto BMBC/Equity Housing. Councillor Barnard requested to be forwarded all correspondence in relation to this matter.
- c) Vehicle storage at Glebe Farm – Clerk advised that BMBC had been contacted and a Planning Enforcement – Request for Service form completed and returned to Mrs Jayne Mc Hugh, Enforcement Officer. No correspondence has been received since regarding this. Cllr T Woods informed the Council that a vehicle had also been parked outside the property for several days. The Council requested the Clerk followed up this issue and was to report back at the next meeting.
- d) Potholes around the Parish – Clerk reported this issue to BMBC as requested, no response has been received, however Councillors reported back that potholes found on Pilley Lane had been marked with yellow paint and were awaiting repair. Clerk asked to contact BMBC once again to address the issue.
- e) Payment by cheque facility withdrawn by BMBC – The Clerk advised the Council that after speaking to Finance Department at BMBC after the last meeting, she was advised the cheque facility had been withdrawn and other payment options were BACS, CHAPS, credit/debit card or online banking. Clerk had informed BMBC that due to the need for three signatures, these options were not applicable to the Parish Council and similar organisations. The Clerk had raised this issue with Ian Turner, Clerks Liaison, once again, and with other local clerks, many of whom were unaware of the withdrawal of this facility. BMBC responded after questioning by several clerks and have advised they will accept cheque payment until 31st September 2013, after which date bank giro credit slips will be present on all invoices to allow payment by cheque at banks/post offices. Cllr H Reckless expressed her concerns around payment in any form other than cheque, re inability to track payments if presented in cash. She also expressed that the Council should not have to bare the financial impact of changes to the payment service, eg Clerks time to make payment in banks, and asked the Clerk to raise this at the next Clerks Liaison meeting.
- f) Publication scheme amended layout – The Council viewed the amended Publication Scheme, and all agreed was correct and should now be made available on line and within Parish notice boards. Clerk to arrange this.

5) Financial Matters

a) Expenditure

i) Clerks Salary May '13	£200.32
ii) Clerks Expenses April '13	£37.38
iii) Came and Company Insurance renewal	£608.82
iv) BMBC (Christmas trees x2)	412.80

b) Income

i) Interest on Deposit Account (May '13)	£8.32
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c) Current and Deposit Account Statements

Current	£14,060.73
Deposit	£20,356.41
TOTAL	£34,417.14

d) Other Financial Matters

- i) **Insurance Renewal** – The Clerk advised that Came and Company had sent their insurance renewal reminder, at a cost of £608.82, including no claims deduction and reduced fees due to three year option taken by the Council.
Payment agreed.
- ii) **Auditing of accounts** – The Clerk advised that Mrs S Schubert, who has in previous years audited the Parish Councils accounts, will be unable to do so this year. The Clerk had asked BMBC Clerk Liaison to contact other Clerks to request recommendations for this service. The Clerk shared email replies with the Council, and was asked to contact two of the respondents to ask for their availability and fees for this service.

6) Planning Applications

- i) **Proposed Speed limit change A61/A6195 Birdwell Roundabout** – The Council welcomed the speed reduction and asked the Clerk to email BMBC with this information.
- ii) **Demolition of existing building & erection of 9 dwellings, 3 Beech House Farm, Rockley lane, Birdwell** – The Council noted the application; however this does not fall within the Parish boundary.

7) Parish Plan

- a) **Parish newsletter / Parish Website** - Update from Cllr R Garforth, that the newsletter now included article on dog fouling, and that he had requested the right to use Keep Britain Tidy logo's. Also had requested posters and flyers that could be displayed and handed out at the Summer Gala. Photo competition and fancy dress to also feature.
Chair Mrs H Reckless to gather costings for possible new website as discussed at the April meeting. Website to be updated by Cllr R Garforth until website is redeveloped.
- b) **Parish Plan** - Due to health issues of some councillors and absence of others from this meeting, the Parish Plan is to be followed up at the next meeting, with the possibility of discussion by email before this date if necessary.

8) Group Reports

a) Tankersley Community Association

- i) It was raised at the meeting that Tankersley Parish Council usually paid the hire fee for Pilley Pocket park for the Summer Gala and it was asked of the Council representative to ask if this would be continued this year.
All councillors agreed this fee would be paid by the Parish Council again.
- ii) One of the parishioners is due to have her 100th birthday at the end of the year. The TCA would like to know if the Parish Council is to mark the occasion in any way.
TPC chair advised the Council were aware and this would be on the agenda for September's meeting.
- iii) TCA are to hold a fancy dress competition during the Summer Gala with three monetary prizes.
This will be included in the Parish Council newsletter to raise awareness.

b) TPEG

Tree collars have been left at the side of the field at pot holes wood. Some have already been thrown into the field. Cllr R Horsfall advised this would be a potential safety risk to the farmer when hay baling is carried out. Cllr R Horsfall agreed to speak to John Hopkins to address the issue.

c) EPIP

Councillor T Woods reported that a Pennine line representative had attended, and officers were appointed to the Penistone Tourism Forum.

9) Dog Fouling – In addition to previous discussion, it was raised by Cllr's Garforth and Horsfall, that local signage in relation to dog fouling was worn and unreadable. The Clerk was asked to contact Elaine Down, Neighbourhood Pride at BMBC to request repair/ replacement of these signs.

10) Glebe Court Development – In addition to previous discussion, Cllr R Horsfall advised that there had been heavy debris on New Road which had fell from a delivery vehicle to the site. The councillor had spoken with the site foreman who addressed the issue promptly, and ensured the area was cleared.

Cllr C Smart advised that the new access road into the development was affecting neighbouring properties and the way in which it had been constructed would result in future access problems. The positioning of the road was around a foot higher than planned, resulting in this affecting the join with neighbouring properties and gaps in fencing. Cllr Smart also reported that the road side curbs were wide and high and the access road too narrow for too cars to pass each other on. It was also raised that the design of parking for each new property would result in insufficient parking and congestion issues for those with more than one car or who had visitors attending. Cllr Smart and a neighbour had met a representative of Equity Housing on site to express these concerns.

11) Police and Crime Commissioners Grant Scheme – The closing date for the current round of applications had passed on the 13th May 2013, however the Parish Council asked that the Clerk request an application pack in preparation for the next cycle of funding grants. The Council agreed that funding would be requested for encrypted surveillance cameras.

12) Correspondence

a) YLCA Employment of a lengths man – Request from Sherburn in Elmet Parish Council for any information about setting up the role of a lengths man. Noted

b) YLCA Business Plan template request Clayton Parish Council Clayton Parish Council to develop a 3 year business plan, requesting templates form other Councils that have done the same. Noted.

c) YLCA Community infrastructure levy further reforms consultation The Parish Councillors noted this correspondence and have asked for any further information gathered as a result of the survey to be shared at future meetings.

d) YLCA Communication policy template request Maltby Town Council – Request from Maltby Town Council for a template for a communication policy. The Parish Councillors asked the Clerk to contact Ann Stewart, Maltbys clerk, to share any responses she received with TPC.

e) YLCA Social Media survey results The Parish Councillors asked the Clerk to forward this documentation, with a view to the use of social media being used by TPC, being discussed

at the next meeting. The initial thoughts around the use of facebook and twitter were that the element of joint decision making and control would be restricted as the social media sites would be controlled by only one member of the council. All agreed this should be discussed further.

- f) **YLCA Training brochure for councillors and clerks information booklet** Future training dates, none of relevance to the Clerk, Noted
- g) **YLCA Proposed bill to cap Parish precepts** Notification that the bill requesting to cap parish precepts failed to pass through parliament on 26th April 2013. Noted.
- h) **YLCA White Rose update** Noted
- i) **Integreat Plus Neighbourhood Planning leaflet** Noted
- j) **HS2 Extending the consultation period for Consultation on Exceptional Hardship scheme for phase 2** Consultation date of 20th May 2013 had passed, noted.
- k) **Came & Company Change of playground inspections provider** BMBC provide inspection of play equipment, noted.
- l) **DCM Surfaces Advertisement leaflet re playground maintenance services** Noted

13) Lates

- a) **Sheffield City Council, City Centre Master Plan 2013** Notice of consultation period for the Master Plan, noted.
- b) **BMBC Planning Regulatory Board Agenda for meeting 28th May 2013** Noted.
- c) **BMBC Have your say on the future of libraries** Survey on local opinion with regards to library services. Noted
- d) **YLCA Chairmanship course** Noted.
- e) **YLCA Planning Training** Noted
- f) **Rural Action Yorkshire Newsletter 5** Noted
- g) **University of Salford, The Directors role in Leading the Organisation course** Noted.
- h) **South Yorkshire Fire and Rescue, Member briefing S41** Noted
- i) **Sovereign grant advisory guidance service re play resources** Noted
- j) **South Yorkshire Fire and Rescue, Firefighters save horse from drowning** Noted.

14) Any Other Business

- a) Resident had reported to Council Chair Mrs H Reckless that there were loose bolts on some play equipment in Pilley Pocket Park, Clerk to contact Jo Birch at BMBC to address the issue.
- b) Resident had reported to Council Chair that they had seen a bag of cigarette role ups on Pilley Lane, suspected cannabis, which had gone on their return to inspect the bag. Clerk to contact Fiona Tennyson, Police Liaison to ask for this to be investigated.
- c) Resident David Hallas had contacted the Clerk to advise he had witnessed surveyors in the fields close to Silkstone Close, and asked if the Parish Council were aware of any

developments in relation to the LDF. The Clerk forwarded the response sent to Mrs A Sorsby as agreed at Aprils Parish Council meeting, advising TPC were not aware of any further information and believed it to be a land survey to judge suitable purposes for the area.

- d) Mr T Woods gave his apologies in advance of the next meeting.
- e) The Clerk was asked to request the attendance of Mrs H Charlesworth, the departed Clerk, at the next Parish Council meeting, for presentation of flower bouquet to express thanks for service to TPC.

There being no other business, the Chairman closed the meeting at 9.02pm. Date of next meeting Monday 17th June 2013.