

Tankersley Parish Council

Clerk: Mrs K Blanter
Telephone: 01142 831628
Email: tpcclerk@gmail.com

7 Cliffe Avenue
Crane Moor
Sheffield
S35 7AS

Minutes of the Meeting of Tankersley Parish Council held on Monday 17th June 2013

In attendance were: Mrs H Reckless (chair), Mr P Simpkin (Vice Chair), Ms C Smart, Mrs D Simpkin, Mr A Abu-Smeihah (BMBC), Mrs K Blanter (Clerk)

- 1) Apologies for Absence** - Mr T Woods, Mr P Reckless, Mr R Garforth
- 2) Declarations of Pecuniary Interest** - None
- 3) Approval of the Minutes** - The minutes of the meeting of the Parish Council held on Monday 20th May 2013, circulated prior to the meeting, were taken as read and the chair was authorised to sign them, approved by Cllr C Smart and Cllr H Reckless.
- 4) Matters Arising – not covered by Agenda items**
 - a)** Use of acceleration lane on A61 as a lay-by - The Clerk informed the Council that the Highways agency had been contacted in relation to this matter and provided with a google street view image of the area to show the lane in question.
Karen Gaunt of the Highways Agency replied, and agreed vehicles should not be parking there, however there were no changes to the road that could take place to address the matter. However she informed the clerk that this information had been passed to South Yorkshire Police's Road Policing Unit to be aware of the situation, and along with Highways patrols they would monitor the area.
 - b)** Removal of Dog Waste bin at Worsbrough View development site - Sophie Hughes at BMBC had contacted Clerk Wednesday 12th June to advise that the bin could be reinstated on the outside of the park as agreed, and once this was approved by TPC she would give her team the go ahead to do so. However it was noted by the Clerk and several councillors that the bin was reinstated Thursday 13th June prior to the council meeting. Ms Hughes apologised for this going ahead before official council approval. The clerk was asked by TPC to thank BMBC for reinstating the bin.
 - c)** Vehicle storage at Glebe Farm - Clerk had again contacted BMBC due to no further response to original complaint, still awaiting reply. Clerk advised councillors that Jayne McHugh would again be contacted and was hopeful of a response and initial action on the matter, before the next council meeting. Clerk to report back at July meeting
 - d)** Potholes around the Parish – Clerk had again contacted BMBC due to no response. Email received from John Ward of BMBC who asked for specific locations around the Parish. The Clerk had advised Mr Ward that it was a Parish wide issue. TPC Councillors asked the Clerk to contact Mr Ward again and inform him of potholes on Chapel Road and New Road, in the first instance. The Chair asked the Clerk to add pothole location to the July agenda to allow a directory of affected areas to be gathered at the next council meeting, to then be forwarded to BMBC.

- e) Publication scheme – The Clerk advised the Council that this was now on display in the Parish notice boards and an electronic version had been sent to Cllr Garforth for publication on the TPC website.
- f) Audit of Accounts – Clerk advised the Council that Julie James had been contacted at the request of the Councillors and the Clerk would be meeting Mrs James to audit internal accounts on Wednesday 19th June. Required notices had been posted in parish notice boards and full accounts to be signed off at the July TPC meeting.
- g) Dog Fouling signs – Elaine Down at BMBC had been contacted but no reply received. Clerk will again contact Ms Downs and report back at July meeting.
- h) Police and Crime Commissioners Grant - The Clerk advised that she had contacted the administration team for the grants and advised them that the three week turn around time between initial contact and closing dates, was not suitable for Parish Councils that meet once a month. The Clerk had asked if it was possible for the team to make contact prior to the launch of the next grant application cycle to allow an application to be completed and submitted after approval by TPC. PCCG team took Clerks contact details and advised would be happy to do this.
- i) Communication policy template – The Clerk advised that Maltby Town Council had been contacted, in response to their request to other councils, for a communication policy. The Clerk at Maltby Town Council had shared the template she had received, which was shown to Councillors. The Clerk was asked to develop a TPC version and to add this to July's agenda for Council approval.
- j) Social Media – At the May TPC meeting a piece of correspondence mentioned the use of Social Media by Parish Councils. It was agreed this should be discussed further. The Clerk asked the council which agenda this should be added to, and Councillors agreed this should be discussed once the Parish Plan responses had been collated, in case this was an issue that arose from parishioners replies.
- k) Loose bolts on play equipment, Pilley Pocket Park – The clerk informed the Council that Jo Birch at BMBC had advised necessary repairs had taken place.
- l) Suspected cannabis root ball, Pilley Lane – Fiona Tennyson at BMBC advised the area had been inspected but nothing found, however they are quite common in this area. Ms Tennyson advised Police would monitor the situation.
- m) The Clerk informed the Council that the departed clerk Mrs Charlesworth had been unavailable to attend this meeting, and had therefore been requested to attend Julys.

5) Financial Matters

a) Expenditure

i) Clerks Salary June '13	£200.32
ii) Clerks Expenses May '13	£28.78
iii) Hire of Pilley Pocket Park	£70.00
iv) HMRC PAYE contribution	£150.00
v) Printing of newsletter	£540.00

b) Income

Interest on Deposit Account (May '13)	£9.32
---------------------------------------	-------

c) Current and Deposit Account Statements

Current Account	£14,092.73
Deposit Account	£20,356.41
Total Balance	£34,449.14

Amended total after June expenditure	£33,460.04
--------------------------------------	-------------------

d) Other Financial Matters

- i) Audit** – As discussed in matters arising, the internal auditor is to look over accounts on 19th June, and all to be approved at July TPC meeting.

6) Planning Applications - None

7) Parish Plan

- a) Parish Newsletter/ Parish Website** - The clerk informed the Councillors that the newsletter would be printed W/C 24th June 2013. Payment to Garnett Dickinson was approved. It was agreed that all TPC Councillors should meet the Clerk for collection of their newsletters on Monday 1st July at Tankersley Welfare Hall. The Clerk was asked to contact all Councillors to notify them of this.
- b) Parish Plan** – The Parish Plan has been delayed due to health issues of some of the Councillors, it was agreed that the distribution of this should now be scheduled for 1st September, with a return date of 30th September. Cllr P.Simpkins to coordinate with Clerk re final layout and submission to printers.

8) Group Reports

a) Tankersley Community Association

Cllr D Simpkin advised that the minutes of the last meeting showed discussions had focused on the Summer Gala, and that the next meeting was Tuesday 25th June 2013.

b) No further group reports

9) Good Neighbours Scheme – Presentation by Allan Abu-Smeihah, BMBC

Mr Abu-Smeihah outlined the Good Neighbours Scheme (Snow Wardens), which is being run by BMBC. The scheme aims to provide locals within a community with grit and equipment to allow them to make local roads within villages accessible in the event of snow. The scheme asks for local residents to volunteer, after which time they will be provided with relevant training, most likely at the Welfare Hall, and necessary equipment to take part in the scheme. At the onset of snow the 'Good Neighbours' will be delivered 1 tonne of grit for use and local distribution as they see necessary. Equipment provided consists of gloves, shovels and fluorescent jackets, with volunteers expected to provide their own suitable footwear and warm clothing. The Health of volunteers is discussed at the training sessions to ensure they can carry out the role, due to its sometimes strenuous nature, and Fit to Work declarations are signed. TPC Councillors agreed that the scheme could be extremely beneficial to the Parish and asked Mr Abu-Smeihah if some further information and equipment could be provided for display at the Summer Gala. Clerk to arrange collection of this prior to this date.

10. Correspondence

- a) **YLCA – Mobile connectivity in England, Simplifying the planning process** – Noted, deadline passed
- b) **YLCA – e-Bulletin** - Noted
- c) **South Yorkshire Police – Specials recruitment** - Noted
- d) **YLCA – Denholme town council desks for disposal** - Noted
- e) **YLCA – ‘Local Council Administration’** - Noted
- f) **YLCA – Vacancy for a clerk – South Kirkby and Moorthorpe town council** - Noted
- g) **YLCA – Letter from Councillor Ken Browse; Update on meeting with Department for Communities and Local Government Minister** - Noted
- h) **YLCA – For councils who operate a market** - Noted
- i) **YLCA – Info note for 24th May 2013 (Summary of Ken Browse meeting, item (g))** - Noted
- j) **YLCA – Info note 31st May 2013** - Noted
- k) **YLCA – Training Courses** – Noted
- l) **South Yorkshire Fire and Rescue – Briefing June 2013** - Noted
- m) **Resident communication – Princess Grove** – Resident has contacted the Parish Council due to dogs on this street being allowed to roam freely and safety concerns held by this resident and their neighbours in regards to safety of local residents and likelihood of a traffic accident. Cllr P Simpkins will pass this to Tankersley Crime & Safety Group for investigation. Feedback to be provided at the July meeting.
- n) **David Shearn – Broad Ings Wood fencing** – Mr Shearn had contacted the Clerk to inform the Parish Council of the clearing works himself and other members of TPEG had been doing in the woodland. He also advised that he had noticed several of the fence posts around the woodland were damaged and in need of repair/replacement. The Councillors asked the Clerk to thank Mr Shearn and others for their hard work and that the Council will investigate the damaged fencing later in the year once the shrubbery has died back and assessment of the potential repairs is easier to judge.
- o) **CAPITA – Commercialism in local government conference** - Noted
- p) **YLCA – Planning Training** - Noted
- q) **Voluntary Action Barnsley – Myths about volunteering and community activity** – The clerk was asked to keep this document on file
- r) **Stop HS2 groups – details of meeting** - Noted
- s) **BMBC – Report of the Assistant Director Planning and Regulatory Services** - Noted
- t) **Barnsley Hospice – Newsletter** - Noted

u) **BMBC – Notice of cheque withdrawal for Council tax and invoices** – Noted, however Chair advised that this is unacceptable for Local Councils and said that TPC will monitor the situation.

v) **RMBC – Rotherham Local Plans** - Noted

w) **Parish and community news – newsletters** - Noted

10) Lates

a) **YLCA – Ecclesfield Parish Council request for information** – The request asked if councils chose their members with any discussion around gender and gender balance within the council. TPC advised this is not a consideration when new Councillors are appointed. Clerk to feedback.

b) **NALC – Putting Communities first conference** - Noted.

c) **YLCA – Annual meeting minutes** - Noted

d) **Resident communication re strangers calling** – A resident on Thornccliffe Way had written to the Council advising them that two women had come to her home asking if she knew of a young girl in the area and the resident became suspicious when one of the women blatantly began looking inside her car. The resident thought it best to inform the Council in case any other parishioners had had the same experience. The resident letter was passed to Cllr P Simpkin who will address this with the Crime and Safety Group.

e) **YLCA – The Good Councillors guide** – Advice and guidance for local councillors. The clerk was asked to forward this document onto all councillors.

f) **Woodland Trust – Accessible woodland date** – The Woodland Trust are requesting the Parish Council update them on Broad Ings Woodland, confirming location and type of woodland. Clerk to return relevant documents.

g) **Sheffield City Council – Local Plan** – Noted

h) **Sheffield City Council – Local Plan** – Noted

i) **Penistone House Management team minutes 10th April 2013** - Noted

11) Any Other Business

a) Councillor D Simpkin advised that she would now be a governor at Tankersley St Peters School, and asked this be recorded on her details as TPC Councillor.

b) The Chair advised that due to an ongoing health problem, Cllr P Reckless expected to give his apologies until early 2014, but would provide an update to the Council as and when possible.

c) The Chair asked the Clerk to add the Bonfire to July's agenda, to discuss planning and Councillor responsibilities.

d) The Clerk was asked to investigate if the Equity Housing developments in the area would result in 106 funds for the community, and report back at July's meeting.

There being no other business, the Chairman closed the meeting at 8.35pm. Date of next meeting Monday 15th July 2013.